SOUTH ALGONQUIN PUBLIC LIBRARY (SAPL)
REGULAR MEETING OF THE BOARD
September 19th 2023 7pm, Whitney Branch/zoom
AGENDA

Land Acknowledgement:

Call to Order

1. **Approval of Agenda**
2. **Approval of Minutes: June 20th 2023**
3. **Report of the Chairperson:**
4. **Business Arising from the Minutes**
   4.1. **Little Free Libraries:** The libraries have been well used and appreciated.
5. **New Business:**
   5.1. Budget due September 29th.
   5.2. School Visits: I have two classes registered to start library bi-weekly visits September 6th.
   5.3. Ongoing Water Issues in Whitney
6. **Reports**
   6.1. Finance:
   6.2. Librarian's Reports
   6.3. Council Report
7. **Governance**
   7.1. **Policy:** Device and Special Item Lending Agreement(updated with more items)
   7.2. **Strategic Planning/Strategic Doing: strategic update**
8. **Programming:**
   8.1. Code Club Canada: 8 children participated as a drop in club in Whitney.
   8.2. **TD Summer Reading & Story Walk:** Story Walk was displayed for a short time and was damaged by a storm and removed. We had 4 registrants for the virtual TD summer Reading program.
   8.3. Author Visit: Linda Hutsell-Manning September 5th follow up. Attendance 20
   8.4. Other ideas/suggestions:

9. **Correspondence:**
10. **Any Other Business**
11. **In Camera / Out of Camera**
12. **Next meeting: October 17th 2023 7pm @ Madawaska**
13. **Adjournment**

Township of South Algonquin Public Library
Minutes of the Meeting Held
June 20th 2023 @ 7:00 PM

Attendees: Vicki Forward, Elaine Hare, Rose Jessup, Jeff Bowman, and Councillor Laurie Siydock. **Staff:** Charlene Alexander **Regrets:** Sarah Ennor & Cynthia Haskin
Land Acknowledgement: Vicki Forward
Call to Order: 7:02pm

1. **Motion # 2023-26**

Moved by – Elaine Hare Seconded by – Rose Jessup /To approve the agenda/Carried

2. **Motion # 2023-27**

Moved by – Jeff Bowman Seconded by – Elaine Hare /To approve the minutes of **May 16th 2023**/ Carried

3. **Report of the Chair:** The Free Little Libraries look good, and we added signs. Both locations are being actively used.

4. Business Arising

4.1 Little Free Libraries: Very happy with the quick installation by the Township. We are receiving positive responses in person and on social media.
Seed Library: we had someone join the library because of our seed library.

6.1 **Finance:** review of budgetary control. For record keeping, add a separate line for school visits separate from other programming.

6.3 **Council Report:** Was at the beach yesterday, I put up some fairy lights. The Little libraries look good. Banners are coming soon.

7.1 Policy:

Motion # 2023-28

Moved by – Jeff Bowman Seconded by – Elaine Hare /To approve the Gifts and Fundraising policy review and update / Carried

Motion # 2023-29

Moved by – Rose Jessup Seconded by – Elaine Hare /To approve the Information Services Policy / Carried

Motion # 2023-30

Moved by – Jeff Bowman Seconded by – Rose Jessup /To approve the Equity, diversity, and Inclusion Statement / Carried

8.3 Linda Hutsell-Manning September 5th 7pm. Vicki Forward will be on vacation.

Next Meeting September 19th 2023 @ 7:00 PM Whitney

Motion # 2023-31

Moved by – Elaine Hare Seconded by – Jeff Bowman/To adjourn 8:40pm Carried

We acknowledge this land which has been the traditional home of the Anishnaabe peoples and home of many generations of our ancestors for scores of years. May we share it, protect its waterways, wildlife, and flora and fauna and defend it and honour it and live in harmony with it for many generations to come.

Township of South Algonquin Libraries Monthly Stats

September 2023

	Whitney			Madawaska		
	June	July	August	June	July	August
Head Count	237	196	233	123	154	173
Circulation	350	334	410	44	72	70
Activity Kits (includes Park passes)	13	17	18	3	0	9
Device	4	3	0	0	0	1
Computer users	37	55	68	3	5	6
Inter Library Loans	16	14	19	9	18	7
New Members	3	2	4	1	1	1
Print/fax/copy	6	4	15	6	8	10
Reference/Reader's Advisory	13	18	25	0	0	0
Tech/media/software support	11	12	16	0	0	6
time spent on above requests	40	240	280	15	17	34
other requests				0	0	0
Program headcount (2 events)				8	17	31
Over drive users						
Overdrive circulation						
time spent on above requests				0	0	0
non members users	2	26	11	13	26	49
seed library	42	12	2	5	3	1

seed library season 82

Madawaska June people stats: Tuesday's - 34 Thursday's - 63 Saturday's - 26
Madawaska July people stats: Tuesday's - 47 Thursday's - 77 Saturday's - 30
Madawaska August people stats: Tuesday's - 50 Thursday's - 85 Saturday's - 38

Whitney June people stats: Wednesday's - 76 Thursday's - 105 Saturd 36
Whitney July people stats: Wednesday's - 57 Thursday's - 97 Saturday's - 42
Whitney August people stats: Wednesday's -85 Thursday's - 119 Saturday's 29

South Algonquin Library Saturday Stats

Madawaska 2022		2023	
May	22	Jan	62
June	45	Feb	23
July	12	Mar	32
August	22	April	33
Sept	45	May	20
Oct	44	June	26
Nov	57	July	30
Dec	16	August	38
Total	263	Total	264

Whitney 2022		2023	
May	20	Jan	26
June	27	Feb	24
July	39	Mar	30
August	44	April	31
Sept	24	May	26
Oct	27	June	36
Nov	25	July	42
Dec	28	August	29
Total	234	Total	244

S.A.M.P.L
South Algonquin Madawaska Public Library

Programming stats 2023

- March 16 - adult egg painting - 5 people
- March 30 - pre-teen egg painting - 2 people
- April 6 - adult paint pour - 5 people
- April 20 - children paint pour - 6 people
- June 22 - adult wood craft - 3 people
- June 29 - children aged 4-16 hand painted bags - 5 people
- July 13 - adult gnome making - 17 people
- Aug 10 - adult Christmas gnomes - 14 people
- Aug 22 - children wood flower paint craft - 3 people
- Aug 24 - Adult Wood Fall Gnomes - 11 people

Account # / Description	Last Year Budget	Last Year Actual	Variance	Proposed Budget
15-3300 - Fees - Library	100.00	700.00	600.00	
Account Class Totals:	100.00	700.00	600.00	
16-6100-0540 - Library Licences & Permits	200.00	101.76	98.24	
16-6100-0590 - Library Books	7,000.00	3,718.71	3,281.29	
16-6100-0600 - Library Repairs To Building	2,000.00	522.03	1,477.97	
16-6100-0610 - Library Repairs To Equipment	400.00	0.00	400.00	
16-6100-0640 - Library Insurance	2,260.00	2,259.49	0.51	
16-6100-0650 - Library Heating	2,000.00	900.26	1,099.74	
16-6100-0660 - Library Hydro	3,000.00	1,813.48	1,186.52	
16-6100-0670 - Library Cleaning	200.00	46.37	153.63	
16-6100-0690 - Library Rental/Lease Agreement	1,000.00	776.12	223.88	
16-6100-0700 - Library Advertising	500.00	76.32	423.68	
16-6100-0710 - Library Travel	900.00	0.00	900.00	
16-6100-0730 - Library Conferences/Training	250.00	116.88	133.12	
16-6100-0800 - Library Telephone	2,800.00	1,747.89	1,052.11	
16-6100-0810 - Library Office Expense-Postage	250.00	47.18	202.82	
16-6100-0820 - Library Supplies	4,000.00	4,832.95	(832.95)	
16-6100-0940 - Library Capital Expenditure	8,500.00	7,526.08	973.92	
16-6100-0960 - Library Conditional Grant Expense	3,320.00	3,098.83	221.17	
Account Class Totals:	38,580.00	27,584.35	10,995.65	
Net Surplus (Deficit):	(38,480.00)	(26,884.35)	11,595.65	

Warning: 2023 has not been closed. Last Year Actual and Variance may change.

Accounts Printed: 18

2024 Program Notes:

Adam Shoalts discussing Where the Falcon Flies: A 3,400 km Odyssey From My Doorstep to the Arctic fees $500 https://adamshoalts.com/

"Looking out his porch window one spring morning, Adam Shoalts spotted a majestic peregrine falcon flying across the neighboring fields near Lake Erie. Falcons migrate annually from southernmost Canada to remote arctic mountains. Grabbing his backpack and canoe, Shoalts resolved to follow the falcon's route north on an astonishing 3,400-kilometer journey to the Arctic.

Along the way, he faces a huge variety of challenges and obstacles, including storms on the Great Lakes, finding campsites in the urban wilderness of Toronto and Montreal, avoiding busy commercial freighter traffic, gale force winds, massive hydroelectric dams, bushwhacking without trails, dealing with hunger, multiple bear encounters, and navigating white-water rapids on icy northern rivers far from any help."

Brenda Missen discussing her book Tumblehome **https://brendamissen.com/tumblehome/ fees $**

The author of the literary thriller *Tell Anna She's Safe* and the memoir *Tumblehome: One Woman's Canoeing Adventures in the Divine Near Wilderness*, Brenda Missen was born in Toronto, Canada. Knowing she wanted to be a writer from the age of ten, she went off to university to read novels for four years. She graduated from the University of Toronto with an Honors Bachelor of Arts degree and Specialist Certificate in English Language and Literature. She now had the background she wanted to pursue a literary career, but with graduation came a reality check: how to make a living? After a few years working as a typist (and then "word processor operator" in the early days of computers), she discovered the field of freelance editing.

Brenda has had her own writing and editing (now mostly fact checking and proofreading) business for nearly three decades. She got her start with Toronto publishers such as Doubleday Canada, Summerhill Press, and McClelland & Stewart. After moving to Chelsea, Quebec, her main clients became departments of the Canadian federal government. Since 1999, she has lived on the Madawaska River in the wilderness heart of eastern Ontario, where she maintains her clients through e-mail and divides her time between her communications business and her own writing.

After years of trying to write short stories and discovering they are definitely not her forte, Brenda managed to get two published (see Uncollected Works). Much more within her comfort zone is the essay genre: she has contributed personal essays and profiles to the Canadian Wildlife Federation magazine C*anadian Wildlife,* the paddling magazine *Canoeroots,* the Canadian Recreational Canoeing Association magazine, *Kanawa,* and her local newspapers, *Barry's Bay This Week* and *The Valley Gazette.*

Tell Anna She's Safe (Inanna Publications and Education, 2011) is her first published novel. The novel is based on the true story of her friend and colleague Louise Ellis, who disappeared from her home in Ottawa in 1995.

Tumblehome: One Woman's Canoeing Adventures in the Divine Near Wilderness is her first work of narrative nonfiction. Part memoir, part travel adventure, part spiritual autobiography and large part ode to the Earth, *Tumblehome* traces an emotional and spiritual journey within the framework of a series of solo canoe trips Brenda undertook in Ontario's Algonquin Park over half a dozen summers. She is now at work on a memoir called *Blue Threads Loosened: The Untangling of a Sisters' Story* – which chronicles her fraught relationship with her sister, Kathryn, and the healing that took place between them after Kathryn's sudden death in 2014.

A keen canoeist, hiker, swimmer, and cross-country skier, Brenda spends as much time as possible outdoors. For 13 wonderful years this was in the company of her beloved canine companion, Maddy. Now adjusting to Life Beyond Maddy, Brenda can still be found writing the old-fashioned way, with fountain pen and paper, on a dock or rocky shore, or even, when inspiration can't wait for solid ground, in a canoe.

Rory Mackay: two books hoping to be released by Christmas. Jr Booth and Revised Camboose Shanty fees: $
We discussed combining a book talk with viewing the JR Booth memorabilia.

Roderick (Rory) MacKay is a retired secondary school teacher but always an educator. He was a seasonal interpretive naturalist in Algonquin Park during the early 1970s. His fascination with Algonquin Park history was sparked by the opportunity to interview "old-timers" beginning in 1975/76. In April 1995, while writing a history of the Bonnechere River, he joined the Ottawa Chapter of the Ontario Archaeological Society and became involved as a resource and volunteer in their archaeological investigations at sites along that river.

Roderick holds an archaeological license at the Applied Research level, having previously held an Avocational license. He readily shares the results of his Ottawa chapter volunteer activities and his personal archaeological site work with the public, through displays, demonstrations, site tours, and the development of educational materials at events in Algonquin Provincial Park, Bonnechere Provincial Park, and whenever an opportunity arises. He also engages in efforts to advance ethical archaeological research, particularly in Ontario provincial parks.

Roderick has written comments on cultural heritage management strategies, articles in newsletters originating in the two parks and the Ottawa Chapter, and a few magazine articles. His formal publications, so far, include booklets for The Friends of Algonquin Park and the Friends of Bonnechere Parks, articles in Archeologiques, Arch Notes, and the peer-reviewed Ontario Archaeology, two self-published books related to logging history, and The Friends of Algonquin Park books Spirits of the Little Bonnechere, Second Edition, and Algonquin Park – A Place like No Other.

Robert Fisher: Ontario Journalist, Writer, Photography & Filmmaker. Just moved to Madawaska, is an avid library supporter and is working at the Valley Gazette. screening/Q&A sessions with his short documentary on food & farming **fees: $0**
https://rf-photography.ca/about-robert-fisher/

A photographer for nearly 25 years, my love of photography began when I was shown a book of impressionistic photography by celebrated Canadian photographers Freeman Patterson and André Gallant. Long an admirer of Impressionist painting, this photographic style served as the Red Pill at the top of the rabbit hole.

I joined *The Saint Croix Courier,* which is part of Advocate Media, as a reporter in September 2022. A sampling of stories for *The Courier* can be found on Muck Rack or on *The Courier*'s website. Moving back to my home province of Ontario in September 2023, I now write for *The Valley Gazette* based in Barry's Bay.

A listing of some of my previous work is below in the Photography/Writing Credits section.

My first book The Digital Zone System: Taking Control from Capture to Print was released by Rocky Nook in December 2012. My second book The Mobile Photographer: An Unofficial Guide to Using Android Phones, Tablets and Apps in a Photography Workflow was released in December 2014 and my third book The Anti-HDR HDR Photography Book was published in November 2016. My fourth book The Ultimate (OK, No Not Really) Guide to Mobile Photography was published in 2019.

Indigenous Programming

GARY PRITCHARD GINIW (GOLDEN EAGLE) FOUNDER 4 Directions Conservation fees: 1 night local accommodations.
Gary Pritchard of 4 Directions Conservation: topics such as the intersection of western science and Indigenous knowledge as applied to environmental conservation. I have a zoom meeting with Gary on Thursday October 5th to discuss.

Conservation Ecologist & Indigenous Engagement/Placemaking Specialist from Curve Lake First Nation, Ontario.

Gary loves to connect and educate through nature, especially with wildlife photography and storytelling. He believes we can all make conscious decisions on how we impact Mother Earth and the next seven generations. He spends much of his time educating the youth about “All Our Relations,” his favorite students being his two children.
Gary often acts as the bridge between the Indigenous Community and the western style of governance, having successfully collaborated with many stakeholder groups, institutes, government agencies, Indigenous communities, and political organizations to address environmental concerns and identify practical solutions.

Leslie Anne St. Amour fees $300 not available
Recommended by Sarah Ennor

Short Bio: Leslie Anne St. Amour is a lawyer, explorer, and environmental advocate. She is a member of the Bonnechere Algonquin First Nation, and grew up in the Ottawa Valley and Kingston, Ontario. Leslie Anne is an associate at Durant Barristers, an occasional backcountry camping guide and regularly escapes her laptop to spend time under the water diving or snorkeling.

Topics: reconciliation for businesses or individuals, Indigenous court cases/protests and the legal grounds.

LinkedIn: https://www.linkedin.com/in/leslieannestamour/

Whitney & Area Algonquins: Possible crafting workshop tbd

Library Budget notes:

- Continue Saturday hours at both branches.

- Increase Whitney hours by 4 per week: to meet requests for more open hours, achieve our strategic goal of 20 hours per week(at main branch) and to better accommodate school programs(each visit is approximately 45 minutes - 1 ½ hours and requires an additional 15 - 45 minutes to tidy and sanitize the library and reshelve books.

  Proposed new schedule for Whitney: 20 hours
  Tuesday 10 - 3 Wednesday 10 - 3 Thursday 1 – 7, Saturday 10 – 2

  Current schedule: 16 hours Wednesday 10 – 3, Thursday 12 – 7, Saturday 10-2

- Increase Cynthia's hours by 4 hours per week to 20 hours), this will provide Cynthia & Charlene time to work together and for Cynthia to assist with school visits.

- Training/Conferences add $750 to allow for more training and attendance at The Rural Roots conference in Renfrew.

- Capital: $1500
  - Technology: 2 smart tv's to replace the current outdated tv's(pre HDMI) this is needed to accommodate library programming such as live streaming author talks, screening films on National Canadian Film Day, children's activities etc.
- Library Supplies: $1200
  - 2 office chairs for librarians
  - 1 phone system for Whitney branch

Township of South Algonquin
Recreation & Cultural Services Budgetary Control
For the Period Ending September 30, 2023

	Current Month	Year to Date	Approved Budget	Variance
REVENUES				
Department Generated				
15-3100 - Fees - Recreation		700.00	1,000.00	(300.00)
15-3102 - Fundraising Revenue - Recreation		18,322.15	15,000.00	3,322.15
15-3300 - Fees - Library		700.00	100.00	600.00
15-3810 - Rent - Recreation		4,739.82	2,000.00	2,739.82
15-4010 - Investment Income - Recreation		555.36	500.00	55.36
Total Department Generated:	**0.00**	**25,017.33**	**18,600.00**	**6,417.33**
Grants				
15-3200 - Grants-Library-Ontario			10,280.00	(10,280.00)
15-3000 - Fees & Grants - Rec - Canada		4,710.00	4,900.00	(190.00)
Total Grants:	**0.00**	**4,710.00**	**15,180.00**	**(10,470.00)**
From Reserves				
15-9000-0206 - Transfer from Reserves to Recreation			18,500.00	(18,500.00)
15-9000-0207 - Transfer from Reserves to Library			7,200.00	(7,200.00)
Total From Reserves:	**0.00**	**0.00**	**25,700.00**	**(25,700.00)**
Total REVENUES:	**0.00**	**29,727.33**	**59,480.00**	**(29,752.67)**
EXPENSES				
Operating				
Recreation				
Labour				
16-6000-0400 - Recreation Salaries And Wages		56,387.43	87,000.00	30,612.57
16-6000-0440 - Recreation E.I.C.		1,361.84	1,900.00	538.16
16-6000-0450 - Recreation C.P.P.		2,776.53	4,100.00	1,323.47
16-6000-0460 - Recreation W.S.I.B.		1,751.38	2,400.00	648.62
16-6000-0470 - Recreation E.H.T.		1,168.80	1,700.00	531.20
16-6000-0480 - Recreation Omers		2,670.11	3,500.00	829.89
Total Labour:	**0.00**	**66,116.09**	**100,600.00**	**34,483.91**
Direct Expenses				
16-6000-0690 - Recreation Rental/Lease Agreem			200.00	200.00
16-6000-0700 - Recreation Advertising			500.00	500.00
16-6000-0710 - Recreation Travel		2,348.94	3,500.00	1,151.06
16-6000-0730 - Recreat Conferences/Training		44.95	500.00	455.05
Total Direct Expenses:	**0.00**	**2,393.89**	**4,700.00**	**2,306.11**
Parks Line 1610				
16-6000-0530 - Recreation Small Tools		196.39	200.00	3.61
16-6000-0601 - Maintenance/Repairs- privies		3,126.11	10,000.00	6,873.89
16-6000-0603 - Rec Repairs/Maintenance Rink Madawaska		70.95	500.00	429.05
16-6000-0604 - Rec Repairs/Maintenance Rink Whitney		212.49	500.00	287.51
16-6000-0605 - Flood Lighting- Hydro		506.17	1,000.00	493.83
16-6000-0610 - Recreation Repairs Equip Madawaska		364.42	500.00	135.58
16-6000-0611 - Recreation RepairsEquip-KubotaMower		747.67	1,000.00	252.33
16-6000-0612 - Recreation-Repairs Equip Whitney		33.60	1,000.00	966.40
16-6000-0620 - Recreation Gas & Oil-Madawaska			200.00	200.00
16-6000-0621 - Recreation Gas/Oil Kubota		182.05	600.00	417.95
16-6000-0622 - Recreation-Gas & Oil- Whitney -Zamboni		192.73	500.00	307.27
16-6000-0641 - Insurance - Trestle		1,417.20	1,420.00	2.80
16-6000-0950 - Recreation Maintenance to Playgrounds		1,527.14	1,500.00	(27.14)
Total Parks Line 1610:	**0.00**	**8,576.92**	**18,920.00**	**10,343.08**
Recreational Programs Line 1620				
16-3000-0814 - Bow Club Levy		2,500.00	2,500.00	
16-6000-0820 - Recreation Supplies-Madawaska		1,162.82	5,000.00	3,837.18
16-6000-0822 - Recreation Supplies Whitney		1,255.71	3,000.00	1,744.29
16-6000-0823 - Fundraising Expenses- Whitney		6,305.90	10,000.00	3,694.10
16-6000-0824 - Fundraising Expenses- M & L		9,950.52	5,000.00	(4,950.52)
16-6000-0960 - Recreation Grant Expenses		4,703.82	4,900.00	196.18
16-6000-0920 - Recreation Programming			1,000.00	1,000.00
Total Recreational Programs Line 1620:	**0.00**	**25,878.77**	**31,400.00**	**5,521.23**
Docks Line 1631				

	Current Month	Year to Date	Approved Budget	Variance
16-6000-0642 - Insurance - Boat Launch		4,466.13	4,470.00	3.87
16-6000-1809 - Dock Lighting- Hydro		347.44	550.00	202.56
16-6000-1810 - Dock/Boat Launch Maintenance		5,052.30	2,000.00	(3,052.30)
Total Docks Line 1631:	**0.00**	**9,865.87**	**7,020.00**	**(2,845.87)**
Recreational Facilities Line 1634				
16-6000-0600 - Recreation Repairs To Building-Madawaska		13,497.57	18,500.00	5,002.43
16-6000-0602 - Recreation Repairs to Building-Whitney		5,502.45	8,000.00	2,497.55
16-6000-0640 - Recreation Insurance		12,143.95	12,550.00	406.05
16-6000-0650 - Recreation Heating Madawaska		3,793.36	6,600.00	2,806.64
16-6000-0652 - Recreation Heating Whitney		2,630.93	4,000.00	1,369.07
16-6000-0660 - Recreation Hydro Madawaska		2,760.56	5,000.00	2,239.44
16-6000-0662 - Recreation Hydro Whitney		1,758.18	4,000.00	2,241.82
16-6000-0670 - Recreation Cleaning Supplies Madawaska		780.37	1,000.00	219.63
16-6000-0672 - Recreation Cleaning Supplies Whitney		489.10	1,000.00	510.90
16-6000-0800 - Recreation Telephone		1,645.59	2,600.00	954.41
16-6000-0810 - Recreat Office Exp-Postage-Madawaska			500.00	500.00
16-6000-0812 - Recreation Office Exp-Postage-Whitney		27.21	150.00	122.79
Total Recreational Facilities Line 1634:	**0.00**	**45,029.27**	**63,900.00**	**18,870.73**
Total Recreation:	**0.00**	**157,860.81**	**226,540.00**	**68,679.19**
Libraries Line 1640				
Labour				
16-6100-0400 - Library Salaries And Wages		40,896.83	51,000.00	10,103.17
16-6100-0440 - Library E.I.C.		979.24	1,100.00	120.76
16-6100-0450 - Library C.P.P.		2,266.32	2,950.00	683.68
16-6100-0460 - Library W.S.I.B.		1,097.08	1,460.00	362.92
16-6100-0470 - Library E.H.T.		836.87	970.00	133.13
16-6100-0480 - OMERS		3,862.34		(3,862.34)
Total Labour:	**0.00**	**49,938.68**	**57,480.00**	**7,541.32**
Direct Expenses				
16-6100-0540 - Library Licences & Permits		101.76	200.00	98.24
16-6100-0590 - Library Books		4,721.74	7,000.00	2,278.26
16-6100-0600 - Library Repairs To Building		522.03	2,000.00	1,477.97
16-6100-0610 - Library Repairs To Equipment			400.00	400.00
16-6100-0640 - Library Insurance		2,259.49	2,260.00	0.51
16-6100-0650 - Library Heating		900.26	2,000.00	1,099.74
16-6100-0660 - Library Hydro		2,034.79	3,000.00	965.21
16-6100-0670 - Library Cleaning		70.17	200.00	129.83
16-6100-0690 - Library Rental/Lease Agreement		821.91	1,000.00	178.09
16-6100-0700 - Library Advertising		76.32	500.00	423.68
16-6100-0710 - Library Travel			900.00	900.00
16-6100-0730 - Library Conferences/Training		116.88	250.00	133.12
16-6100-0800 - Library Telephone		2,013.30	2,800.00	786.70
16-6100-0810 - Library Office Expense-Postage		47.18	250.00	202.82
16-6100-0820 - Library Supplies		4,832.95	4,000.00	(832.95)
16-6100-0960 - Library Conditional Grant Expense		3,232.66	3,320.00	87.34
Total Direct Expenses:	**0.00**	**21,751.44**	**30,080.00**	**8,328.56**
Total Libraries Line 1640:	**0.00**	**71,690.12**	**87,560.00**	**15,869.88**
Total Operating:	**0.00**	**229,550.93**	**314,100.00**	**84,549.07**
Capital				
Murchison & Lyell				
16-6000-0940 - Recreation Cap Exp- M&L Rec		7,219.92	16,000.00	8,780.08
Total Murchison & Lyell:	**0.00**	**7,219.92**	**16,000.00**	**8,780.08**
Whitney				
16-6000-0942 - Recreation Cap Exp-Whitney.Rec	1,305.00	3,268.72	2,000.00	(1,268.72)
Total Whitney:	**1,305.00**	**3,268.72**	**2,000.00**	**(1,268.72)**
Library				
16-6100-0940 - Library Capital Expenditure		7,526.08	8,500.00	973.92

	Current Month	Year to Date	Approved Budget	Variance
Total Library:	**0.00**	**7,526.08**	**8,500.00**	**973.92**
Total Capital:	**1,305.00**	**18,014.72**	**26,500.00**	**8,485.28**
Total EXPENSES:	**1,305.00**	**247,565.65**	**340,600.00**	**93,034.35**
SURPLUS/(DEFICIT)	**(1,305.00)**	**(217,838.32)**	**(281,120.00)**	**63,281.68**

General News

South Algonquin Library to host author talk with Linda Hutsell-Manning Sept. 5

August 22, 2023

By Mike Riley

Local Journalism Initiative Reporter

The Township of South Algonquin Public Library will be welcoming author Linda Hutsell-Manning to talk about her book F*earless and Determined: Two Years Teaching at a One Room Schoo*l at Madawaska Hall in Madawaska, located at 26 A Major Lake Road on Sept. 5 at 7 p.m. The event is free to attend and the book is available at the Madawaska and Whitney branches of the South Algonquin Public Library.

Hutsell-Manning told *Bancroft This Week* on Aug. 14 that she always looks forward to talking to people about her one-room school experience and is continually impressed that so many people she talks to at readings either went to or taught at a one-room school. She says that 1963 to 1965 was a long time ago and for a number of decades when she was writing and being published, she didn't think her experience was noteworthy enough to write about.

"Every time I had a new book out, one of my former students would ask me when I was going to write about my two years teaching. Finally in 2017, I decided to see if I had enough information to make a book. I found I had saved a detailed scrapbook of the first year and this was my starting point. Luckily, I was able to contact and interview over a dozen of my former students who added greatly to my research," she says.

After the Second World War, Hutsell-Manning found there was almost nothing published about one-room schools. In 1965, after her school was closed, nothing was saved and after a few years, it was torn down. She said she did find the stone plaque that had been over the front door of the school, on an adjacent property's back patio. She said it was partly broken but still readable and said "Erected in 1880, Knowledge is Power."

Over the past 40 years, Linda Hutsell-Manning has been published in a variety of genres, including poetry, short fiction, children's literature, plays, memoirs and comedy. She can be contacted at lman@nexicom.net, and for more information on Hutsell-Manning and her career, please visit her website at www.lindahutsellmanning.ca.

This will be Hutsell-Manning's first visit to South Algonquin Township and she says she's grateful to retired teacher Carol Peterson for contacting the library for her.

"The book came out in October 2019 and in 2020, 17 of my in-person readings were canceled due to COVID-19. During 2021 and 2022, I did a number of virtual readings using a power point presentation which I will use when I read. A number of my readings have been reactivated including this one," she says.

On Sept. 5, Hutsell-Manning will read several short excerpts using her power point pictures as well as setting up a display she made that includes the scrapbook. She says she finds that

older listeners often identify with many of the episodes while those who are unfamiliar with this type of schooling find it equally interesting. She'll also have copies of several of her earlier books and will talk briefly about her upcoming picture book, due out in late September.

During her presentation, Hutsell-Manning says that she'll take listeners back to the early 1960s, what she calls a very different world from today.

"My school was on Hwy 2 between the towns of Cobourg and Port Hope. There was no telephone and of course, no cell phones. During an emergency, I had to send a student down the highway to the only neighbor's house. The school had a wood stove, two inside pit toilets, a cold water tap and 32 students from Grades 1 to 8. My one year at Toronto Teachers' College did not prepare me for this," she says.

Hutsell-Manning says that what saved her was the fact that she'd attended a two-room area school from Grade 6 to 8, and she remembered how the teacher organized her days and used that as a guide.

"Every weekday evening, I spent three to four hours hand-writing questions to use for the following day. I would arrive at school around 7:30 a.m. and fill all the blackboards with these questions for Grades 4 to 8. Then each morning, I would work with Grades 1 to 3 while the older grades worked on their respective questions. Thankfully, several of the senior girls who finished their work early would work with the primary children while I switched to teaching the older students," she says.

While it sounds a bit disjointed, Hutsell-Manning told *Bancroft This Week* they made it work and by Christmas of the first year, they were operating more like a large family and everyone was helping out where necessary. The second year, she says her workload was less as she could use much of the prep work from the first year.

"Before the second year began, I was told this would be the last year for this school, and that the students would be split up and sent by bus to several area schools. I knew this would be difficult for many, as siblings had always been together. However, children are resilient and during my interviews I heard stories of where the students ended up. All of them said that their two years at my school were the best years. High praise and humbling. Circumstance gave me this opportunity," she says. "Time has deemed it to be one of the most challenging and great experiences of my life."

Account # / Description			Account Class				Balance Forward
Date	Source	Transaction Description	Sub	Pd	Batch	Tr Amount	Balance
16-6100-0400 - Library Salaries And Wages			Expenditure				0.00
1/01/2023	Payroll Accrual	2022/2023 Payroll Accrual	GL	1	00013	2,563.13 Cr	2,563.13 Cr
1/17/2023	Payroll	Vacation paid		1	00010	249.47	2,313.66 Cr
1/17/2023	Payroll	Hourly Wages		1	00010	1,883.88	429.78 Cr
1/17/2023	Payroll	STAT HOLIDAY PAY		1	00010	429.78	0.00
1/25/2023	Payroll	Vacation paid		1	00016	235.54	235.54
1/25/2023	Payroll	Hourly Wages		1	00016	1,953.08	2,188.62
1/25/2023	Payroll	STAT HOLIDAY PAY		1	00016	235.58	2,424.20
1/31/2023	Payroll	Vacation paid		1	00027	227.45	2,651.65
1/31/2023	Payroll	Hourly Wages		1	00027	2,126.08	4,777.73
2/15/2023	Payroll	Vacation paid		2	00041	217.07	4,994.80
2/15/2023	Payroll	Hourly Wages		2	00041	2,022.28	7,017.08
2/28/2023	Payroll	Vacation paid		2	00057	245.15	7,262.23
2/28/2023	Payroll	Hourly Wages		2	00057	2,056.88	9,319.11
2/28/2023	Payroll	STAT HOLIDAY PAY		2	00057	229.64	9,548.75
3/17/2023	Payroll	Vacation paid		3	00078	222.64	9,771.39
3/17/2023	Payroll	Hourly Wages		3	00078	2,068.66	11,840.05
3/30/2023	Payroll	Vacation paid		3	00099	225.17	12,065.22
3/30/2023	Payroll	Hourly Wages		3	00099	2,114.86	14,180.08
4/12/2023	Payroll	Vacation paid		4	00126	256.93	14,437.01
4/12/2023	Payroll	Hourly Wages		4	00126	2,184.43	16,621.44
4/12/2023	Payroll	STAT HOLIDAY PAY		4	00126	231.56	16,853.00
4/25/2023	Payroll	Vacation paid		4	00138	250.73	17,103.73
4/25/2023	Payroll	Hourly Wages		4	00138	2,091.86	19,195.59
4/25/2023	Payroll	STAT HOLIDAY PAY		4	00138	250.65	19,446.24
5/11/2023	Payroll	Vacation paid		5	00163	239.94	19,686.18
5/11/2023	Payroll	Hourly Wages		5	00163	2,241.66	21,927.84
5/24/2023	Payroll	Vacation paid		5	00177	226.10	22,153.94
5/24/2023	Payroll	Hourly Wages		5	00177	2,103.26	24,257.20
6/06/2023	Payroll	Vacation paid		6	00199	246.35	24,503.55
6/06/2023	Payroll	Hourly Wages		6	00199	2,056.88	26,560.43
6/06/2023	Payroll	STAT HOLIDAY PAY		6	00199	240.55	26,800.98
6/20/2023	Payroll	Vacation paid		6	00209	213.61	27,014.59
6/20/2023	Payroll	Hourly Wages		6	00209	1,987.68	29,002.27
7/04/2023	Payroll	Vacation paid		7	00237	224.51	29,226.78
7/04/2023	Payroll	Hourly Wages		7	00237	1,860.32	31,087.10
7/04/2023	Payroll	STAT HOLIDAY PAY		7	00237	237.26	31,324.36
7/18/2023	Payroll	Vacation paid		7	00269	222.21	31,546.57
7/18/2023	Payroll	Hourly Wages		7	00269	2,103.82	33,650.39
8/03/2023	Payroll	Vacation paid		8	00294	217.07	33,867.46
8/03/2023	Payroll	Hourly Wages		8	00294	2,022.28	35,889.74
8/16/2023	Payroll	Vacation paid		8	00327	242.57	36,132.31
8/16/2023	Payroll	Hourly Wages		8	00327	2,158.66	38,290.97
8/16/2023	Payroll	STAT HOLIDAY PAY		8	00327	228.27	38,519.24
8/31/2023	Payroll	Vacation paid		8	00356	227.95	38,747.19
8/31/2023	Payroll	Hourly Wages		8	00356	2,149.64	40,896.83
					Net Total:	40,896.83	
			Budget / Budget Remaining:			51,000.00	10,103.17
16-6100-0440 - Library E.I.C.			Expenditure				0.00
1/17/2023	Payroll	Employment insurance (ER)		1	00010	58.49	58.49
1/25/2023	Payroll	Employment insurance (ER)		1	00016	55.33	113.82

Account # / Description			Account Class			Balance Forward
Date	Source	Transaction Description	Sub Pd	Batch	Tr Amount	Balance
16-6100-0440 - Library E.I.C. (cont...)						
1/31/2023	Payroll	Employment insurance (ER)	1	00027	53.72	167.54
2/15/2023	Payroll	Employment insurance (ER)	2	00041	51.10	218.64
2/28/2023	Payroll	Employment insurance (ER)	2	00057	57.76	276.40
3/17/2023	Payroll	Employment insurance (ER)	3	00078	52.28	328.68
3/30/2023	Payroll	Employment insurance (ER)	3	00099	51.97	380.65
4/12/2023	Payroll	Employment insurance (ER)	4	00126	58.63	439.28
4/25/2023	Payroll	Employment insurance (ER)	4	00138	58.12	497.40
5/11/2023	Payroll	Employment insurance (ER)	5	00163	56.63	554.03
5/24/2023	Payroll	Employment insurance (ER)	5	00177	53.15	607.18
6/06/2023	Payroll	Employment insurance (ER)	6	00199	58.04	665.22
6/20/2023	Payroll	Employment insurance (ER)	6	00209	50.23	715.45
7/04/2023	Payroll	Employment insurance (ER)	7	00237	52.99	768.44
7/18/2023	Payroll	Employment insurance (ER)	7	00269	49.36	817.80
8/03/2023	Payroll	Employment insurance (ER)	8	00294	51.10	868.90
8/16/2023	Payroll	Employment insurance (ER)	8	00327	58.37	927.27
8/31/2023	Payroll	Employment insurance (ER)	8	00356	51.97	979.24
				Net Total:	979.24	
				Budget / Budget Remaining:	1,100.00	120.76
16-6100-0450 - Library C.P.P.			Expenditure			0.00
1/17/2023	Payroll	Canada pension plan (ER)	1	00010	136.49	136.49
1/25/2023	Payroll	Canada pension plan (ER)	1	00016	128.22	264.71
1/31/2023	Payroll	Canada pension plan (ER)	1	00027	124.01	388.72
2/15/2023	Payroll	Canada pension plan (ER)	2	00041	117.22	505.94
2/28/2023	Payroll	Canada pension plan (ER)	2	00057	134.61	640.55
3/17/2023	Payroll	Canada pension plan (ER)	3	00078	120.31	760.86
3/30/2023	Payroll	Canada pension plan (ER)	3	00099	119.48	880.34
4/12/2023	Payroll	Canada pension plan (ER)	4	00126	136.86	1,017.20
4/25/2023	Payroll	Canada pension plan (ER)	4	00138	135.51	1,152.71
5/11/2023	Payroll	Canada pension plan (ER)	5	00163	131.63	1,284.34
5/24/2023	Payroll	Canada pension plan (ER)	5	00177	122.57	1,406.91
6/06/2023	Payroll	Canada pension plan (ER)	6	00199	135.34	1,542.25
6/20/2023	Payroll	Canada pension plan (ER)	6	00209	114.96	1,657.21
7/04/2023	Payroll	Canada pension plan (ER)	7	00237	122.15	1,779.36
7/18/2023	Payroll	Canada pension plan (ER)	7	00269	114.37	1,893.73
8/03/2023	Payroll	Canada pension plan (ER)	8	00294	117.22	2,010.95
8/16/2023	Payroll	Canada pension plan (ER)	8	00327	135.89	2,146.84
8/31/2023	Payroll	Canada pension plan (ER)	8	00356	119.48	2,266.32
				Net Total:	2,266.32	
				Budget / Budget Remaining:	2,950.00	683.68
16-6100-0460 - Library W.S.I.B.			Expenditure			0.00
1/17/2023	Payroll	Workplace Safety Library	1	00010	55.57	55.57
1/25/2023	Payroll	Workplace Safety Library	1	00016	57.61	113.18
1/31/2023	Payroll	Workplace Safety Library	1	00027	62.72	175.90
2/15/2023	Payroll	Workplace Safety Library	2	00041	59.66	235.56
2/28/2023	Payroll	Workplace Safety Library	2	00057	60.68	296.24
3/17/2023	Payroll	Workplace Safety Library	3	00078	61.03	357.27
3/30/2023	Payroll	Workplace Safety Library	3	00099	62.39	419.66
4/12/2023	Payroll	Workplace Safety Library	4	00126	64.45	484.11
4/25/2023	Payroll	Workplace Safety Library	4	00138	61.72	545.83
5/11/2023	Payroll	Workplace Safety Library	5	00163	66.13	611.96

Account # / Description			Account Class			Balance Forward
Date	Source	Transaction Description	Sub Pd	Batch	Tr Amount	Balance
16-6100-0460 - Library W.S.I.B. (cont...)						
5/24/2023	Payroll	Workplace Safety Library	5	00177	62.05	674.01
6/06/2023	Payroll	Workplace Safety Library	6	00199	60.68	734.69
6/20/2023	Payroll	Workplace Safety Library	6	00209	58.64	793.33
7/04/2023	Payroll	Workplace Safety Library	7	00237	54.87	848.20
7/18/2023	Payroll	Workplace Safety Library	7	00269	62.06	910.26
8/03/2023	Payroll	Workplace Safety Library	8	00294	59.66	969.92
8/16/2023	Payroll	cmpW.C.B.	8	00327	3.39	973.31
8/16/2023	Payroll	Workplace Safety Library	8	00327	60.35	1,033.66
8/31/2023	Payroll	Workplace Safety Library	8	00356	63.42	1,097.08
				Net Total:	1,097.08	
			Budget / Budget Remaining:		1,460.00	362.92
16-6100-0470 - Library E.H.T.			Expenditure			0.00
1/17/2023	Payroll	Health Tax	1	00010	49.98	49.98
1/25/2023	Payroll	Health Tax	1	00016	47.28	97.26
1/31/2023	Payroll	Health Tax	1	00027	45.90	143.16
2/15/2023	Payroll	Health Tax	2	00041	43.67	186.83
2/28/2023	Payroll	Health Tax	2	00057	49.37	236.20
3/17/2023	Payroll	Health Tax	3	00078	44.68	280.88
3/30/2023	Payroll	Health Tax	3	00099	44.41	325.29
4/12/2023	Payroll	Health Tax	4	00126	50.10	375.39
4/25/2023	Payroll	Health Tax	4	00138	49.66	425.05
5/11/2023	Payroll	Health Tax	5	00163	48.39	473.44
5/24/2023	Payroll	Health Tax	5	00177	45.42	518.86
6/06/2023	Payroll	Health Tax	6	00199	49.61	568.47
6/20/2023	Payroll	Health Tax	6	00209	42.93	611.40
7/04/2023	Payroll	Health Tax	7	00237	45.28	656.68
7/18/2023	Payroll	Health Tax	7	00269	42.19	698.87
8/03/2023	Payroll	Health Tax	8	00294	43.67	742.54
8/16/2023	Payroll	Health Tax	8	00327	49.92	792.46
8/31/2023	Payroll	Health Tax	8	00356	44.41	836.87
				Net Total:	836.87	
			Budget / Budget Remaining:		970.00	133.13
16-6100-0480 - OMERS			Expenditure			0.00
1/17/2023	Payroll	Omers Pension Twp Part	1	00010	230.68	230.68
1/25/2023	Payroll	Omers Pension Twp Part	1	00016	218.18	448.86
1/31/2023	Payroll	Omers Pension Twp Part	1	00027	211.82	660.68
2/15/2023	Payroll	Omers Pension Twp Part	2	00041	201.54	862.22
2/28/2023	Payroll	Omers Pension Twp Part	2	00057	227.85	1,090.07
3/17/2023	Payroll	Omers Pension Twp Part	3	00078	206.22	1,296.29
3/30/2023	Payroll	Omers Pension Twp Part	3	00099	204.97	1,501.26
4/12/2023	Payroll	Omers Pension Twp Part	4	00126	231.24	1,732.50
4/25/2023	Payroll	Omers Pension Twp Part	4	00138	229.21	1,961.71
5/11/2023	Payroll	Omers Pension Twp Part	5	00163	223.35	2,185.06
5/24/2023	Payroll	Omers Pension Twp Part	5	00177	209.65	2,394.71
6/06/2023	Payroll	Omers Pension Twp Part	6	00199	228.94	2,623.65
6/20/2023	Payroll	Omers Pension Twp Part	6	00209	198.11	2,821.76
7/04/2023	Payroll	Omers Pension Twp Part	7	00237	208.99	3,030.75
7/18/2023	Payroll	Omers Pension Twp Part	7	00269	194.69	3,225.44
8/03/2023	Payroll	Omers Pension Twp Part	8	00294	201.54	3,426.98
8/16/2023	Payroll	Omers Pension Twp Part	8	00327	230.39	3,657.37

Account # / Description Date	Source	Transaction Description	Account Class Sub	Pd	Batch	Tr Amount	Balance Forward Balance
16-6100-0480 - OMERS (cont...)							
8/31/2023	Payroll	Omers Pension Twp Part		8	00356	204.97	3,862.34
					Net Total:	3,862.34	
					Budget / Budget Remaining:		3,862.34-
16-6100-0540 - Library Licences & Permits			Expenditure				0.00
1/27/2023	Ch 14239	Access Copyrig-Licence Fees- Photocopier	AP	1	00018	101.76	101.76
					Net Total:	101.76	
					Budget / Budget Remaining:	200.00	98.24
16-6100-0590 - Library Books			Expenditure				0.00
1/27/2023	EFT 428	Ontario Library-OverDrive Licence-Ebooks	AP	1	00018	993.69	993.69
2/24/2023	Oth 597	CIBC Visa-Books	AP	2	00048	234.39	1,228.08
4/27/2023	EFT 603	J. Appleseed-Books	AP	4	00140	127.06	1,355.14
5/12/2023	EFT 649	Copper Beech-Books	AP	5	00167	146.06	1,501.20
5/12/2023	EFT 660	Smart Apple Media-Books	AP	5	00167	198.10	1,699.30
5/30/2023	Ch 14305	Lavigne Media-Valley Gazette Subscripti	AP	5	00185	95.88	1,795.18
5/31/2023	Oth 744	CIBC Visa-Books	AP	5	00185	71.98	1,867.16
5/31/2023	Oth 744	CIBC Visa-Books	AP	5	00185	223.11	2,090.27
5/31/2023	Oth 744	CIBC Visa-Books	AP	5	00185	613.25	2,703.52
5/31/2023	Oth 744	CIBC Visa-Books	AP	5	00185	26.70	2,730.22
5/31/2023	Oth 744	CIBC Visa-Books	AP	5	00185	17.58	2,747.80
5/31/2023	Oth 744	CIBC Visa-Envelope	AP	5	00185	39.99	2,787.79
5/31/2023	Oth 744	CIBC Visa-Books	AP	5	00185	15.28	2,803.07
5/31/2023	Oth 744	CIBC Visa-Books	AP	5	00185	108.25	2,911.32
6/28/2023	Oth 822	CIBC Visa-Envelope Refund	AP	6	00233	39.99 Cr	2,871.33
6/28/2023	Oth 822	CIBC Visa-Books	AP	6	00233	42.26	2,913.59
6/28/2023	Oth 822	CIBC Visa-Books	AP	6	00233	273.79	3,187.38
6/28/2023	Oth 822	CIBC Visa-Books	AP	6	00233	370.15	3,557.53
6/28/2023	Oth 822	CIBC Visa-Books	AP	6	00233	41.48	3,599.01
6/28/2023	Oth 822	CIBC Visa-Books	AP	6	00233	109.18	3,708.19
7/25/2023	Oth 869	CIBC Visa-Books	AP	7	00281	10.52	3,718.71
8/31/2023	EFT 894	Amazon-Various Books	AP	8	00361	218.12	3,936.83
8/31/2023	Oth 907	CIBC Visa-Books-Various	AP	8	00361	784.91	4,721.74
					Net Total:	4,721.74	
					Budget / Budget Remaining:	7,000.00	2,278.26
16-6100-0600 - Library Repairs To Building			Expenditure				0.00
6/13/2023	EFT 733	Onetek-Pest Control	AP	6	00204	284.93	284.93
7/25/2023	Ch 14324	M.Kauffeldt & Sons-Check Well at Library	AP	7	00281	203.52	488.45
8/11/2023	EFT 830	Dion Fire Extinguishers-Inspection	AP	8	00315	33.58	522.03
					Net Total:	522.03	
					Budget / Budget Remaining:	2,000.00	1,477.97
16-6100-0640 - Library Insurance			Expenditure				0.00
1/27/2023	Ch 14246	McDougall Insur-2023 Municipal Insurance	AP	1	00018	2,259.49	2,259.49
					Net Total:	2,259.49	
					Budget / Budget Remaining:	2,260.00	0.51
16-6100-0650 - Library Heating			Expenditure				0.00
1/27/2023	EFT 436	McCarthy Propane-MPL Propane 303.99L	AP	1	00018	227.79	227.79
2/24/2023	EFT 499	McCarthy Propane-MPL Propane 331.43L	AP	2	00048	248.36	476.15
3/14/2023	EFT 533	McCarthy Propane-MPL Propane 299.55L	AP	3	00072	224.46	700.61

Account # / Description			Account Class					Balance Forward
Date	Source	Transaction Description	Sub	Pd	Batch	Tr Amount		Balance
16-6100-0650 - Library Heating (cont...)								
4/27/2023	EFT 618	McCarthy Propane-MPL Propane 258.30L	AP	4	00140	199.65		900.26
					Net Total:	900.26		
					Budget / Budget Remaining:	2,000.00		1,099.74
16-6100-0660 - Library Hydro			Expenditure					0.00
1/27/2023	EFT 425	Hydro One Network-Library Hydro 1300 kWh	AP	1	00018	252.52		252.52
1/27/2023	EFT 425	Hydro One Netw-MMPB Fire Libra 795.3 kWh	AP	1	00018	141.17		393.69
2/24/2023	EFT 483	Hydro One Networks In-WPL Hydro 1054 kWh	AP	2	00048	214.28		607.97
2/24/2023	EFT 483	Hydro One Netw-MMPB Fire Libra 578.6 kWh	AP	2	00048	106.68		714.65
3/31/2023	EFT 547	Hydro One Networks-Library Hydro 916 kWh	AP	3	00104	191.70		906.35
3/31/2023	EFT 547	Hydro One Netw-MMPB Fire Libra 600.8 kWh	AP	3	00104	109.66		1,016.01
4/27/2023	EFT 602	Hydro One Networks-Library Hydro 557 kWh	AP	4	00140	128.82		1,144.83
4/27/2023	EFT 602	Hydro One Netw-MMPB Fire Libra 490.4 kWh	AP	4	00140	90.87		1,235.70
5/31/2023	EFT 674	Hydro One Networks-Library Hydro 215 kWh	AP	5	00185	68.08		1,303.78
5/31/2023	EFT 674	Hydro One Netw-MMPB Fire Libra 496.8 kWh	AP	5	00185	92.13		1,395.91
6/28/2023	EFT 746	Hydro One Networks-Library Hydro 408 kWh	AP	6	00233	109.16		1,505.07
6/28/2023	EFT 746	Hydro One Netw-MMPB Fire Libra 489.6 kWh	AP	6	00233	92.08		1,597.15
8/11/2023	EFT 833	Hydro One Netw-MMPB Fire Libra 111.0 kWh	AP	8	00315	98.76		1,695.91
8/11/2023	EFT 833	Hydro One Networks Inc.-WPL-461 kwh	AP	8	00315	117.57		1,813.48
8/31/2023	EFT 879	Hydro One Networ-MMPB Fire Libra533.7kWh	AP	8	00361	99.84		1,913.32
8/31/2023	EFT 879	Hydro One Networks Inc.-WPL-461 kwh	AP	8	00361	121.47		2,034.79
					Net Total:	2,034.79		
					Budget / Budget Remaining:	3,000.00		965.21
16-6100-0670 - Library Cleaning			Expenditure					0.00
1/27/2023	EFT 432	Swish Maintenance Ltd.-Cleaning Supplies	AP	1	00018	15.16		15.16
5/31/2023	EFT 681	Local Authority Servic-Cleaning Supplies	AP	5	00185	31.21		46.37
8/31/2023	EFT 883	Local Authority Services-Mop Loops	AP	8	00361	23.80		70.17
					Net Total:	70.17		
					Budget / Budget Remaining:	200.00		129.83
16-6100-0690 - Library Rental/Lease Agreement			Expenditure					0.00
2/07/2023	EFT 445	Hy-Tec Security-2023 Alarm System-WPLMPL	AP	2	00032	407.04		407.04
4/03/2023	Oth 677	Bell Mobility Inc.-MPL-Internet Hub	AP	4	00132	184.08		591.12
5/01/2023	Oth 720	Bell Mobility Inc.-MPL-Internet Hub	AP	5	00154	47.63		638.75
5/12/2023	Oth 735	Bell Mobility Inc.-MPL-Internet Hub	AP	5	00167	45.79		684.54
6/13/2023	Oth 1	Bell Mobility Inc.-MPL-Internet Hub	AP	6	00204	45.79		730.33
7/14/2023	Oth 850	Bell Mobility Inc.-MPL-Internet Hub	AP	7	00264	45.79		776.12
7/25/2023	EFT 820	Amazon-Nintendo Switch Lite Blue	AP	7	00281	530.97		1,307.09
7/25/2023	EFT 820	Amazon-Switch case	AP	7	00281	48.36		1,355.45
7/25/2023	EFT 820	Amazon-Carnival Ganes for Nin Sw	AP	7	00281	65.13		1,420.58
7/25/2023	EFT 820	Amazon-Nintendo Switch	AP	7	00281	121.93		1,542.51
8/10/2023	EFT 820	Amazon-Nintendo Switch Lite Blue OTF Gra	GL	8	00307	530.97	Cr	1,011.54
8/10/2023	EFT 820	Amazon-Nintendo Switch Case OTF Grant	GL	8	00307	48.36	Cr	963.18
8/10/2023	EFT 820	Amazon-Carnival Games Nin Sw OTF Grant	GL	8	00307	65.13	Cr	898.05
8/10/2023	EFT 820	Amazon-Nintendo Swtich OTF Grant	GL	8	00307	121.93	Cr	776.12
8/31/2023	Oth 917	Bell Mobility Inc.-MPL-Internet Hub	AP	8	00335	45.79		821.91
					Net Total:	821.91		
					Budget / Budget Remaining:	1,000.00		178.09
16-6100-0700 - Library Advertising			Expenditure					0.00
5/31/2023	EFT 671	Charlene Alexander-Meta Advertising	AP	5	00185	76.32		76.32

Account # / Description Date	Source	Transaction Description	Account Class Sub	Pd	Batch	Tr Amount	Balance Forward Balance
16-6100-0700 - Library Advertising (cont...)							
					Net Total:	76.32	
					Budget / Budget Remaining:	500.00	423.68
16-6100-0730 - Library Conferences/Training			Expenditure				0.00
2/24/2023	Oth 597	CIBC Visa-Social Media Course	AP	2	00048	116.88	116.88
					Net Total:	116.88	
					Budget / Budget Remaining:	250.00	133.12
16-6100-0800 - Library Telephone			Expenditure				0.00
1/27/2023	Oth 544	Bell Canada-WPL Phone & Internet-Jan	AP	1	00018	151.95	151.95
1/27/2023	Oth 546	Bell Canada-MPL Landline-Jan	AP	1	00018	90.06	242.01
2/24/2023	Oth 602	Bell Canada-MPL Landline-JFeb	AP	2	00048	90.06	332.07
2/24/2023	Oth 604	Bell Canada-WPL Phone & Internet-Feb	AP	2	00048	151.95	484.02
3/31/2023	Oth 655	Bell Canada-MPL Landline-Mar	AP	3	00104	90.06	574.08
3/31/2023	Oth 657	Bell Canada-WPL Phone & Internet-Mar	AP	3	00104	151.95	726.03
4/27/2023	Oth 698	Bell Canada-WPL Phone & Internet-Apr	AP	4	00140	151.95	877.98
4/27/2023	Oth 701	Bell Canada-MPL Landline-Apr	AP	4	00140	90.06	968.04
5/31/2023	Oth 767	Bell Canada-WPL Phone & Internet-May	AP	5	00185	151.95	1,119.99
5/31/2023	Oth 768	Bell Canada-MPL Landline-May	AP	5	00185	90.06	1,210.05
6/28/2023	Oth 818	Bell Canada-MPL Landline-Jun	AP	6	00233	107.25	1,317.30
6/28/2023	Oth 820	Bell Canada-WPL Phone & Internet- Jun	AP	6	00233	165.18	1,482.48
7/25/2023	Oth 863	Bell Canada-MPL Landline-Jul	AP	7	00281	103.29	1,585.77
7/25/2023	Oth 865	Bell Canada-WPL Phone & Internet- Jul	AP	7	00281	162.12	1,747.89
8/31/2023	Oth 934	Bell Canada-WPL Phne Internet- AUG/23	AP	8	00361	162.12	1,910.01
8/31/2023	Oth 936	Bell Canada-MPL Landline-AUG/23	AP	8	00361	103.29	2,013.30
					Net Total:	2,013.30	
					Budget / Budget Remaining:	2,800.00	786.70
16-6100-0810 - Library Office Expense-Postage			Expenditure				0.00
6/13/2023	EFT 736	Amazon-Label Protector	AP	6	00204	16.98	16.98
6/13/2023	EFT 736	Amazon-Label Protectors	AP	6	00204	15.25	32.23
6/13/2023	EFT 736	Amazon-Jam Paper	AP	6	00204	14.95	47.18
					Net Total:	47.18	
					Budget / Budget Remaining:	250.00	202.82
16-6100-0820 - Library Supplies			Expenditure				0.00
3/17/2023	Oth 646	CIBC Visa-Seed Library	AP	3	00104	185.97	185.97
4/17/2023	EFT 566	Christine Luck-Algonquin History Lecture	AP	4	00132	763.20	949.17
4/27/2023	Oth 688	CIBC Visa-Veseys Seeds	AP	4	00140	2.85	952.02
5/12/2023	EFT 652	G & K Specialties-Ink Stamp	AP	5	00167	51.49	1,003.51
5/12/2023	EFT 653	Hy-Tec Security Inc.-Emerg Pendant Alarm	AP	5	00167	13.22	1,016.73
5/31/2023	EFT 666	Adam Shoalts-Presentation	AP	5	00185	1,017.60	2,034.33
5/31/2023	EFT 699	Amazon-Little Free Library	AP	5	00185	870.17	2,904.50
5/31/2023	EFT 699	Amazon-Refund on Little Free Lib	AP	5	00185	0.01 Cr	2,904.49
6/13/2023	EFT 717	Local Authority Servi-Toner, Pouch, Tape	AP	6	00204	544.76	3,449.25
6/28/2023	Oth 822	CIBC Visa-Little Free Library	AP	6	00233	162.15	3,611.40
7/14/2023	EFT 788	ResourceMate-eBook Patron Validation	AP	7	00264	253.38	3,864.78
7/14/2023	EFT 788	ResourceMate-eBook Patron Validation	AP	7	00264	253.38	4,118.16
8/11/2023	EFT 856	Amazon-CO2 Air Quality Monitor	AP	8	00315	714.79	4,832.95
					Net Total:	4,832.95	
					Budget / Budget Remaining:	4,000.00	832.95-

Account # / Description			Account Class				Balance Forward
Date	Source	Transaction Description	Sub	Pd	Batch	Tr Amount	Balance
16-6100-0940 - Library Capital Expenditure			Expenditure				0.00
5/31/2023	EFT 683	Nature of Desi-Mad. Library Branding Sig	AP	5	00185	666.53	666.53
7/14/2023	EFT 798	Ironstone-Library Door Opener	AP	7	00264	6,343.73	7,010.26
7/14/2023	EFT 800	Church Electrical-Automatic Door Opener	AP	7	00264	515.82	7,526.08
					Net Total:	7,526.08	
		Budget / Budget Remaining:				8,500.00	973.92
16-6100-0960 - Library Conditional Grant Expense			Expenditure				0.00
2/24/2023	Oth 597	CIBC Visa-Charging Cart Refund-OTF	AP	2	00048	638.72 Cr	638.72 Cr
2/24/2023	Oth 597	CIBC Visa-Charging Cart- OTF Grant	AP	2	00048	573.69	65.03 Cr
3/17/2023	Oth 646	CIBC Visa-Reader Pens-OTF Grant	AP	3	00104	1,546.76	1,481.73
3/17/2023	Oth 646	CIBC Visa-LED Ring Light- OTF Grant	AP	3	00104	65.10	1,546.83
6/01/2023	EFT 703	Amazon-Chrome Book Guides OTF Gr	AP	6	00188	164.99	1,711.82
6/01/2023	EFT 703	Amazon-Mini WIFI Projector OTF G	AP	6	00188	345.96	2,057.78
6/01/2023	EFT 703	Amazon-Books OTF Grant	AP	6	00188	254.33	2,312.11
6/01/2023	EFT 703	Amazon-HDMI Cable OTF Grant	AP	6	00188	20.33	2,332.44
8/10/2023	EFT 820	Amazon-Nintendo Switch Lite Blue OTF Gra	GL	8	00307	530.97	2,863.41
8/10/2023	EFT 820	Amazon-Nintendo Switch Case OTF Grant	GL	8	00307	48.36	2,911.77
8/10/2023	EFT 820	Amazon-Carnival Games Nin Sw OTF Grant	GL	8	00307	65.13	2,976.90
8/10/2023	EFT 820	Amazon-Nintendo Swtich OTF Grant	GL	8	00307	121.93	3,098.83
8/31/2023	EFT 894	Amazon-Ninento Switch-OTF Grant	AP	8	00361	23.42	3,122.25
8/31/2023	EFT 894	Amazon-Nintendo Switch OTF Grant	AP	8	00361	23.42	3,145.67
8/31/2023	EFT 894	Amazon-Nintendo switch-OTF Grant	AP	8	00361	86.99	3,232.66
					Net Total:	3,232.66	
		Budget / Budget Remaining:				3,320.00	87.34

Accounts Printed: 21

September 2023 Strategic Doings, Feedback and Program Plans

Strategic alignment	
Accreditation/Community Hub **Governance and Accessibility** **Personnel & Human Resources** **Financial**	Ongoing policy creation and review (governance & accreditation) 1) Saturday hours 2-year pilot project (4 hours/weekly at both branches) This pilot project will end in May 2024. It has been successful, and we would like to request to continue this project as a regular Saturday shift at both branches. 2) In line with our strategic plan: to work towards accreditation, increase capacity as a community hub, better accommodation of school programs, and provide time For Cynthia & Charlene to work directly together, we would like to request increases in service hours at the library. Obtain and maximize additional funding from the Township and available grant programs to support the above objectives. Focus funding requests on highest priority areas and ensure responsible oversight of spending decisions.
Community Hub Programming **New Community engagements** **Collection** **Use of Space** **Online promotion and visibility**	School/daycare visits: biweekly visits, four separate school classes. Daycare visits are ongoing dependent on the weather and children's behavior Free Little Libraries have been very successful and appreciated by residents and visitors. Thank you to Vicki and Cynthia, and anyone else that may have stopped by to tidy & fill. Free Seed Library: Success! We had 85 people access seeds between both branches. We have also received some donations. Put a call out for seed donations as harvest time approaches. Friendship Campaign: Library users bring a friend to register for a library card. Both people get entered into a prize draw. If they brought a different friend to sign up their name would go into the draw again for each new friend that signed up for a library card. Just a little incentive to 'bring a friend or friends' for extra ballots. Maintain and expand the library's collection to suit the needs of users. Promote intellectual freedom and local/culturally relevant materials. Automatic door openers were installed, and ramp repairs occurred at Whitney Branch. Ramp repairs completed. Ongoing website and social media maintenance and content creation, answering messages.
Grow and maintain new and existing partnerships **local** **regional**	Continued partnerships with school/daycare, SABA, Whitney & Area Algonquins, Seniors Centre, Whitney Recreation Madawaska Valley Public Library(Barry's Bay), North Hastings Public Library(Bancroft), Hasting Highlands Public Library(Maynooth), Pembroke Public Library, Renfrew Public Library, Killaloe & District Public Library, Bonnechere Union Public Library (Eganville). Kids Code Canada, Ontario Parks, Cela

Comments & Feedback received:

- Amazing library for such a small town.
- So clean & bright.
- You have really cool things that my library doesn't have!! Seed Libraries are not available at the Ottawa Public Library.
- Your equipment is amazing!
- We look forward to visiting every year, when we are at our cottage. Park passes and themed backpacks are fantastic. The addition of chromebooks and coding club, is forward thinking. Kudos.
- Very surprised that you lend c pen readers and chromebooks!!! The night skies kit is a great idea.
- Love, love, love the Little free libraries, have been visiting both of them throughout the summer. I see many people using them.
- Library is well organized and has many non-traditional items that can be borrowed.
- Borrowed the night skies kit and watched a shooting star.
- Great collection! very impressed with the Indigenous books.
- Both branches are clean and modern, great work.
- Impressed with your author visits, I have traveled from Petawawa to attend Kevin Callan and Adam Shoalts. I wish my library brought in Authors like this.
- Wifi access is appreciated
- I am camping and needed internet access, computer and printing, so happy to find your library and your great services.
- I went in for books and came out with much more. 10 packets of free seeds for my garden! Thank you so much, this is very appreciated.
- I hadn't visited the library in many years, I had no idea they had so much more than books
- I use both library branches, both are so clean and well organized and the staff is friendly and helpful.
- The Little Library at the Whitney beach is a fantastic idea.
- I'm not very computer literate, Charlene has patiently helped me many times with my laptop and cell phone. Thank you for saving me a trip to a repair shop.
- This library may be small, but wow, what a great collection of books and services. Definitely on par with much bigger libraries. From Guelph, Ontario
- It is handy that the wifi is always on and accessible from the parking lot. The picnic table and gnome house are nice touches.

2024 Programming Plan

1. May: Adam Shoalts discussing Where the Falcon Flies
2. Brenda Missen discussing her book Tumblehome tbd
3. Whitney and Area Algonquins: hand crafting workshop tbd
4. Ongoing child & adult crafts in Madawaska
5. Bi-weekly school visits in Whitney, September - June. Will incorporate a coding club into class visits with the senior class from St. Martins.
6. Drop in Coding Club
7. Gary Pritchard of 4 Directions Conservation: topics such as the intersection of western science and indigenous knowledge as applied to environmental conservation. I have a zoom meeting with Gary on Thursday October 11th to discuss. cost of 1 night local accommodations.
8. I met with Fire Chief Ian Collins, we discussed hosting two public information sessions(in Madawaska & Whitney) Late October/early November. This will be part of our Safer Homes initiative that includes the Radon & CO2 monitors and how to use them.
9. Rory Mackay: 2 books hoping to be released by Christmas. Jr Booth and Revised Camboose Shanty
10. Robert Fisher: Ontario Journalist, Writer, Photography & Filmmaker. Just moved to Madawaska and is working at the Valley Gazette. screening/Q&A sessions with his short documentary on food & farming fees $0