

EMPLOYMENT OPPORTUNITY COMMUNITY DEVELOPMENT INTERN

Full-Time, Temporary (12-Month Internship) 35 hrs./week

The Township of South Algonquin is seeking a motivated **Community Development Intern** to help advance tourism, economic development, and housing initiatives that strengthen our vibrant rural community.

What You'll Do:

- Support tourism and economic development projects and community events.
- Assist with housing strategies and partnerships to address local needs.
- Conduct research, prepare reports, and help secure funding opportunities.

Who We're Looking For:

- Post-secondary education in economic development, planning, business, marketing, or a related field would be an asset.
- Strong communication, research, and organizational skills.
- Eligible for the NOHFC Internship Program (new workforce entrant or career transition).
- Per the NOHFC Internship Program, once hired, the candidate must reside within the Township.
- As part of the internship, the candidate must successfully complete the Sustainable Northern Ontario Economic Development course (training provided).

Wages: \$23.76 per hour plus 4% vacation pay plus OMERS pension.

A copy of the "Community Development Intern" job description is available on our website at southalgonquin.ca or at the Township Office.

Cover letter and resume must be addressed to Bryan Martin, CAO/Clerk Treasurer, and submitted by email to clerk@southalgonquin.ca or may be delivered in person to the Township Office no later than **3:00 p.m. on November 28, 2025.**

The Township of South Algonquin is an equal opportunity employer committed to inclusive and accessible recruitment practices. If you require accommodation during the recruitment process, please contact us directly.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.

This opportunity is proudly supported by Northern Ontario Heritage Fund Corporation and is funded through the Workforce Development Program. Eligibility requirements of the program are as follows;

- *Are new entrants into the work force, are transitioning to a new career, or the unemployed or underemployed who are entering a new field;*
- *Have not previously participated in a NOHFC-funded internship;*
- *Are at least 18 years of age; and*
- *Reside, and be legally entitled to work, in Canada.*