

May 15, 2024

HUMAN RESOURCES, ADMINISTRATION & PUBLIC RELATIONS MEETING – MINUTES

On Wednesday, May 15, 2024, the Human Resources, Administration & Public Relations Committee held a hybrid meeting following the Committee of Adjustment Committee Meeting.

In Chambers:

Mayor LaValley
Councillor Sandra Collins, Chair
Councillor Joe Florent
Councillor Joan Kuiack
Councillor Shawn Pigeon
Councillor Bill Rodnick
Councillor Laurie Siydock

Township Staff Present:

Bryan Martin, CAO, Clerk-Treasurer
Tracy Cannon, Planning & Building Administrator
Jennifer Baragar, Deputy-Treasurer
Steve Ronholm, Works Superintendent

Guest: Erin Thompson, MacKillican & Associates.

OPEN MEETING/CALL MEETING TO ORDER:

Councillor Collins called the meeting to order at 9:17 a.m.

ADDITIONS/AMENDMENTS TO THE AGENDA:

New Business: Load Restriction-Major Lake Road
New Business: Waste Management Committee Meeting – Waste Task Force

ADOPTION OF THE AGENDA

Moved by: Councillor Florent **Seconded by: Councillor Kuiack**
To adopt the agenda of May 15, 2024 as circulated and amended.

DISCLOSURE OF PECUNIARY INTEREST or a GENERAL NATURE THEREOF:

- Councillor Pigeon and Councillor Kuiack – Draft Short Term Rental Zoning By-Law Amendment

PETITIONS, DELEGATIONS and/or PRESENTATIONS

Erin Thompson, MacKillican & Associates presented the 2023 Financial Statements. E. Thompson pointed out the highlights of the statements and answered questions from committee members.

Recess

Councillor Pigeon and Councillor Kuiack left the Council Chambers.

UNFINISHED BUSINESS:

Draft Short Term Rental Zoning By-Law Amendment – Consensus was to leave the provision to allow Short Term Rental Accommodations in the Limited Shoreline Residential Zone (LSR) and include provisions in the bylaw that will exempt LSR from the parking provisions. Parking provisions for LSR zones will be addressed in the Regulating By-Law. Staff were directed to proceed with the public meeting for the Zoning By-Law Amendment at Madawaska Complex at 10:00 a.m. on July 10, 2024.

Councillor Pigeon and Councillor Kuiack rejoined the meeting.

NEW BUSINESS:

Grant Writing Proposals - B. Martin updated the committee on the three proposals received. Consensus was to accept the proposal from the staff member and review the progress prior to 2025 budget deliberations.

Load Restriction, Major Lake Road – Concern of the unsafe sections of Major Lake Road and the need for immediate repairs or a load restriction implementation.

S. Ronholm updated the committee on the conversations he has had with Ontario Parks and

Algonquin Forestry Authority. Ontario Parks owns sections of the road as well as the bridge. Algonquin Forestry Authority is working with Ontario Parks for possible funding to fix the bridge.

Consensus was not to implement a load restriction on Major Lake Road at this time. S. Ronholm will obtain quotes to pulverize the deteriorated sections and will reach out to Ontario Parks and Algonquin Forestry Authority to see if they can allocate some funds for the repairs.

Waste Management Committee Meeting, Waste Task Force Committee – Staff received requests from five members of the public to sit on the Task Force; Four are business owners and one residential. Discussion pertaining to the structure of the Task Force. Consensus was that staff reissue the notice and try to obtain members of the public that are from all areas of the township as well as residential owners. The goal is to structure the Task Force with three business owners, three residential property owners, three councillors and staff.

CLOSED SESSION

Moved by: Councillor Florent

Seconded by: Councillor Kuiack

THAT: Human Resources, Administration & Public Relations Committee for the Corporation of the Township of South Algonquin move into a closed session in accordance with Ontario Municipal Act, Part VI, S.239 (1) (b) personal matters about an identifiable individual, including municipal or local board employees; three personal matters related to identifiable individuals at 12:35 p.m.

-Carried-

ADJOURNMENT:

Moved by: Councillor Florent

Seconded by: Councillor Rodnick

To adjourn the Human Resources, Administration & Public Relations Meeting of May 15, 2024, at 1:14 p.m.

Councillor S. Collins

Bryan Martin, CAO/Clerk-Treasurer