

**TOWNSHIP OF SOUTH ALGONQUIN**  
**ASSET MANAGEMENT COMMITTEE MEETING – MINUTES**

On Wednesday, June 19, 2024 the Asset Management Committee held an in-person and Zoom Meeting, livestreamed to YouTube.

**Council Present:**

Mayor Ethel LaValley  
Councillor Sandra Collins  
Councillor Joe Florent, Chair  
Councillor Joan Kuiack  
Councillor Shawn Pigeon  
Councillor Laurie Siydock  
Councillor Bill Rodnick

Township Staff Present:

Bryan Martin, CAO, Clerk-Treasurer  
Tracy Cannon, Deputy CAO/Deputy Clerk-Planner, Recording Secretary

Chair of the Asset Management Committee, Councillor Florent called the meeting to order at 10:45 a.m.

**ADDITIONS/AMENDMENTS TO THE AGENDA:**

New Business

- Draft Short-Term Rental Accommodations Zoning By-Law Amendment
- Draft Additional Residential Unit Zoning By-Law Amendment
- Washrooms at Whitney Playground
- Park Benches

**ADOPTION OF THE AGENDA**

**Moved by: Councillor Collins**

**Seconded by: Councillor Pigeon**

To adopt the agenda as circulated and amended.

**DISCLOSURE OF PECUNIARY INTEREST or a General Nature Thereof:**

Zoning By-Law Amendment – Short-Term Rental Accommodations - Councillor Kuiack and Councillor Pigeon

**UNFINISHED BUSINESS: None**

**NEW BUSINESS:**

**Discussion -Township Grader Replacement**

Discussion regarding the replacement of the grader. The current grader maintenance costs have increased. It currently has over 18,000 hours. It will cost between \$80,000.00 to \$90,000.00 to replace wearing parts such as tires etc.

S. Ronholm, Works Superintendent has been looking at used graders and there are some out there for around \$100,000.00 and he will continue to watch for one. A grader could be funded through the transportation reserves. The goal would be to deem the existing grader surplus.

The next phase of the Asset Management Plan includes lifecycle management strategies for all assets and is in progress but probably won't be finalized until next year. S. Ronholm will provide a report with a 10-year plan based on life expectancies for equipment/trucks for the next council meeting.

Waste Collection Truck has just under 300,000 km. It has been working well but anything can go at any time. It is at its life cycle capacity.

**Aylen River Boat House Report**

A report was circulated in the package by Michael Anderson, CBO/By-Law Enforcement Officer. Staff was directed to arrange to have the three boathouses that are vacant removed as they are a health and safety risk. The leases for two boathouses will continue. Staff will confirm proof of liability insurance for the two boathouses currently being leased.

**Laneway Name/Civic Address Request Report**

A report was included in the package for a request to name a private road currently known as 28942 Highway 60 as a laneway and assign individual civic address numbers. The committee has concern with the existing gate and emergency services not being able to gain access if required. A letter will be sent to all the property owners that access their properties from the current civic address number and advise that we have received the request and advise if the gate is not going to hinder access, then staff are to proceed.

**Fisheries and Oceans Agreement-Galeairy Lake Boat Launch Report**

In the past it was thought that a small, submerged water lot at the Galeairy Lake Boat Launch was transferred from Fisheries and Oceans Canada to the Township. However, the lands were never formally transferred to Township.

There are currently issues with the launch and remedial work is required. Fisheries and Oceans Canada is willing to entre an agreement with Township for a fee \$500.00 a year, on a 5-year agreement term. Bylaw authorizing the signing of the agreement will be brought forward at the July meeting.

Approvals from Fisheries and Oceans Canada to do work at the launch will still need to be required.

Staff had a meeting with John Swick at Ontario Parks. Ontario Parks use Galeairy Lake Boat Launch as an access point. An agreement between Ontario Parks and the Township will be explored. The agreement will generate some revenue from the park for the use of Galeairy Lake Boat Launch.

**Draft Short-Term Rental Accommodations Zoning By-Law Amendment**

Notices for the public meeting has gone out. The meeting is July 10<sup>th</sup> at the Madawaska Complex. It will be a public meeting of Council.

There seems to be some confusion with the public that this is a regulatory by-law. Staff have been advising that this is a zoning by-law amendment to permit Short Term Rental Accommodations and that Council will be looking at a regulating by-law in the fall. This information has also been circulated on Facebook and website.

Council is to review the circulated draft and provide comments to T. Cannon by July 5<sup>th</sup>.

**Draft Additional Residential Unit Zoning By-Law Amendment**

Notices for the public meeting have gone out. The meeting is July 5<sup>th</sup>. Council is to review and have comments back to T. Cannon by June 24<sup>th</sup>.

**Washrooms at Whitney Playground**

Discussion regarding the need for washroom facilities at the playground in Whitney behind the Lester Smith Community Centre.

It was suggested that the Lester Smith Community Centre be modified so that the doors could be left open for the public or move the playground to a location where there are washroom facilities or build an outdoor privy beside the playground. Staff to get quotes for all options for the 2025 budget deliberations to determine the most cost-effective way to get access to washroom facilities in that area.

**Park Benches**

Discussion for park benches around the township for people to use. Staff to research the price per bench for 2025 budget deliberations.

**Madawaska Trail**

An enhanced map has been sent to MNRF for the proposed park. Waiting for MNRF approval.

**Moved by: Mayor LaValley**

**Seconded by: Councillor Collins**

To adjourn the Asset Management Committee meeting of June 19, 2023, at 12:11 p.m.

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Bryan Martin, CAO/Clerk Treasurer

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Councillor Joe Florent/Chairperson