

**TOWNSHIP OF SOUTH ALGONQUIN**  
**ASSET MANAGEMENT COMMITTEE MEETING – MINUTES**

On Wednesday, April 15, 2026 the Asset Management Committee held an in-person and Zoom Meeting, livestreamed to YouTube following the Economic Development Committee Meeting.

**Council Present:**

Mayor Ethel LaValley  
Councillor Sandra Collins  
Councillor Joe Florent, Chair  
Councillor Joan Kuiack  
Councillor Shawn Pigeon  
Councillor Laurie Siydock  
Councillor Bill Rodnick

**Township Staff Present:**

Bryan Martin, CAO, Clerk-Treasurer  
Tracy Cannon, Deputy CAO/Deputy Clerk-Planner, Recording Secretary  
Steven Ronholm, Works Superintendent  
Aurel Thom, Fire Chief/CEMC

**Regrets:**

Charlene Alexandar, CEO/Head Librarian/Grant Writing

Chair of the Asset Management Committee, Councillor Florent called the meeting to order at 9:59 a.m.

The committee reflected on the recent passing of former Dickens Councillor Ogilvie who was on Council from 2006 to 2010. A donation has been sent to the Madawaska Valley Hospice Palliative Care through the St. Francis Valley Healthcare Foundation per the family's request.

**ROLL CALL:** All Present

**ADDITIONS/AMENDMENTS TO THE AGENDA:** None

**ADOPTION OF THE AGENDA**

**Moved by: Councillor Collins**  
To adopt the agenda as circulated.

**Seconded by: Councillor Pigeon**

**DISCLOSURE OF PECUNIARY INTEREST or a GENERAL NATURE THEREFORE:**  
**None**

**PETITIONS, DELEGATIONS and/or PRESENTATION:** None

**STAFF REPORTS:**

**Charlene Alexander, CEO/Head Librarian/Grant Writer provided a Library Report, Minutes of February 24, 2026 Board Meeting and the Grant Writing Report.**

T. Cannon verbally Reported;

- Notification was received that the Township was successful in obtaining the Canada Day Grant, with funding increased to \$5,000.
- A resolution will be presented at the next Council meeting to amend the Accessibility Plan to reflect that renovations to accommodate an additional office at the Township office resulted in the loss of the accessible washroom. The resolution will be included in a grant application to renovate the washroom into an accessible universal washroom.

**Aurel Thom, Fire Chief/CEMC provided a Monthly Fire/ CEMC Report**

Verbally Reported;

- Since the new agreement with DNSSAB, calls for Fire Department assistance have decreased.
- There are currently 15 firefighters at the Whitney Fire Hall and 16 at the Madawaska Detachment, with a few members expected to be nearing retirement in the near future.
- Chief Thom will continue to review the Emergency Response Plan as it relates to the opening of emergency centres during hydro outages and policy pertaining to contaminated spills.
- N95 fit testing will be scheduled in conjunction with the next SCBA testing.
- There has been an increase in residents purchasing smoke detectors that are not ULC-certified, and Chief Thom will prepare information to be circulated to the public.
- Keep getting alerts from Hytech Security at the Madawaska Fire Hall of a "Trouble Code". Staff are investigating.

- Staff will attempt to obtain a contact at Bell Canada regarding the telecommunications towers following the recent outage.
- Spring Freshet meetings are ongoing and MNR Watershed updates are being uploaded to the website and Facebook.

**Steve Ronholm, Works Superintendent provided a Works Department Report**

Verbally Reported;

- A portion of the Old 127 is closed due to flooding. Notice has been circulated on Facebook.
- It has been announced that the NORDS funding allocation from the province will be allocated to the township for the next three years. The amount that the township will be receiving has not yet been determined.
- Works Department are working on sections of Major Lake Road today.
- Staff are on call for grader operations on weekends for the next few weeks.
- A resolution will be prepared to deem Tandem #7 surplus when the new tandem truck is delivered.
- The pet signs will be erected in the parks/beaches. The large signs that have reference to “No Dogs” this will need to be covered.
- Staff will cut the dead tree at the JR Booth Park.

**UNFINISHED BUSINESS:**

The 2025 Strategic Report Card was circulated in the package. Committee members may bring forward any concerns at a future meeting.

- New Blue Box program is still under review at Circular Material. Staff will provide updates as they come in.

**NEW BUSINESS:** None

**Moved by: Councillor Rodnick**

**Seconded by: Councillor Siydock**

To adjourn the Asset Management Committee meeting of April 15, 2026, at 10:54 a.m.

**-Carried-**

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Bryan Martin, CAO/Clerk Treasurer

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Councillor Joe Florent/Chairperson