SOUTH ALGONQUIN PUBLIC LIBRARY (SAPL)
REGULAR MEETING OF THE BOARD
April 18th 2023 7pm, Madawaska Branch/zoom
AGENDA

Land Acknowledgement:

Call to Order

1. **Approval of Agenda**
2. **Approval of Minutes: March 27th 2023**
3. **Report of the Chairperson:**
4. **Business Arising from the Minutes**
   - 4.1. **OTF Resilient Communities Fund:** Awaiting Mr. Yakabuski's availability for the OTF Recognition Event:
   - **4.2. CO2 monitors:** Rick Ronholm would like to join our next meeting to present us the donation cheque from the Barry's Bay Legion.
   - **4.3. Seed Library:** Available starting April 22nd.
   - 4.4. **Little Free Libraries:** Bryan Martin saw no problem with our request for the Township to install the libraries at the JR Booth park and the Whitney beach.
   - 4.5. **Annual Survey:** work ongoing
5. **New Business:**
   - 5.1. **Meeting days & dates:** Due to scheduling conflicts, would like to change meetings to either Monday or Wednesday evenings.
6. **Reports**
   - **6.1. Finance: Approval of Outstanding Accounts NONE**
   - **6.2. Librarian's Reports**
   - **6.3. Council Report**
7. **Governance**
   - **7.1. Policy:**
   - 7.2. **Strategic Planning/Strategic Doing:**
   - 7.3. **Employee Evaluations:** CEO evaluation has been completed. Librarian evaluation will happen soon.
8. **Programming:**
   - **8.1. Author Talk: Adam Shoalts** Tuesday May 2nd 1pm School visit, 7pm location Madawaska Hall (will need folks to setup the hall)
   - **8.2. Code Club Canada:**
   - **8.3. TD Summer Reading & Story Walk**
   - **8.4. Author Visit:** Linda Hutsell-Manning September 5th 7pm Madawaska Hall (will need folks to setup the hall)
   - **8.5. Other ideas/suggestions:**

9. **Correspondence:**
10. **Any Other Business**
11. **In Camera / Out of Camera**
12. **Next meeting: TBD 7pm**
13. **Adjournment**

Township of South Algonquin Public Library
Minutes of the Meeting Held
March 27th 2023 @ 7:00 PM

Zoom: Jeff Bowman, Sarah Ennor, Vicki Forward, Elaine Hare, Rose Jessup, Councillor Laurie Siydock. **Staff:** Charlene Alexander & Cynthia Haskin **Guests:** Kristina Alec, Joselyn Dunne

Land Acknowledgement: Sarah Ennor

Thank you for inviting me to pay my respects to the land we live and work on tonight.

I've only recently begun my own discovery and efforts to learn more about the Indigenous peoples and how their land has been stolen by settlers. I feel lucky to live and work in Whitney, on the lands of the Algonquin people. I am also grateful to benefit from all the richness it provides. Since living in Whitney, I've become more intentional about how I enjoy the land and I make a point to consider what it might mean for me to be "in relationship" with it. This is especially so since participating in our recent indigenous programming.

I'd like to share a bit about my specific circumstances. My own family background is made up of both settlers and the settled. My father is from England and, as such, our people have played a pivotal role in colonization around the world, including in Canada. In contrast, my mother is from Trinidad, a country that was colonized by the British, albeit not here in Canada. All of this means that we have a complicated history with colonization, and a variety of feelings around responsibility.

I remain committed to continuously learning and having important conversations with my friends, family, and colleagues about colonization. I am reflecting and developing my understanding of my role in it and am committed to make a contribution to reconciliation. I invite you all to do the same in examining your personal histories and your relationship to colonization and reconciliation. Thank you.

Call to Order: 7:08pm

1. **Motion # 2023-12**
   Moved by – Sarah Ennor Seconded by – Jeff Bowman /To approve the agenda/ Carried
2. **Motion # 2023-13**
   Moved by – Elaine Hare Seconded by – Rose Jessup /To approve the minutes of **February 27th 2023**/ Carried
3. **Report of the Chair:** Happy about the success of the Indigenous programs and I am proud to be part of the board to offer these. Thanked Jeff, Charlene & Sarah for the work done on the strategic plan. We are making progress on employee evaluations.
4. **Business Arising**
   - **4.1. OTF Resilient Communities Fund:** A recognition event will need to be held.
   - **4.2. CO2 monitors:** Barry's Bay Legion has agreed to donate $700 to purchase CO2 monitors.
   - **4.3. Student Volunteers:** Carla Gatley has informed me that students do not need to complete police checks to volunteer.
   - **4.4. Board Assemblies:** Jeff Bowman has volunteered to be our board assemblies rep.
   - **4.5. Seed Library:** seeds have arrived and set up has begun.
   - **4.6. Little Free Libraries:** Charlene will speak to Bryan Martin**.**

   Motion # 2023-14
   Moved by – Elaine Hare Seconded by – Rose Jessup / To proceed with the purchase(from fundraised funds) carried
5. **New Business**
   - **5.1. Annual Survey: due April 28th.**
6. **Outstanding Accounts:**

   Motion # 2023-15
   Moved by – Sarah Ennor Seconded by – Vicki Forward / To approve outstanding accounts ($847.50)/Carried

   Council Report: Attended Christine's workshop and thought it was great and well attended. Beautification program meeting March 28th at 7pm. Budget approval April 5th.

7. **Governance:**

Policy:

Motion # 2023-16

Moved by – Elaine Hare Seconded by – Rose Jessup / To approve the updated mission/values statement. Carried

Strategic Planning/Strategic Doing:

Motion # 2023-17

Moved by – Jeff Bowman Seconded by – Rose Jessup / To approve the draft strategic plan 2023-2027. Carried

7.3 **Employee Evaluations:** CEO evaluation has been completed. Cynthia's will be completed soon.

8. Programming:

8.1. A Deeper Dive: Making Land Acknowledgements Make Sense
MARCH 6TH, 2023 @ 6:30pm attendance of thirty-seven.

8.2. Author Talk: Adam Shoalts Tuesday May 2nd 1pm School visit, 7pm location Madawaska

8.3. Code Club Canada: Program will start once volunteers have been sorted out and trained.

8.4. program per month. Charlene Alexander will focus on class visits.

8.5. TD Summer Reading Club StoryWalk® Summer 2023

8.6. Author Talk: Linda Hutsell-Manning September 5th 7pm

Next Meeting April 18th 2023 @ 7:00 PM

Motion # 2023-18

Moved by – Jeff Bowman Seconded by – Elaine Hare
To adjourn Carried

Township of South Algonquin - Monthly Stats
Apr-23

	Whitney			Madawaska	
	Feb	Mar		Feb	Mar
Head Count	162	216		76	115
Book Circulation	382	463		34	65
Activity Kits (includes Park passes)	6	4		1	0
Curbside	2	0		0	0
Computer users	20	32		2	2
Devices	4	4			
WI-FI in Library	26	42		44	51
Inter Library Loans	29	26		6	6
New Members	14	2		0	2
Print/fax/copy	0	10		2	9
Reference	5	4		0	0
Tech/media/software support	1	5		2	0
time spent on above requests	10	60		22	19
other requests				0	0
Programs	80	83		0	2
Outstanding Accounts			none		
Accounts paid with Visa			none		
Over drive users			19		
Overdrive circulation			122		
time spent on above requests	5hours	2.5 hours			0
non members users	3	2		18	5

Madawaska February people stats: Tuesday's - 26 Thursday's - 27 Saturday's - 23
Madawaska March people stats: Tuesday's - 63 Thursday's - 20 Saturday's - 32

Whitney February people stats: Wednesday's - 88 Thursday's - 50 Saturday's - 24
Whitney March people stats: Wednesday's -106 Thursday's - 80 Saturday's - 30