

October 16, 2024

HUMAN RESOURCES, ADMINISTRATION & PUBLIC RELATIONS MEETING – MINUTES

On Wednesday, October 16, 2024, the Human Resources, Administration & Public Relations Committee held a hybrid meeting.

In Chambers:

Mayor LaValley- Zoom
Councillor Joe Florent, Chair
Councillor Joan Kuiack
Councillor Shawn Pigeon
Councillor Bill Rodnick
Councillor Laurie Siydock

Regrets:

Councillor Sandra Collins

Township Staff Present:

Bryan Martin, CAO, Clerk-Treasurer
Tracy Cannon, Planning & Building Administrator
Jennifer Baragar, Deputy-Treasurer
Steve Ronholm, Works Superintendent
Aurel Thom, Fire Chief/CEMC

OPEN MEETING/CALL MEETING TO ORDER:

Councillor Florent in the absence of Councillor Collins called the meeting to order at 9:00 a.m.

ROLL CALL

LAND ACKNOWLEDGEMENT

ADDITIONS/AMENDMENTS TO THE AGENDA: None

ADOPTION OF THE AGENDA

Moved by: Councillor Rodnick

Seconded by: Councillor Pigeon

To adopt the agenda of October 16, 2024 as circulated.

DISCLOSURE OF PECUNIARY INTEREST or a GENERAL NATURE THEREOF:

None

STAFF REPORTS:

An Expense / Income Report and O.P.P. Billing Review was provided in the package by Deputy Treasurer, Jennifer Baragar.

- Due to policing costs going up substantially and the impact these increases have on township budgets, staff will research a resolution and invite the Upper Ottawa Valley Commander to an upcoming meeting.

The monthly Library Report, Minutes of June 18th, 2024 Board Meeting and Grant Writing Report was provided in the package by Charlene Alexander, CEO/Head Librarian. C. Alexander wasn't present at the meeting to present the report.

The monthly Works Department Report was provided in the package by Steven Ronholm, Works Superintendent

- The washrooms at the Galeairy Lake Dam and J.R. Booth Park will stay open until after November 11th.
- S. Ronholm will look at the Works Department fall schedule to see if there is time to get started on the new walking trail in Madawaska.

The monthly Fire/ CEMC Report was provided in the package by Aurel Thom, Fire Chief/CEMC. Reviewed a filed.

UNFINISHED BUSINESS:

PUBLIC MEETING – SHORT TERM RENTAL LICENCING BY-LAW

The Committee confirmed the public meeting for the Short Term Rental Licencing By-Law for November 21st at 1pm at the Township Office. Staff will prepare and circulate notice.

NEW BUSINESS:

DRAFT NOISE BY-LAW

Reviewed and discussed draft Noise By-Law. Will be brought back to the next Council meeting with revision.

- Add exemption for mining or quarry operations.

DRAFT ESTABLISH & REGULATE FIRE BY-LAW

- Reviewed and discussed draft Establish & Regulate Fire By-Law. Will be brought back to the next Council meeting with revision.
- Change all the job descriptions that NPPA 1001 Firefighter Level 2 to NPPA 1001 Firefighter Level 1 or 2.

CLOSED SESSION

Moved by: Councillor Kuiack

Seconded by: Councillor Siydock

THAT: Human Resources, Administration & Public Relations Committee for the Corporation of the Township of South Algonquin move into a closed session in accordance with Ontario Municipal Act, Part VI, S.239 (1) (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board at 10:19 a.m.

-Carried-

ADJOURNMENT:

Moved by: Councillor Pigeon

Seconded by: Councillor Siydock

To adjourn the Human Resources, Administration & Public Relations Meeting of October 16, 2024, at 11:09 a.m.

Councillor J. Florent

Bryan Martin, CAO/Clerk-Treasurer