SOUTH ALGONQUIN PUBLIC LIBRARY (SAPL)
REGULAR MEETING OF THE BOARD
May 17th 2022 7 pm
AGENDA

1. Land Acknowledgement: We acknowledge that we are gathered on the unceded traditional territory of the Omaamiwininii Anishinaabeg (the Algonquin people). We acknowledge that the Algonquin people have been stewards of this land since time immemorial and as such we treat the land, its plants, animals, stories and people with honour and respect. Today, this land is home to Indigenous people from across Turtle Island, as well as many non-Indigenous peoples, and we acknowledge the shared opportunity to live and work within this beautiful territory. All my relations. Chi-miigwetch.
2. Call to Order
3. Approval of Agenda
4. Approval of Minutes: April 19th 2022
5. Report of the Chairperson: Michael Dumas update
6. Business Arising from the Minutes
   6.1. Fridge Magnets: have arrived
   6.2. Outreach & Survey:
7. New Business:
   7.1. The International Dyslexia Association Ontario's Library Mini-grant: This grant would provide $500 for decodable books for the library that help to promote literacy for all young learners.
   7.2. UV coating for windows at both branches
   7.3. Mileage forms
8. Reports
   8.1. Finance: Approval of Outstanding Accounts
   8.2. Librarian's Reports
   8.3. Council Report
9. Governance
   9.1. Policy:
   9.2. Strategic Planning/Strategic Doing:
10. Programming:
    10.1 Author/Book Talks: Kevin Callan Speaking Tour – May 18th 2022, 7 pm Adam Shoalts - Fall 2022.
    10.2 TD Summer Reading Program and Story Walk – Story Walk materials have arrived.
    10.2 Other ideas/suggestions:

11. Correspondence:
12. Any Other Business - set up room for tomorrow night
13. In Camera / Out of Camera
14. Next meeting: June 21st 2022
15. Adjournment

Township of South Algonquin Public Library
Minutes of the Meeting Held
April 19th 2022 @ 7:00 PM

Present: Elaine Hare, Jeff Bowman, Sharon Florent, Vicki Forward, Sarah Ennor, Carol Peterson, Rose Jessup
Staff: Charlene Alexander & Cynthia Haskin **Regrets:** Councillor Dave Harper

1. **Land Acknowledgement**
2. **Call to Order:** 7:15pm
3. **Motion # 2022-22**
   Moved by – Elaine Hare Seconded by – Rose Jessup
   To approve the agenda. Carried
4. **Motion # 2022-23**
   Moved by – Vicki Forward Seconded by – Sharon Florent
   To approve the minutes of **March 15th, 2022** Carried
5. **Report of the Chair: none**
6. **Business Arising**
   - **6.1. OTF: The Resilient Communities Fund:** Application has been submitted.
   - **6.2. Fridge Magnets:** order magnets
   - 6.3. **Outreach & Survey:** discussed direct mailing to patrons, print & online survey, Twp summer newsletter.
   - 6.4. **Plan for communicating new hours:** Community boards, Facebook, website, and new signs.
7. **New Business:**
   - 7.1. Madawaska branch: we have health/safety concerns regarding some of the railroad display being unsafe. Cynthia will talk to Adam to address these concerns.
   - 7.2. Whitney Seniors New Outlook: Charlene met with the new president, Evelyn Lesage to discuss how our groups can support each other.
8. **Reports**

8.1 Outstanding Accounts:
Motion # 2022-24
Moved by – Vicki Forward Seconded by – Sarah Ennor
To approve outstanding accounts. ($696.45) Carried

8.3 Council report: none

9 Governance:

10 Programming:
10.1 **Author/Book Talks:** Kevin Callan Speaking Tour – May 18th, 7pm. Adam Shoalts - Fall 2022.
10.2**TD Summer Reading Program and Story Walk** – we are registered for the program and materials.
10.3 Michael Dumas is interested in doing an event. Jeff Bowman will make contact.

Next Meeting: May 17th 2022 @ 7:00 PM

Motion # 2022-25
Moved by – Elaine Hare Seconded by – Sharon Florent
To adjourn 8:45pm Carried

_____Chairperson _____Secretary/CEO

Township of South Algonquin - Monthly Stats
May 2022

	Whitney	Saturday's	Madawaska	Saturday's	Total
Head Count	72	11	49	12	
Circulation	62	8	24	2	
Curbside	4	0	0	0	
WIFI_in Library	5	2	15	3	
Inter Library Loans	12		1		
New Members	2		0		
Print/fax/copy	3		2		
Reference	1		0		
Tech/media/software support	0		0		
time spent on above requests	5 min		2 min		
other requests	0		0		
Programs	0		0		
Outstanding Accounts					$855.84
Accounts paid with Visa			$622.36		
Over drive users					25
Overdrive circulation					155
Vaccine receipts	2		0		
time spent on above requests			0		
non members users	0		0		

TOWNSHIP OF SOUTH ALGONQUIN PUBLIC LIBRARY

BILLS FOR PAYMENT

May-22

INVOICE #	LIBRARY:	DETAILS	AMOUNT	TAX
ART0181589	590 Whitney	J. Appleseed: junior fiction and non-fiction books.	$30.78	$1.47
JAYMN0003289	820 Whitney	Resource Mate subscription: live support and patron eBook validation	$270.07	$31.07
	820 Madawaska	Resource Mate subscription: live support and patron eBook validation	$270.07	$31.07
VP_VGLKHJ5P	700 Both	Vista Print- Fridge Magnet - advertsing. Reimburse to Sarah Ennor	$154.91	$17.82
#08	820 Both	Lu's Home Baking- Butter tarts for 1st Saturday open. Reimburse to Carol Peterson	$60.00	$0.00
#26806	590 Madawaska	Lavigne Media- newspaper subscription	$100.01	$4.76
	TOTAL		**$885.84**	**$86.19**

Paid by Credit Card Madawaska 590 - Chapters order $ 622.36 tax $31.97

Date: _____

Librarian Approval: Charlene Alexander

Motion # 2022-

Moved by – Seconded by –

To approve the outstanding account.

Apply Now: Mini-Grants for Ontario Public Libraries

IDA would like to thank everyone who supported and contributed to the success of Read October in 2021. Read October is an IDA-organized read-a-thon that raises funds for our library mini-grant program. The goal of this program is to create more dyslexia-friendly libraries and raise dyslexia awareness in communities across Ontario. The funds raised in 2021 have allowed us to expand our mini-grant program for 2022!

How can you help?

Help build a dyslexia-friendly library in your neighborhood by contacting your local public library and asking them to apply for our mini-grant! And, stay tuned for upcoming news about how you can get involved in Read October 2022 to support this program going forward.

The impact of decodable books

The most efficient way to learn and instantly recognize a word in the future is by "decoding" it. Decoding means using knowledge of letter sounds and English spelling patterns to "sound out" a word. Decodable books are purposely written to help beginning and emerging readers master decoding.

Mini Grant Parameters:

IDA Ontario has created a list of books that are eligible for purchase using this grant. Libraries can download the list of suggested books from our website and check availability through their vendors. If a librarian would like to use grant funds to buy books that are not listed, they can request that IDA review the books to see if they meet the grant criteria.

All libraries are encouraged to download and display our decodable books poster which explains the purpose of decodable books, and our decodable spine sticker to help make these books easy to find on the shelf.

Library Service Webinar

We recommend that libraries participate in or watch the webinar created by IDA Ontario for the Ontario Library Service on dyslexia & decodable books. This webinar is available on LearnHQ.

Timeline

- Libraries must complete this form to apply for a grant by **May 15th, 2022.**
- Libraries will be notified of their approval and funds will be distributed by **May 30th, 2022**.
- Libraries will have until December 31st, 2022 to provide IDA Ontario with receipts and a list of the books purchased using the grant funds.

Additionally, libraries will be encouraged to participate in a variety of dyslexia awareness activities in October and throughout the year. During the grant application process, libraries will indicate which of these activities they plan to participate in.

If a library is not successful at receiving a grant this year they are encouraged to resubmit next year. Read October will be in full swing this fall and we hope to raise enough money to support dyslexia awareness in even more public libraries in 2023!

Township of South Algonquin Public Library – Survey 2022

To ensure the Library can best serve our communities, we would appreciate you taking a few moments to answer this survey. All questions are optional. If you would like to include your name and phone number/email, you will be entered into a draw to win a folding camp chair valued at $350. (One per branch)

1. Do you have a library card? Yes No 2. If yes, which branch of the library? Madawaska Whitney Both

3. Library services	Have used	Would use	Wouldn't use	I would like information about	Don't know
Borrowed Books, DVDs and/or Audio books					
Borrowed Experience Kits/special collections					
Borrowed an Ontario Parks day pass					
Borrowed a Tackle Share kit					
Indigenous Knowledge Centre					
Local History collection					
Overdrive Digital Subscription(download e-books, audio, and magazines)					
Book Bundles/Curbside Services					
Programs					
Visited our Facebook page/and or Website					
ILL (Inter-library loan) (borrow from other libraries)					
Computers and/ or Printers					
Photocopier/Fax/Scanner					
WIFI					
Tech and/or social media support					

Section 2: We value your opinions. Please answer the following questions:

4. Library facilities are clean and well organized Yes_____ No_____ Other_____
5. Staff is friendly, efficient, and knowledgeable Yes_____ No_____ Other_____
6. What do you think of our hours of operation?

7. What do you value most about the library?

8. What programs and/or services would you like to see at the library?

9.. Do you have any barriers preventing you from visiting the library?

10. Which age groups in your home use the library?

Preschool Elementary School High School Adult Senior

Thank you for your time! If you have questions about this survey or about the library, please contact us at whitneylibrary@southalgonquin.ca

Optional (to be entered into the draw please provide this information)

Name: Phone Number: Email: