

February 28, 2024

HUMAN RESOURCES, ADMINISTRATION & PUBLIC RELATIONS MEETING – MINUTES

On Wednesday, February 28, 2024, the Human Resources, Administration & Public Relations Committee held a hybrid meeting.

In Chambers:

Councillor Sandra Collins, Chair
Councillor Joe Florent
Councillor Joan Kuiack
Councillor Bill Rodnick
Councillor Laurie Siydock

Zoom:

Mayor LaValley
Councillor Shawn Pigeon

Township Staff Present:

Bryan Martin, CAO, Clerk-Treasurer
Tracy Cannon, Planning & Building Administrator
Jennifer Baragar, Deputy-Treasurer
Steve Ronholm, Works Superintendent
Ian Collins, Fire Chief
Charlene Alexander, CEO/Head Librarian - Zoom
Michael Anderson, CBO/By-Law Enforcement Officer
Aurel Thom, CEMC/Deputy Fire Chief

OPEN MEETING/CALL MEETING TO ORDER:

Councillor Collins called the meeting to order at 9:04 a.m.

LAND ACKNOWLEDGEMENT

ADDITIONS/AMENDMENTS TO THE AGENDA: None

ADOPTION OF THE AGENDA

Moved by: Councillor Kuiack

Seconded by: Councillor Florent

To adopt the agenda of February 28, 2024 as circulated.

DISCLOSURE OF PECUNIARY INTEREST: None

PRESENTATION/DELEGATIONS:

Forbes Symon, Planner Jp2g Consultant Inc. presented the circulated planning report that included the recommended changes to the Redline Official Plan (June 27, 2023) based on the Open House comments, Public Meeting comments, Ministry comments, and Council and staff comments.

F. Symon emphasized the frustration caused by the Ministry's one window approach. MMAH, being the approval authority, took other Ministry comments and verbally provided them to Township planners and staff. Written comments and/or a recording were requested, which were both denied. This resulted in having to handwrite Ministry comments, which was time consuming and left room for error in interpretation. MECP did provide written comments.

F. Symon provided the committee with next steps - After the plan is adopted by Council, MMAH will make their revisions to the plan. The Minister's decision will be final, and the Township will have no ability to appeal the decision.

Several comments were received from the public and community groups. These comments have been considered and revisions have been made to the plan where appropriate.

Action: Council clarification is required for closed landfill sites, age of seniors, inclusion of policy for age group 15-55yrs. Council to provide clarification and any comments to staff.

Staff to write a letter to the province regarding the frustration with the one window approach.

UNFINISHED BUSINESS: None

Committee to a lunch break from 12:50 p.m. to 1:30 p.m.

NEW BUSINESS:

2024 Budget – B. Martin emphasized that the budget being presented is in no way a draft budget, it is to be considered a preliminary budget for committee review.

J. Baragar presented the 2024 preliminary budget presentation that included revenues, partnership funds, expected grants, operating expenses, levies for services from OPP, Health Unit, DNSSAB, Casselholme, and MPAC. The presentation also included 2024 capital projects for each department. Each department head spoke to their departmental preliminary capital budget request.

Action: Staff will take the preliminary budget back and make adjustments per committee discussion.

Consensus was that there is a need for a service delivery review and staff direction was provided to obtain quotes.

S. Ronholm will generate a report of what waste collection has cost the township in the last twelve months and the cost of having the rinks open this year.

Ambulance Bay Proposal- DNSSAB provided a proposal for an expansion to the ambulance bay for sleeping accommodations for their ambulance attendants. B. Martin will follow up with DNSSAB to discuss other options.

ADJOURNMENT:

Moved by: Councillor Rodnick

Seconded by: Councillor Siydock

To adjourn the Human Resources, Administration & Public Relations Meeting of February 28, 2024, at 2:32 p.m.

Councillor S. Collins

Tracy Cannon, Planning & Bldg. Admin.
Recording Secretary