



AGENDA

HUMAN RESOURCES, ADMINISTRATION & PUBLIC RELATIONS COMMITTEE

February 28, 2024 9:00 a.m.

**Council Chambers
Municipal Office
7 Third Avenue
Whitney, Ontario**

And ZOOM Live Streamed to You Tube Channel: South Algonquin Council

1. Open Meeting/Call to order
2. Land Acknowledgement
We acknowledge that we are gathered on the unceded Traditional Territory of the Algonquin Anishinaabeg people, specifically the Matouweskarini (people of the Madawaska River). We further acknowledge that the Algonquin People have been stewards of this land since time immemorial and we strive to treat the land along with the flora and fauna it supports, the people, their customs and traditions, with honour and respect. Today, this area is home to people of all walks of life, and we acknowledge the shared opportunities and responsibilities to live, work and survive within this beautiful territory. Chi-miigwetch, All my relations
3. Additions/Amendments to the Agenda
4. Adoption of the Agenda
5. Disclosure of Pecuniary Interest
6. Presentations/Delegations
 - Forbes Symon, Planner Jp2g Consultant Inc – Official Plan, Planning Report
7. Unfinished Business
8. New Business
 - 2024 Budget
 - Ambulance Bay Proposal
9. Adjournment

PLANNING REPORT

ACTION

INFORMATION

TO: Mayor LaValley & Members of Council
 FROM: Forbes Symon, Senior Planner, Jp2g Consultants Inc.
 Anthony Hommik, Senior Planner, Jp2g Consultants Inc.
 DATE: February 20, 2024

RE: Township of South Algonquin Official Plan Update: Recommended Changes to Redline OP based on Public Meeting Comments, MMAH/Agency Comments and Council's Comments Received on the Redlined Draft Official Plan (June 27, 2023).

THAT, Council directs the Planning Consultant to revise the Redlined Draft Official Plan (June 27, 2023) based on the proposed changes outlined in Planning Report dated February 20, 2024;

AND THAT, the Planning Consultant bring the revised Redline Draft OP and corresponding Official Plan Amendment By-law to the next available Regular Council Meeting for consideration of adoption.

The Township of South Algonquin retained the services of Jp2g Consultants Inc. to undertake a review and update of its Official Plan in accordance with Section 26 of the *Planning Act, R.S.O.1990*. To date the Consultant, staff, and Council have completed the following tasks:

1. Special Meeting Under Section 26 of the Planning Act, Official Plan Review.
2. Received Issues and Options Report.
3. Council Direction on Issues and Options Report.
4. Received Draft Updated Official Plan for Public Review and Agency Circulation, June 27, 2023.
5. Circulated Draft Updated OP to Ministry of Municipal Affairs and Housing (MMAH) as per Section 17(17.1) of the Planning Act.
6. Received Verbal comments from MMAH on Draft Updated OP.
7. Held two (2) Open Houses on Draft Updated OP (November 29, 2023).
8. Held a formal Public Meeting on Draft Updated OP (December 6, 2023).
9. Received comments from public on Draft Updated OP.
10. Received direction from Council on Draft Updated OP.

The following report summarizes the comments received on Redline Draft OP to date and includes a planning response/recommendation to each of the comments for Council's consideration. The only written Ministry comment was from MECP. Comments from MMAH through the one-window system were verbal and it was made clear that written

comments would not be forthcoming. The MECP comments are attached to this report as Appendix A. All public comments received are attached to this report as Appendix B.

There are also other recommended changes which have come forward through discussions with Council and Staff on the Draft Updated OP that are detailed for Council's consideration.

Comments Received & Recommended Changes to Redline Draft OP

1.1 Ministry of Environment, Conservation & Parks (MECP) Comments:

The written comments from MECP were provided to the Consultant by staff at MECP and included some minor administrative changes and some substantive changes. The following is a summary of the proposed changes and the Planning Consultants response and recommendation to the proposed changes.

- a) Section 10.7, Endangered and Threatened Species Habitat and Adjacent Lands, reference is made to consultation with MNRF. MECP is now the provincial ministry that looks after the species at risk program and any permitting and authorization. Reference should be made to MECP in this section.

Response: Change MNRF reference in Section 10.7 to MECP.

- b) Section 5.6 Waterfront Servicing subsection 5.6.2 references tertiary treatment systems as an option for smaller undersized lots. MECP endorses the use of these systems but with a significant caveat. These systems are only beneficial if they are inspected, monitored and maintained over time adding that this comes typically with an annual maintenance cost. These systems also occupy a smaller footprint making them attractive for use on undersized lots. MECP only endorses these systems if the municipality implements some form of monitoring and tracking system to ensure that the system is being maintained, inspected and therefore operated appropriately. South Algonquin is a small rural township with limited resources, and would urge the Township to rethink including tertiary treatment policy options in the OP.

Response: Delete phrase "The incorporation of tertiary treatment systems and other" in Section 5.6 and replace with "The consideration of alternative servicing".

- c) Section 5.3.7 triggers the need for an OPA when the classification of lakes changes. MECP has been advising municipalities to include their list of at capacity and not at capacity lake trout lakes as an Appendix to the plan therefore if a change in designation occurs the page can just be replaced as opposed to having to go through an Official Plan Amendment.

Response: Delete phrase "Any changes to the classification of lakes will require an Official Plan Amendment" in Section 5.3.7 and replace with "At capacity lakes shall be identified in Appendix A to this Official Plan and may be updated from time to time without an amendment to the Official Plan.".

- d) MECP has confirmed Lake Trout Lakes in the Township and their existing capacity designation.

Response: That Section 11.2 remove reference to At Capacity Lakes and that Section 11.2.2 and 11.2.3 be moved to Section 5.3.6 and Appendix A. Add "Victoria Lake" (not at capacity) to the list of lake trout lakes in Appendix A.

- e) Section 2.13.2 speaks to the demonstration of sufficient reserve treatment capacity for hauled sewage from private servicing to accommodate “new development” prior to the approval of new development. The PPS makes reference to “lot creation” as opposed to “development”. The policy should also reference potentially communal servicing.

Response: Delete phrase “for private servicing to accommodate new development” in Section 2.13.2 and replace with “for private or communal servicing to accommodate new lot creation”.

- f) Section 2.24, Water Resources should make reference to sensitive surface and ground water features and their protection.

Response: Renumber the existing policy as 2.24.1 and add the following new policy as 2.24.2:

“2.24.2 Development and site alteration shall be restricted in or near sensitive surface water features and sensitive ground water features such that these features and their related hydrologic functions will be protected, improved or restored.

Mitigative measures and/or alternative development approaches may be required in order to protect, improve or restore sensitive surface water features, sensitive ground water features, and their hydrologic functions.”

- g) Section 2.8.5 contains Additional Residential Units (ARU) policies and references limiting ARUs in waterfront areas. MECP recommends prohibiting ARUs in waterfront areas.

Response: Delete the phrase “limit opportunities for” in Section 2.8.5.6 and replace it with “may generally prohibit”.

- h) Section 4.16 contains policies related to landfills and should include policies for development near closed landfills.

Response: Add the following new policy 4.16.5:

“4.16.5 Factors to be considered when land use is proposed within 500 m of a closed landfills should consider: ground and surface water contamination by leachate, surface runoff, ground settlement, visual impact, soil contamination and hazardous waste, and landfill generated gases.”

- i) Section 5.3 sets out the general waterfront development policies and the 30 m water setback. Reference should be made to both warm and cool water lakes, new lot creation and existing vacant lots.

Response: Add the following new policies 5.3.15 and 5.3.16:

“5.3.15 On warm and cool water lakes, new lot creation, development, including the septic system tile bed, must be set back a minimum of 30 metres from the highwater mark of the lake with non-disturbance of the native soils and very limited removal of shoreline vegetation. Reductions to alter the 30 m shoreline setback will generally be discouraged.

5.3.16 For existing vacant lots of record on warm and cool water lakes, new development should be set back 30 metres if possible, otherwise as far back as the lot permits recognizing physical topographical constraints and /or undersized lots.”

- j) Section 5.7.3 contains policies related to guest cabins in waterfront areas and requires that they be connected to the main water and sanitary systems of the main cottage. MECP maintains that guest cabins be dry and not connected to the main water and sanitary systems.

Response: Delete the phrase “Guest cabins to be connected to the same water and sewage facilities as the main dwelling” and replace with “Guest cabin shall be dry/unplumbed and not contain plumbing and sanitary services.”

- k) Section 6.6.3 contains policies related to the studies required to develop potentially contaminated sites. MECP recommends clarification of the Phase 1 and Phase 2 EAS studies.

Response: Add the phrase “Phase 1” prior to the word “ESA”. Further, delete the phrase “appropriate technical studies” and replace it with the phrase “a Phase 2 ESA and others”.

- l) Section 6.6.9 contains policies about the clean-up of contaminated sites and should reference appropriate excess soil management practices.

Response: Add the following subsection 6.6.9 iii:

“6.6.9 iii the management of excess soil shall consider appropriate provincial requirements (e.g. O. Reg. 406/19 On-Site and Excess Soil Management) and the provincial guide “Management of Excess Soil – A Guide for Best Management Practices”, as updated and/or amended.”

- m) Section 10.4.8 makes reference to policies to manage surface runoff and could make reference to the MECP Stormwater Planning and Design Manual. Reference to MECP sewage works stormwater approvals may be required.

Response: Add the following phrase to Section 10.4.8 (d) (vi) “MECP Stormwater Planning & Design Manual, 2003” after the phrase “Lake Simcoe Region Conservation,”. Further, add the following sentence at the end of the existing paragraph “MECP approvals may be required for stormwater works or facilities that discharge to the natural environment (ditches, creeks, rivers or lakes).”

- n) Section 10.7.3 (c) makes reference to Environmental Impact Studies and species at risk and should be clarified.

Response: Add the following sentence to the end of Section 10.7.3 (c) “Those preparing Environmental Impact Statements will be required to consult SAR Ontario prior to the completion of the EIS for consideration of Species at Risk (SAR) and SAR habitat to ensure their protection.”

1.2 Ministry of Municipal Affairs & Housing (MMAH) Comments:

The verbal comments from MMAH were provided to the Consultant and Township staff and covered comments received and changes recommended through their “one-window” process. Every effort has been made to capture the comments provided but not having

written comments is quite limiting. The following is a summary of the proposed changes and the Planning Consultants response and recommendation to the proposed changes.

- a) Section 1.5.1 needs to make reference to the Growth Plan for Northern Ontario and that Council's decisions must conform to the Growth Plan for Northern Ontario.

Response: add an additional bullet to Section 1.5.1, Plan Objectives which reads as follows: "To ensure that decisions of Council have regard for the Growth Plan for Northern Ontario."

- b) Section 1.6.1 needs to make reference to the Township's Asset Management Plan.

Response: add an additional bullet to Section 1.6.1, Commitment to Comprehensive Planning Approach which reads as follows: "the Township's approved Asset Management Plan."

- c) Section 2.8, Housing should not include reference to density bonusing which has been removed as planning tool in Planning Act.

Response: delete 2.8.10.8 (b) removing reference to bonusing in the Official Plan.

- d) Section 2.8, makes reference to Community Improvement Plans (CIP) but there are no CIP policies.

Response: add a new Section 12.16 Community Improvement Plan which reads as follows:

12.16 "Community Improvement Area

12.16.1 The entire Township shall be designated a Community Improvement Area.

12.16.2 Council may, by by-law, designate the lands within a Community Improvement Area as a Community Improvement Project Area whereupon Council shall undertake the preparation of a Community Improvement Plan for such area or areas. Prior to designating a Community Improvement Area, Council shall repeal all previous designating by-laws adopted under the Planning Act for Community Improvement purposes in the area to be designated as a Community Improvement Project Area.

12.16.3 Subject to Section 28 of the Planning Act, in pursuing the objectives of the Official Plan's Community Improvement Policies Council may:

- 1. Sell, lease or dispose of lands and buildings acquired or held by the municipality;**
- 2. Give loans and grants to owners, tenants and their assignees for rehabilitation purposes;**
- 3. Provide tax assistance by freezing or canceling the municipal portion of the property tax on eligible properties for remediation purposes; and**
- 4. Issue debentures with the approval of the Ontario Lands Tribunal.**

Policy Objectives

12.16.4 The policy objectives are as follows:

- 1. To upgrade and maintain all essential municipal services and community**

facilities.

2. *To ensure that community improvement projects are carried out within the built up areas of the Township.*
3. *To ensure the maintenance of the existing building stock.*
4. *To preserve heritage buildings.*
5. *To facilitate the remediation, rehabilitation and/or redevelopment of existing Brownfield sites;*
6. *To encourage private sector investment and the strengthening of the economic base.*
7. *To enhance the visual appearance of Community Improvement Areas.*

Preparation and Adoption of a Community Improvement Plan

12.16.5 Council shall have regard for the following matters in the preparation and adoption of a Community Improvement Plan, namely;

12.16.6 The basis for selection of the community improvement project areas with specific consideration of the following:

1. *That there is evidence of a need to improve municipal services such as roads, sidewalks, street lighting, parking, sanitary and storm sewers, water supply, parks and recreation, community facilities, the waterfront areas or streetscaping. Improvements may apply to some or all of the above services.*
2. *That the phasing of improvements corresponds to the timing of improvements by the Township and/or senior governments and is within the financial capability of the municipality.*
3. *That a significant number of buildings in an area show signs of deterioration and need of repair.*
4. *That there is evidence that a site can be classified as a Brownfield and that the adoption of a community improvement plan would assist in the remediation, rehabilitation and/or redevelopment of a property or area.*
5. *That improvement to the visual appearance or aesthetics be required.*
6. *That improvements will have a significant impact on strengthening the economic base of the community.*
7. *The boundary of the area and the land use designations contained in this Plan;*
8. *Properties proposed for acquisition and/or rehabilitation;*
9. *The estimated costs, means of financing and the staging and administration of the project;*
10. *The provision of sufficient flexibility, as circumstances warrant, where project and costing revisions are necessary;*
11. *The phasing of improvements and the means of their implementation; and*
12. *Citizen involvement during the preparation of a Community Improvement Plan.*

Implementation of a Community Improvement Plan Policies

12.16.7 Council shall implement the general principles and policies of this Section as follows:

1. *Through the identification of specific community improvement projects and the preparation of Community Improvement Plans;*
2. *Through participation in programs with senior levels of government;*
3. *Through enforcement of the Municipality's Property Standards Bylaw;*
4. *Through the acquisition of land to implement adopted Community Improvement Plans;*
5. *Through the encouragement of the orderly development of land as a logical and progressive extension of development which provides for the infilling of*

underutilized land;

6. *Through the encouragement of the private sector to utilize available government programs and subsidies;*
7. *Through the enactment of a Comprehensive Zoning By-Law which provides for a range of appropriate uses, for the intensification and integration of land uses, and which stimulates the economic and/or functional role of the areas or alternatively through the adoption of an area specific Development Permit System which streamlines development approval and which ensures that architectural and design considerations are implemented; and*
8. *By encouraging the rehabilitation of existing buildings and structures which will be used for a purpose compatible with the surrounding area.*

12.16.7 Council shall have regard for the phasing of improvements in order to permit a logical sequence of events to occur without unnecessary hardship to area residents and the business community. The improvements should be prioritized having regard for available municipal funding.”

- e) Section 4.6.7, Aggregate and Mineral Extraction should have “may” changed to “will” and “construction activity” changed to “ground disturbance”.

Response: rewrite Section 4.6.7 to read as follows:

4.6.7 “An archaeological assessment will be required for any ground disturbance activity associated with wayside pits and quarries if the subject property is located in an area of archaeological potential or near a known archaeological site.”

- f) Section 5.4, Preservation of Vegetation provide reference to the use of site plan control to regulate development within 120 m of water.

Response: add a new Section 5.4.7 which reads as follows:

5.4.7 “Any development within 120 m of a shoreline shall be subject to site plan control.”

- g) Section 6.1 Hazards was found to be confusing and needed to make a distinction between Natural Hazards and Man-made Hazards. There were many changes recommended for Section 6.

Response: Section 6 is deleted in its entirety and replaced with the following rewrite:

**6.0 “Protecting Public Health And Safety
6.1 Introduction**

Constraints to development are primarily related to natural hazardous conditions such as the existence of floodplains, erosion hazards or the presence of unstable slopes, unstable soils and geological formations such as Karst topography where the bedrock is subject to the development of sinkholes. There are also constraints to development as a result of man-made hazards such as contaminated lands, abandoned mines, or where land use activities generate non-compatible conditions such as noise concerns exist.

Promoting quality of life and self-sufficiency for our citizens requires that all development be carried out in a manner which ensures that life, safety and economic welfare are protected. This Plan also recognizes that we should be planning and preparing for the impacts of a changing climate that may increase the risk associated with natural and man-made hazards.

6.2 Identifying Hazard Areas

There is a general lack of accurate mapping showing the location of areas characterized by natural or man-made hazards. Where hazard mapping exists it is shown on Schedule B, Constraints. Hazardous areas are identified on Schedule B on the basis of the particular characteristics which pose a threat to public health and safety which may result should these areas be developed. The constraints include abandoned mines and active aggregate operations. It is recognized that hazardous conditions may exist which are not shown on Schedule B and as such it is important to ensure that appropriate consultation be included in any development review process.

The Township shall work with public authorities and utilities to update the hazard mapping and identify areas that are known natural and or man-made hazards.

6.3 Natural Hazardous Lands – Flooding And Erosion

6.3.1 Defining Areas Subject to Floods and Erosion

The floodplain areas generally represent lands known to be subject to 1 in 100 year flood events.

6.3.2 Permitted Uses

Notwithstanding the underlying designation on Schedule A, development and site alteration is prohibited in flood plains, except in accordance with the following:

1. *Repairs and minor additions to buildings and accessory buildings, which do not affect flood flows, will be permitted where there is existing non-conforming development.*
2. *Uses which by their very nature must be located within the flood plain and will not affect the hydrology or hydraulics of the flood plain may be permitted;*
3. *Works required for flood and/or erosion control and passive recreational and/or open space non-structural uses which do not affect the hydrology or hydraulics of the flood plain may be permitted.*
4. *In accordance with the underlying designation on Schedule A, development and site alterations may be permitted in areas subject to erosion related hazards which are not located in the flood plain.*
5. *All new development and site alterations on hazardous lands must achieve all of the following:*
 - a) *the hazards must be safely addressed and the development and site alteration is carried out in accordance with the established standards and procedures;*
 - b) *new hazards are not created and existing hazards are not aggravated;*
 - c) *no upstream or downstream adverse impacts will result; and,*
 - d) *vehicles and people have a way of safely entering and exiting the area during times of flooding, erosion and other emergencies.*

6.3.2.2 Prohibited Uses

Within flood plains the following uses are prohibited: Nursing homes, hospitals,

homes for the aged, senior citizen apartments, group homes for the physically or mentally challenged, day care centres, or other similar uses for which flooding could pose a significant danger to the inhabitants, schools, essential emergency services (fire, police and ambulance stations), electrical substations, storage or handling of hazardous substances.

6.3.3 Unstable Slopes And Organic Soils

6.3.3.1 *Slopes with a slope angle of 3:1 (horizontal: vertical) or steeper are identified as being potentially unstable. Development and site alteration in areas identified as having unstable slopes or unstable soils is prohibited unless it can be determined that the proposed development will be in full conformity with the Building Code Act. This may require that sufficient soils and engineering information be made available to indicate that the site is suitable or can be made suitable for development using accepted scientific and engineering practices; alterations to the site will not result in increased hazards or cause adverse environmental effects on or off-site.*

6.3.3.2 *The underlying designation on Schedule A shall identify the permit uses on such lands.*

6.3.3.3 *Notwithstanding 6.3.3.2, Nursing homes, hospitals, homes for the aged, senior citizen apartments, group homes for the physically or mentally challenged, day care centres, or other similar uses for which flooding could pose a significant danger to the inhabitants, schools, essential emergency services (fire, police and ambulance stations), electrical substations, storage or handling of hazardous substances shall not be permitted on lands designated as having unstable slopes or unstable soils.*

6.3.4 Setbacks

6.3.4.1 *Generally, thirty (30) metre building setbacks shall be imposed from the boundaries of Hazard Areas, except for:*

- a) *valley lands, where a 30 metre setback will be imposed from the stable top of bank; and;*
- b) *permanent and intermittent streams, where a 30 metre setback will be imposed from the meander belt, or the land across which a stream shifts its channel from time to time.*

6.4 Man-Made Hazard Lands - Contaminated Sites

Contaminated sites are defined as sites where the environmental condition of the property, i.e. the quality of the soil or ground water, may have the potential for adverse effects to human health or the natural environment. Current mapping showing contaminated sites is not available for the Township.

6.4.1 Policies

6.4.1.1 *In reviewing development applications, the approval authority may require the undertaking of an Environmental Site Assessment (ESA). An ESA shall be mandatory when a change of land use triggers an ESA in accordance with Ontario Regulation 153/04.*

6.4.1.2 *Where the ESA produces reasonable evidence to suggest the presence of site contamination, the proponent may be required to undertake appropriate technical*

studies as part of the development review process in order to identify the nature and extent of contamination, to determine potential human health and safety concerns as well as effects on ecological health and the natural environment, to demonstrate that the site can be rehabilitated to meet provincial standards and to establish procedures for site rehabilitation and mitigation of the contamination.

6.4.1.3 The proponent will be required to restore the site and to make it suitable for the proposed use in accordance with the recommendations of any required technical studies prior to development or land use change.

6.4.1.4 Filing of a record of site condition in the Registry, by a qualified person, as defined in O. Reg 153/04, is mandatory for a change of use of a property from industrial or commercial to residential or parkland.

6.4.1.5 The ESA and site restoration shall be undertaken according to Ontario Regulation 153/04 and with MOE guideline "Records of Site Conditions - A Guide to Site Assessment, the clean-up of Brownfield Sites and the Filing of Records of Site Conditions" dated October 2004 Record of Site Condition.

6.4.2 Closed Waste Disposal Sites

There are no known Closed Waste Disposal/Landfill Sites that have been identified by the Ministry of the Environment, Conservation and Parks within the Township.

6.4.3 Site Decommissioning and Clean-Up

6.4.3.1 It is the intent of Council to ensure the proper decommissioning and clean-up of contaminated sites prior to their redevelopment or reuse.

6.4.3.2 Prior to approval of an Official Plan Amendment and prior to the approval of a Zoning By-law amendment, subdivision, condominium, consent or other planning application by the approval authority on a site that is potentially contaminated or is contaminated, the proponent shall document the present and past use of the site and surrounding lands, engage professional assistance in the analysis of soils, ground waters and surface waters as required in consultation with the Ministry of the Environment, Conservation and Parks and shall prepare a remedial action plan in accordance with "Ontario Regulation 153/04, Record of Site Condition". Where the contaminants are in concentrations above Ministry established acceptable concentrations. A Ministry of the Environment, Conservation and Parks "Record of Site Condition" may be required to confirm that a site is suitable for its intended use. The proponent shall ensure the supervision of excavation and soil handling activities during site clean-up.

6.4.3.3 Where planning applications are not required, Council may require a proponent of development to consult with the Ministry of the Environment, Conservation and Parks on the suitability of site development.

6.5 Other Health And Safety Concerns

6.5.1 Abandoned Mine Sites

6.5.1.1 There are a number of known mine hazards located in the Township. Known mine hazards located in the Township are shown on Schedule B.

6.5.1.2 *It shall be policy to recognize past producing mines as areas where development should be restricted. Any proposed development within a one-kilometre radius of a past producing mine, as identified on Schedule B, will first be subject to consultation with the Ministry of Mines. Should it be deemed necessary a detailed site evaluation conducted by a qualified consultant will be required prior to development. Documentation from this study shall demonstrate that:*

- a) *the development land is suitable for the type of development proposed; and*
- b) *the mine hazard can be mitigated and remediated to properly address public health, safety, and environmental concerns to the satisfaction of the Township.*

6.5.1.3 *Development on, abutting and adjacent to lands affected by mine hazards may be permitted only if rehabilitation measures to address and mitigate known or suspected hazards are under way or have been completed.*

6.5.1.4 *Other mine hazards may exist in the Township. These sites, when identified by the Ministry of Mines, shall be added to Schedule B without the need for amendment to this plan.*

6.5.2 *Noise and Vibration*

6.5.2.1 *Noise and vibration impacts shall be addressed for new sensitive land uses adjacent to existing railway lines, highways, sewage treatment facilities, waste management sites, industries, or aggregate extraction operations, or other stationary or line sources where noise and vibration may be generated. Council may require the proponent to undertake noise and/or vibration studies to assess the impact on existing or proposed sensitive land uses within minimum distances identified in Ministry of Environment, Conservation and Parks guidelines including NPC -300 Environmental Noise Guidelines. Noise and/or vibration attenuation measures will be implemented, as required, to reduce impacts to acceptable levels.*

6.5.2.2 *Notwithstanding policy 6.5.2.1 above existing and proposed agricultural uses and normal farm practices, as defined in the Farm and Food Production Protection Act, 1998, shall not be required to undertake noise and or vibration studies.*

6.5.3 *Incompatible Land Uses*

6.5.3.1 *In reviewing any development application, the Township shall be satisfied that the proposed use will be or can be made to be compatible with surrounding uses in accordance with the Ministry of Environment, Conservation and Parks, Guidelines.*

6.5.3.2 *Where different land uses abut, every effort shall be made to avoid conflicts between different uses. Where deemed necessary, buffering will be provided for the purpose of reducing or eliminating the adverse effects of one land use upon the other. A buffer may be open space, a berm, wall, fence, plantings or a land use different from the conflicting ones, compatible with both or any combination of the aforementioned sufficient to accomplish the intended purpose.*

6.5.3.3 *In order to implement buffering principles, provisions may be established in the implementing Zoning By-law providing for separation distances between potentially incompatible uses. Gravel pits and quarries, farm uses, kennels, industrial uses and waste disposal sites, in relation to sensitive land uses and vice versa, shall generally be so regulated. Such regulations shall be established in*

accordance with applicable legislation and guidelines of Ministry of Environment, Conservation and Parks (e.g., D-1 Land Use Compatibility, D-2 Compatibility Between STF and Sensitive Land Uses, D-4 Land Use on or Near Landfills and Dumps, D-6 Compatibility Between Industrial Facilities and Sensitive Land Uses, Publication NPC 300: Environmental Noise Guideline, Stationery and Transportation Sources – Approval and Planning).

6.5.3.4 *For the purposes of this Plan, compatible development means development that, although not necessarily the same as existing development in the vicinity, is capable of co-existing in harmony with, and coexists with existing development without causing undue adverse impacts on surrounding properties. Compatibility should be evaluated in accordance with measurable and objective standards e.g., MECP Guidelines.*

6.5.4 Wildland Fire

6.5.4.1 *The Provincial Policy Statement defines hazardous forest types for Wildland Fire as, forest types assessed as being associated with the risk of high to extreme wildland fire using risk assessment tools established by the province, as amended from time to time. Development shall generally be directed to areas outside of lands that are unsafe due to the presence of hazardous forest types for wildland fire. However, development may be permitted in lands with hazardous forest types where the risk is mitigated in accordance with Wildland Fire assessment and mitigation standards as identified by the province.*

6.5.4.2 *Proponents submitting a planning application for lands that contain forested areas may be required to undertake a site review to assess for the risk of high to extreme wildland fire behaviour on the subject lands and adjacent lands (to the extent possible). A general indication of hazardous forest types for Wildland Fire are identified on Schedule B – Constraints and Opportunities, to this Plan. If development is proceeding where high to extreme or pine (needs assessment) risks for wildland fire is present, proponents are required to identify measures that outline how the risk will be mitigated.*

6.5.4.3 *Wildland fire mitigation measures shall not be permitted in provincially significant wetlands.*

6.5.4.4 *Wildland fire mitigation measures shall not be permitted in significant woodlands, significant valleylands, significant wildlife habitat and significant areas of natural and scientific interest, unless it has been demonstrated through an EIS that there will be no negative impacts on the natural features or their ecological functions.”*

Response: *Existing Sections 6.6.2 and 6.10 be relocated and added to Section 2.15, Non-Conforming Uses.*

Response: *It was discovered that Schedule B did not identify Wildfire Hazards and should be updated to include provincially identified wildfire hazard areas.*

h) Section 9.5 Provincial Highways is not consistent with the current policy approach by MTO who requested that the policies be modified to reflect the current policies and practices of MTO.

Response: *That Section 9.5 be deleted and replaced with the following:*

“9.5 Provincial Highways

9.5.1 *Highways 60, 127 and 523 are understood to be provincial highways under the control and jurisdiction of the Ministry of Transportation (MTO). Permits and approval from the MTO shall be required prior to municipal permits or approvals*

when building a structure, entrance, road, or sign that falls within the designated control areas as defined by the Public Transportation and Highway Improvement Act (PTHIA) and the Highway Corridor Management Manual. MTO's designated controlled areas fall upon or within:

- a. 45 metres of any limit of a highway or 395 metres of the centre point of an intersection for the purpose of the placement of buildings or other structures, entrances or any road;**
- b. 800 metres of any limit of a highway, for the purpose of a shopping centre, stadium, fairground, racetrack, drive-in theatre or any other purpose that cause persons to congregate in large numbers; or,**
- c. 400 metres of any limit of highway for the purpose of placing signs and placing, erecting, or altering an electricity transmission and distribution system, pole line, or other transmission line.**

MTO will require permits for any location signage that are within 400m from MTO right-of-way. All signage must be 3m from the ROW, shown on the site plan, and a permit is required.

5.2.2 MTO may ask for studies in support of development along provincial highways including the traffic impact study, stormwater management report, site plan, and illumination report to ensure that developments do not pose adverse impact on the safety and operation of provincial highways. Development driven highway improvements are sole responsibility, financial or otherwise, of the proponent. These responsibilities include construction of the triggered improvements to Ministry standards as well as associated works such as property acquisition, servicing connections, utility relocations and additional regulatory approvals. For developments within or adjacent to the MTO control area a preconsultation with MTO and the Township will be required.

5.2.3 Any new proposed access connection (e.g., public road or signalized intersection) that is located on a municipal crossroad or municipal road allowance and within the vicinity of a provincial highway, intersection or interchange ramp terminal must meet MTO's access management practices and principles. Exact locations of new public roads or signalized intersections shall be approved by MTO. Pre-consultation with MTO and the Township before access connections to provincial highways must be completed to address transportation network deficiencies and determine the required improvements.

New developments with frontage on a municipal road, shall obtain its access connection from that municipal road. An access connection generally will not be permitted to the highway for a lot with municipal road frontage, unless internal access to the total holding is impractical due to topographical or physical constraints or it can be demonstrated that access from the public road would be unsafe. In addition, MTO shall require the municipality to obtain the consent of the Minister to open, close or divert any road entering upon or intersecting a provincial highway.

Any entrance which is proposed to service a home occupation which is classed as an industrial or commercial land use shall require preconsultation with MTO and Township and the approval of MTO prior to municipal permits or approvals.

5.2.4 Prior to the formal submission of a plans of subdivision, severance, rezoning or site plans applications to the approval authority, MTO encourages the proponent to set up a pre-consultation meeting with MTO staff through the Township. The purpose of the pre-consultation meeting is for MTO to provide the proponent with its anticipated

conditions, service commitment guarantees for issuance of permits, permit requirements upon registration (such as, building/land use, entrance, encroachment, and sign permits).

Existing entrance shall not be utilized for the creation of additional properties or provide access to properties without the preconsultation with MTO and the Township and the approval of MTO.

5.2.5 The number of access points onto provincial highways from existing lots of record within the waterfront areas shall generally be limited to one access. Additional access points will require preconsultation with MTO and the approval of MTO. Waterfront properties which do not have frontage on a provincial highway shall be restricted from using provincial highway access from neighbouring properties without preconsultation with MTO and the Township and the approval of MTO.”

Response: Schedule A and B should make reference to “Provincial Highway” instead of “Express/Highway”.

- i) Ministry of Natural Resources & Forestry (MNRF) has requested clarification to Section 10.9.1, Fisheries Resources regarding what is considered fish habitat.

Response: That Section 10.9.1 be supplemented with additional text and now read as follows:

“10.9.1 Currently, no detailed fish habitat mapping exists for the Township of South Algonquin. This Plan shall consider all water bodies to be fish habitat unless an EIS has been conducted by a qualified individual that demonstrates the water body is not fish habitat. The Township shall work with the province to identify and map fish habitat.”

- j) MNRF has requested clarification to Section 10.11, Provincially Significant and Unevaluated Wetlands for unevaluated wetlands that demonstrate characteristics of PSW.

Response: That Section 10.11.4 be supplemented with additional text and now read as follows:

“10.11.4 Development and site alteration shall only be permitted on lands within 120- m of a provincial significant wetland or 30 m of an unevaluated wetland if it can be demonstrated through an Environmental Impact Statement (EIS) that there are no negative impacts on the wetland’s natural features or ecological functions. For development within 30 m of an unevaluated wetlands that demonstrate characteristics of a PSW, the required EIS shall include a wetland evaluation prior to development being approved.”

- k) Ministry of Citizenship and Multiculturalism has requested clarification to Section 10.11 and to make specific reference to wording in the PPS.

Response: That Section 8.2.1(6) have the word “protect” replaced with the word “conserve”.

Response: That Section 10.13 be retitled “Built and Cultural Heritage Resources.”

Response: That Section 10.13 be deleted and replaced with the following:

10.13.1 Council shall endeavour to conserve significant built heritage resources and

significant cultural heritage landscapes. This shall be achieved through the restoration, protection, maintenance and enhancement of significant built heritage resources and significant cultural heritage landscapes. For the purpose of this plan, built heritage resources means a building, structure, monument, installation or any manufactured or constructed part or remnant that contributes to a property's cultural heritage value or interest as identified by a community, including an Indigenous community. For the purpose of this plan, built cultural heritage landscapes include a defined geographical area that may have been modified by human activity and is identified as having cultural heritage value or interest by a community, including an Indigenous community. The area may include features such as buildings, structures, spaces, views, archaeological sites or natural elements that are valued together for their interrelationship, meaning or association.

10.13.2 Development and site alteration shall not be permitted on lands containing archaeological resources or areas of archaeological potential unless significant archaeological resources have been conserved.

10.13.3 Areas of archaeological potential are determined through the use of screening criteria established by the Province. Areas of archaeological potential are areas of a property that could contain archaeological resources. Development involving lands which demonstrate any of the following screening criteria shall be assessed by a qualified professional for archaeological resources:

- **The presence of known archaeological sites within 300 metres of the property;**
- **The presence of a water source (primary, secondary, ancient) within 300 metres of the property;**
- **The presence of a known burial site or cemetery adjacent to the property (or project area);**
- **Elevated topography (knolls, drumlins, eskers, plateaus, etc);**
- **Pockets of sandy soil in a clay or rocky area;**
- **Unusual land formations (mounds, caverns, waterfalls etc);**
- **Proximity to a resource-rich area (concentrations of animal, vegetable or mineral resources);**
- **Evidence of early Euro-Canadian (non-Aboriginal) settlement (e.g., monuments, cemeteries) within 300 metres of the property;**
- **Proximity to historic transportation routes (e.g., road, rail, portage);**
- **The property is designated under the Ontario Heritage Act;**
- **Local knowledge of archaeological sites on the property or of the property's heritage value.**

10.13.4 Indigenous communities shall be consulted and provided an opportunity to provide input on all Archaeological Assessments related to proposed developments where areas of Indigenous interest and/or Native Values and/or the potential for aboriginal artifacts to be encountered have been identified. In addition, Indigenous communities shall be notified by the proponent and / or the Township should any burial sites or human remains be discovered which are considered to be of potential aboriginal origin.

10.13.5 The Township may consider the establishment of archaeological management plans and cultural plans in partnership with Indigenous communities and the

province.

10.13.6 Development and site alteration shall not permit on adjacent lands to protected heritage property except where the proposed development and site alteration has been evaluated and it has been demonstrated that the heritage attributes of the protected heritage property will be conserved.

10.13.7 Council shall ensure that new development in older established areas of historic, architectural or landscape value shall be encouraged to develop in a manner consistent with the overall character of these areas and that infill in significant areas of historical, architectural or landscape merit is sensitive to the existing scale, massing and pattern of those areas; is consistent with the existing landscape and streetscape qualities; and does not result in the loss of any significant heritage resources.

10.13.8 Council may establish a municipal heritage committee to advise and assist council on matters related to the Ontario Heritage Act.

10.13.9 Pursuant to the Ontario Heritage Act when properties of significant built heritage value or interest are identified council may:

- a) *Designate these properties as having cultural value; or*
- b) *Define the municipality, or any area or area within the municipality, as an area to be examined for designation as a heritage conservation district; or*
- c) *Designate the municipality, or any area or areas within the municipality as a heritage conservation district.”*

- l) MMAH has requested that the Official Plan includes policies on “complete applications” and “preconsultation”.

Response: That Section 12.16, Complete Applications & Preconsultation be added to the Plan and reads as follows:

“12.16 Complete Applications & Preconsultation

- 1. In addition to the information and materials required pursuant to the Planning Act and associated Regulations and any other legislation, as may be amended, the Township may require development proponents to provide additional information to accompany applications as part of a complete application. Notwithstanding the generality of the foregoing, additional studies and materials may be required for Official Plan Amendment, Zoning By-law Amendment, minor variance, site plan control, consent, subdivision, and condominium applications.**
- 2. The number and scope of studies and assessments to be required for the submission of a complete application shall be appropriate and in keeping with the scope and complexity of the application, and to the extent possible will be identified during the applicable pre-consultation meetings. Nonetheless, it is recognized that development issues may arise during the approval process, resulting in the need for unforeseen studies.**
- 3. The additional information that may be required in support of an application includes, but is not limited, to the following:**

- *Aggregate Studies*
 - *Agricultural Soils Assessment*
 - *Archaeological Assessment*
 - *Boat Capacity Study*
 - *Conceptual Stormwater Management Plan*
 - *Contaminated Site Assessment / Environmental Site Assessment*
 - *Cultural Heritage Assessment*
 - *Environmental Impact Statement*
 - *Environmental Site Assessment*
 - *Erosion and/or Sedimentation Plan*
 - *Floodplain Analysis*
 - *Geotechnical Report*
 - *Grading and Drainage Plan*
 - *Groundwater Impact Assessment*
 - *Heritage Impact Assessment*
 - *Hydro-geology Study*
 - *Hydrogeology and Terrain Analysis Study*
 - *Lake Capacity Assessment*
 - *Landscaping Plan*
 - *Land Use Compatibility Assessment*
 - *Minimum Distance Separation (MDS) Calculations*
 - *Noise/Vibration/Blast Study*
 - *Parking Study*
 - *Planning Rationale*
 - *Record of Site Condition*
 - *Risk Management Plan*
 - *Servicing Options Report*
 - *Slope Stability Analysis*
 - *Species at Risk Assessment*
 - *Stormwater Management Plan*
 - *Surface Water Impact Assessment*
 - *Terrain Analysis*
 - *Traffic Impact Assessment*
 - *Tree Conservation and Protection Plan*
 - *Visual Impact Assessment*
 - *Information and studies required by MTO through their preconsultation process*
 - *Other information or studies relevant to the development of lands impacted by the proposed development approval application.*
4. *The Township may require any of the required studies to be peer-reviewed on behalf of the Township, at the sole expense of the proponent.*
5. *The Township encourages development proponents to preconsult with the Township prior to submitting planning applications. Failure to do so may result in the application being deemed incomplete in accordance with the Planning Act.*

- m) MMAH identified a number of miscellaneous issues with the Plan which they recommended be changed.

Response: That the Note at the end of Section 3.8.3 be deleted and the following additional policy added:

“3.8.4 Notwithstanding the policies of Section 3.8.3, the Township may permit adjustments of a settlement area boundaries outside a comprehensive review provided:

- a) *there would be no net increase in land within the settlement areas;*
- b) *the adjustment would support the Township’s ability to meet intensification and redevelopment targets in the Plan;*
- c) *prime agricultural areas are addressed in accordance with 3.8.3 (c), (d) and(e); and*
- d) *the settlement area to which lands would be added is appropriately serviced and there is sufficient reserve infrastructure capacity to service the lands.”*

Response: That the word “significant” be added in front of the phrase “wildlife habitat” in Section 10.10.4.

Response: That Section 10.15 be deleted in its entirety as it duplicates the Section 6.6.

Response: That the definitions within the old Section 12.16 that make reference to the PPS policy sections be changed to make reference to the Official Plan as follows:

“Adjacent lands: means

- a) *for the purposes of this Plan, those lands contiguous to existing or planned corridors and transportation facilities where development would have a negative impact on the corridor or facility. The extent of the adjacent lands may be recommended in guidelines developed by the Province or based on municipal approaches that achieve the same objectives;*
- b) *for the purposes of this Plan, of this Plan, those lands contiguous to a specific natural heritage feature or area where it is likely that development or site alteration would have a negative impact on the feature or area. The extent of the adjacent lands may be recommended by the Province or based on municipal approaches which achieve the same objectives;*
- c) *for the purposes of this Plan, those lands contiguous to lands on the surface of known petroleum resources, mineral deposits, or deposits of mineral aggregate resources where it is likely that development would constrain future access to the resources. The extent of the adjacent lands may be recommended by the Province.*

Comprehensive review: means

- a) *for the purposes of this Plan, an official plan review which is initiated by the Township, or an official plan amendment which is initiated or adopted by the Township, which:*
 - 1. *is based on a review of population and employment projections and which reflect projections and allocations by upper-tier municipalities and provincial plans, where applicable; considers alternative directions for growth or development; and determines how best to accommodate the development while protecting provincial interests;*
 - 2. *utilizes opportunities to accommodate projected growth or development through intensification and redevelopment; and considers physical constraints to*

- accommodating the proposed development within existing settlement area boundaries;*
3. *is integrated with planning for infrastructure and public service facilities, and considers financial viability over the life cycle of these assets, which may be demonstrated through asset management planning;*
 4. *confirms sufficient water quality, quantity, and assimilative capacity of receiving water are available to accommodate the proposed development;*
 5. *confirms that sewage and water services can be provided; and*
 6. *considers cross-jurisdictional issues.*
- b) *for the purposes of this Plan, means a review undertaken by a planning authority or comparable body which:*
1. *addresses long-term population projections, infrastructure requirements, and related matters;*
 2. *confirms that the lands to be developed do not comprise specialty crop areas; and*
 3. *considers cross-jurisdictional issues.*

In undertaking a comprehensive review, the level of detail of the assessment should correspond with the complexity and scale of the settlement boundary or development proposal.

Designated growth areas: means lands within settlement areas designated in the Plan for growth over the long-term planning horizon, but which have not yet been fully developed. Designated growth areas include lands which are designated and available for residential growth, as well as lands required for employment and other uses.

Development: means the creation of a new lot, a change in land use, or the construction of buildings and structures requiring approval under the Planning Act, but does not include:

- a) *activities that create or maintain infrastructure authorized under an environmental assessment process;*
- b) *works subject to the Drainage Act; or*
- c) *underground or surface mining of minerals or advanced exploration on mining lands in significant areas of mineral potential in Ecoregion 5E, where advanced exploration has the same meaning as under the Mining Act.*

Institutional use: for the purposes of this Plan, means land uses where there is a threat to the safe evacuation of vulnerable populations such as older persons, persons with disabilities, and those who are sick or young, during an emergency as a result of flooding, failure of floodproofing measures or protection works, or erosion.

Negative impacts: means

- a) *in regard to this Plan, potential risks to human health and safety and degradation to the quality and quantity of water, sensitive surface water features and sensitive ground water features, and their related hydrologic functions, due to single, multiple or successive development. Negative impacts should be assessed through environmental studies including hydrogeological or water quality impact assessments, in accordance with provincial standards; or,*
- b) *in regard to this Plan, degradation to the quality and quantity of water, sensitive surface water features and sensitive ground water features, and their related hydrologic functions, due to single, multiple or successive development or site alteration activities.*

Provincial and federal requirements: means

- a) *in regard to policies of this Plan, legislation and policies administered by the federal or provincial governments for the purpose of fisheries protection (including fish and fish habitat), and related, scientifically established standards such as water quality criteria*

- for protecting lake trout populations; and*
- b) *legislation and policies administered by the provincial government or federal government, where applicable, for the purpose of protecting species at risk and their habitat.*

Reserve sewage system capacity: *means design or planned capacity in a centralized waste water treatment facility which is not yet committed to existing or approved development, or reserve capacity for private communal sewage services and individual on-site sewage services is considered sufficient if the hauled sewage from the development can be treated and land-applied on agricultural land under the Nutrient Management Act, or disposed of at sites approved under the Environmental Protection Act or the Ontario Water Resources Act, but not by land-applying untreated, hauled sewage.*

Settlement areas: *means urban areas and rural settlement areas within municipalities (such as cities, towns, villages and hamlets) that are:*

- a) *built-up areas where development is concentrated, and which have a mix of land uses; and*
- b) *lands which have been designated in an official plan for development over the long-term planning horizon. In cases where land in designated growth areas is not available, the settlement area may be no larger than the area where development is concentrated.*

Significant: *means*

- a) *in regard to wetlands, coastal wetlands and areas of natural and scientific interest, an area identified as provincially significant by the Ontario Ministry of Natural Resources and Forestry using evaluation procedures established by the Province, as amended from time to time;*
- b) *in regard to woodlands, an area which is ecologically important in terms of features such as species composition, age of trees and stand history; functionally important due to its contribution to the broader landscape because of its location, size or due to the amount of forest cover in the planning area; or economically important due to site quality, species composition, or past management history. These are to be identified using criteria established by the Ontario Ministry of Natural Resources and Forestry;*
- c) *in regard to other features and areas, ecologically important in terms of features, functions, representation or amount, and contributing to the quality and diversity of an identifiable geographic area;*

Site alteration: *means activities, such as grading, excavation and the placement of fill that would change the landform and natural vegetative characteristics of a site. Site alteration does not include underground or surface mining of minerals or advanced exploration on mining lands in significant areas of mineral potential in Ecoregion 5E, where advanced exploration has the same meaning as in the Mining Act."*

Response: *That reference to "waterfront communities" in Section 5.4.3 be changed to "waterfront areas".*

- n) MMAH identified a number of issues with schedule reference and Schedule A & B.

Response: *That reference to "Schedule C" in Sections 4.7.1.2, 4.7.1.3, 6.5.1, 6.5.2 and 6.5.4 be changed to "Schedule B".*

Response: *That reference to "Schedule C" in Section 10.2.3 be deleted.*

Response: *That the phrase "shown on Schedule C" in Section 10.8.4 be deleted.*

Response: That Schedule A & B include reference to road types and rail trails in the legend.

Response: That Schedule A & B identify and include on the legend the provincial cycling network.

Response: That Schedule B identify and include on the legend known mineral deposit inventory points and a corresponding 1 km buffer.

Response: Consider the establishment of a Schedule C which would include known ANSI, nesting sites and lake trout lakes and possibly wildfire hazards. Section 10.6 makes reference to such a Schedule C.

1.3 Comments from General Public:

Public Comments are included in Appendix B to this report.

1.3.1 Leah Geddes

Leah Geddes provided comments via email dated 12/18/2023 and is attached to this report in Appendix B. Our response to the various comments and statements made in this correspondence is highlighted in **bold** in Appendix B. There was one change to the Redline Draft Official Plan that is recommended from these comments related to clarification of Section 11.3.1.

Response: That Section 11.3.1 be clarified with the deletion of the phrase “more than four lots” and its replacement with the phrase “four or more” and the deletion of the second sentence “The creation of up to three lots”.

1.3.2 Phil Morlock, Hay Lake Cottages

Phil Morlock provided information to the Township and the Official Plan Update project. No Official Plan policy action is required.

1.3.3 McKenzie Lake Property Owners

The McKenzie Lake Property Owners provided the Township with an update in the Lake Planning Exercise and requested the Township recognize Lake Plans. A staff report dated September 2, 2023 referenced the policies of Section 5.10 of the Official Plan which references Lake Plans and concluded that no action was required at this time. Once the final Lake Plan is received by the Township, the Lake Plan will be reviewed by staff and any required policy or regulatory changes will be considered by Council.

1.3.4 Irene Marie Largy

Irene Largy provided comments related to the need for local senior housing services. No Official Plan policy action is required.

1.3.5 South Algonquin Business Alliance (SABA)

SABA provided comments dated July 9, 2023 and is attached to this report in Appendix B. Our response to the various comments and statements made in this correspondence is highlighted in **bold** in Appendix B. The SABA provided a comprehensive list of recommended changes. Many of these changes recommended wording changes which were deemed to be very specific and not consistent with the general nature of most Official Plan policies. There are several recommendations which are supported and are detailed below. There are other areas where Council is requested to provide direction.

Response: That Council provide direction to reference in Section 1.1.3 regarding seniors at age 55 verse 65.

Response: Section 2.3, Community Health and Safety and Section Consents and Subdivisions could benefit to reference to parkland and the provisions under the Planning Act to acquire parkland.

Response: Revise 1st paragraph of Section 1.0 to clarify that the Township has had an Official Plan since 2012.

Response: Fix spelling error on page 11 and change all references to Indigenous to be capitalized.

Response: That Council provide direction to modifying Section 1.1.3 to include refence to attracting people aged 15-55.

Response: That Council provide direction on Section 2.3.4 recognition of youth retention.

Response: That Section 2.8.8 be modified to remove reference to maximum height for apartment housing.

Response: That 2.19, short term rentals, expand on the phrase “short-term rental platform.”

Response: That Section 4.3.2, General Development Standards for Rural Area be modified to include reference to uses not causing “adverse effect” and include reference to protection of “dark skies”.

Response: That the policies of Sections 4.16 be incorporated into Section 8.3.8 and Section 4.16 be deleted.

Response: That Section 9.1.1 be edited to remove the first “and”.

Response: That Section 9.10.3 be modified to include the phrase “accessible elements” for future trails.

Response: That Section 9.11.1 last paragraph be modified to delete “I” and replace with “In”.

Response: That Section 10.4.5 be deleted as the document is no longer available.

Response: That Section 10.13.1 be modified by deleting “cemeteries” and adding the word “sites” after burial.

Response: That 11.3.1 was modified through MMAH comments.

Response: That the definition of Agriculture include reference to greenhouses.

1.4 Council Comments and Direction:

Council has provided direction throughout the Official Plan Update process and at the public meeting for the Draft Official Plan Update had three specific areas that they requested that policies be clarified: 1. Reference to the Zoning By-law for minimum lot sizes; 2. Clarification of conflicting wording regarding development on existing private and crown roads; 3. Acknowledgement that the Official Plan may require a review and update following the completion of land claim settlement. The following recommended policies changes are in response to Council’s direction.

Response: That Section 11.1.6 be deleted and replaced with the following:

“11.1.6 The minimum lot size for new lots shall be expressed in the Township’s Zoning By-law. Lot sizes less than the minimum standards set out in the Zoning By-law shall be subject to the policies of Section 11.1.17 of this Plan.”

Response: That Section 11.1.7 be modified to delete clause (a) and replace it with the following:

“11.1.7 a) The development that involves the creation of a lot less than the minimum size set out in the Township’s zoning by-law.”

Response: That Sections 11.1.8 and 11.1.9 be combined to read as follows:

“11.1.8 New residential lots shall generally have frontage on an open and maintained public road. Notwithstanding this policy new lots for waterfront development or limited service residential development may take place on existing private or crown roads subject to the policies of 9.11.2. of this Plan.”

Response: That Section 1.1.3 include a new fourth paragraph which reads as follows:

“Council recognizes that there may be a need to undertake a formal review and update of this Official Plan following the completion of land claim settlements with Indigenous communities, in order to reflect and acknowledge a new vision for the community.”

2.0 Next Steps

Once Council provides direction on the recommended changes to the Redline Draft Official Plan, the consultant will make the necessary changes as directed and provide a final Official Plan Update to Council for consideration at the next available Committee of Whole. It is anticipated that Council would then “adopt” the revised Official Plan

Amendment. Following adoption, a Notice of Adoption will be posted on the Township's website and social media platforms. Following the notice of adoption, the Official Plan Amendment and its supporting documentation will be forwarded to the Ministry of Municipal Affairs and Housing for approval. The MMAH approval will be final and there is no appeal as per Section 17(36.5) of the Planning Act.

All of which is respectfully submitted.

Jp2g Consultants Inc.
ENGINEERS ▪ PLANNERS ▪ PROJECT MANAGERS

A handwritten signature in black ink, appearing to read 'F. Symon', with a long horizontal flourish extending to the right.

Forbes Symon, MCIP, RPP
Senior Planner | Planning Services

APPENDIX A – AGENCY COMMENTS



Ministry of the Environment, Conservation and Parks

Environmental Assessment Branch 1st Floor
135 St. Clair Avenue W Toronto ON M4V 1P5 **Tel.:** 416 314-8001
Fax.: 416 314-8452

Ministère de l'Environnement, de la Protection de la nature et des Parcs

Direction des évaluations environnementales

Rez-de-chaussée
135, avenue St. Clair Ouest Toronto ON M4V 1P5
Tél. : 416 314-8001
Télééc. : 416 314-8452

Via E-mail Only

Date: October 6, 2023
To: Caitlin Carmichael, MMAH
From: Jon Orpana, Regional Environmental Planner,
MECP
c.c.: Leanne Esarik, MMAH

Re: Township of South Algonquin Official Plan Update
- Draft

MMAH File No.: 48-OP-225219
Date of Document: June 27th, 2023

Nature of Comment:	
Preliminary	<input type="checkbox"/>
General	<input checked="" type="checkbox"/>
No Concerns	<input type="checkbox"/>
Study(ies) required	<input type="checkbox"/>
Significant Concerns Other:	

Opening remarks and Scope of Review

Thank you for providing the Ministry of Environment, Conservation and Parks (MECP) the opportunity to comment on the Ministry of Municipal Affairs and Housing (MMAH) Circulation 48-OP-225219 of the draft Official Plan for the Township of South Algonquin.

MECP has reviewed policies that would impact ground water, surface water, contamination (air, land and water), land use compatibility, climate change, species at risk and noise. MECP comments are listed in the attached "*Table A – Policy Specific Comments*" provided with references to supporting documents including, but not limited to, the Provincial Policy Statement (PPS), *Environmental Assessment Act*, D-Series Guidelines, and Lakeshore Capacity Assessment Handbook. Where appropriate, suggested wording was provided.

The following comments are restricted to areas where some form of revision is recommended to better reflect the mandate, legislation, policies, guidelines, and practices of this Ministry. Please note that unless otherwise stated, any MECP publications cited in the following comments can be obtained at our website at www.ontario.ca/page/ministry-environment-conservation-parks.

Ministry Involvement to date

MECP understands that a pre consultation with partner ministries regarding the update for the Official Plan of South Algonquin was hosted by MMAH on August 24th, 2022 which was last updated and approved by MMAH in August of 2012.

Policy Specific Comments:

The draft Official Plan provides direction that covers portions of MECP's mandate. For comments on specific items that could be modified to better reflect MECP's mandated areas of concern, please see the attached "*Table A – Policy Specific Comments*", provided in a separate document.

Additional/General Comments:

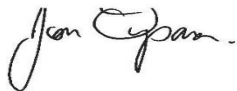
1. The memo that MMAH provided to partner ministries in conjunction with the One Window review circulation states, "*If your ministry is aware of any First Nations or Métis interests that may be affected by the official plan, please include this information as part of your review*". MECP suggests that the MMAH could consider preparing an Aboriginal Community Identification Template (ACIT) to gain cross-ministry feedback/consensus on the list of communities that should be engaged.
2. **Editorial** - Section 10.4 Stormwater Control and Management seems to have numbering of policies out of order. I am assuming that the fist sub policy should be 10.4.1 then 10.4.2. etc.
3. **Editorial** - Section 10.7 the ministry of Natural Resources and Forestry is cited as the Ministry that administers the Species at Risk Program. MECP is now the provincial ministry that looks after the Species at Risk program and any permitting and authorizations. These references should be changed to MECP.
4. **Cautionary** – Section 5.6 Waterfront Servicing subsection 5.6.2 references tertiary treatment systems as an option for smaller undersized lots. MECP endorses the use of these systems but with a significant caveat. These systems are only beneficial if they are inspected, monitored and maintained over time adding that this comes typically with an annual maintenance cost. These systems also occupy a smaller footprint making them attractive for use on undersized lots.

MECP only endorses these systems if the respective approving municipality or approval authority implements some form of monitoring and tracking system to ensure that the system is being maintained inspected and therefore operated appropriately. South Algonquin is a small rural township with limited resources, and I would urge the Twp. to rethink including tertiary treatment policy options in the OP.

5. **Administrative** – Section 5.3.7 Page 48 states “Any changes to the classification of lakes will require an Official Plan Amendment”. MECP has been advising municipalities to include their list of at capacity and not at capacity lake trout lakes as an Appendix to the plan therefore if a change in designation occurs the page can just be replaced as opposed to having to go through an Official Plan Amendment.

Closing Comments/Next Steps:

Please do not hesitate to contact me via email at jon.orpana@ontario.ca should you have any questions or wish to discuss these comments, or if MMAH wishes to discuss alternative wording. Please provide MECP with a copy of the consolidated comments that will be provided to the Township of South Algonquin. Best regards,



APPENDIX B – PUBLIC COMMENTS

Official Plan Feedback from the South Algonquin Business Alliance (SABA)

Redline version, draft 2

July 9, 2023

For more information you can reach the Business Alliance at:

- Dr. Angela Pollak (PhD Information Science), SABA Chair, [REDACTED], gday@mysouthalgonquin.ca
- Gabriela Hairabedian, SABA Treasurer, [REDACTED]

Feedback that is not page-specific

- The age of 'seniors' has been changed from 65 years to 55 years.
 - Can we please stick to one definition and cite where it came from and why it's appropriate? Changing this makes comparing statistics between revisions (determining degree and direction of changes) difficult. It also may change appearances of the pace of growth/aging for someone who doesn't read all documents in detail. **MATTER FOR COUNCIL DIRECTION**
 - This change paints the community as even more a 'retirement community'. While this is not untrue, focussing on seniors as being the most important demographic will result in a disproportionate amount of policy that impacts seniors (necessary to meet needs), while also allowing policy to hide/ignore the demographic we need/want to attract and retain – those in the 18-35 age range, folks in their working years, with families (necessary for growth, sustainability, regeneration). It is imperative that this policy also reflects attitudes and values of a generation who currently is diminished/hidden/choosing not to live in the community because of previous policy decisions.
 - We need a consistency in how we approach business support. This document favours seniors over age 55 in so many ways. At the same time, there is an emphasis on the importance of the legacy of forestry (culturally, employment etc.). Yet forestry jobs are physically demanding – typically a young person's job. How are we going to meet the needs for these labour intensive jobs if we can't meet seniors' accessibility needs and/or bolster our youth and young family populations? I see two answers 1) boost the number of youth, or 2) increase the number of jobs that seniors can do. This OP has to achieve support for both of these options (and maybe others I haven't thought of). PLEASE DO NOT LEAVE OUT THE UNDER 55 group!
- Support for Agricultural work in this plan is essential, including language in the OP and the zoning bylaw to permit these uses on a small scale, allows entrepreneurs to access agri-specific funding, as well as FEDNOR and NOHFC funding. SABA considers small-scale farming and agritourism one of the most promising areas for future development in terms of technological innovation. We have not been able to act on any of our ideas because we can't access funding, because we need specific zoning and planning documents to show municipal support. Please consider how you can bolster support in the OP (there are a few comments below to point out areas). **ALL USES PERMITTED UNDER Section 4.2.1 and expanded definition of agriculture. NO ACTION (NA)**

Review of Previous Feedback

	Yes	Need more	Subject
1		X	Accessibility – see comments below. There is work to do on this.
2		X	Communication: Steering Committee – the only references are to the Committee of adjustments and a Municipal Heritage Committee that doesn't currently exist. NOT SPECIFIC ROLE OF OP - NA
3	X	X	Communication: Support for new tourism products – Improved (thank you), but SABA will always push for more 😊 STILL NEED TO INCLUDE THE IDEA OF “REGENERATIVE” TOURISM as opposed to simply sustainable tourism WORD SMITHING - NA
4		X	Communication: educating the public about the process – Small gain related to educating people about dark skies (Thank you!) but there is widespread need for educating the public about the processes that council follows. NA
5		X	Communication: community consultation – The word “consult appears 35 times (included deleted occurrences) and refers to qualified consultants, consulting with the ministry, the township, Indigenous peoples, the province, ministries and so on. There are ZERO occurrences of anything suggesting public consultation. SECTION 12.13 ADDRESSES PRESCRIBED PUBLIC MEETING PROCESSES. NA
6		X	Communication: Reference list – I couldn't find some/most of the referent documents. Can you include a literal 'reference list' or bibliography? NOT TYPICAL FOR OPs TO HAVE SUCH REFERENCE. NA
7		X	Cultural Heritage – Contains a definition of Cultural Heritage Landscape, but needs a definition of “cultural heritage”. Please include a reference to Intangible Cultural Heritage as well. <u>THIS IS ESSENTIAL SUPPORT FOR INDIGENOUS VALUES</u> according to the UNESCO “Convention for the Safeguarding of the Intangible Cultural Heritage” DEFINITIONS AS PER PPS 2020
8	X		Future planning work after the OP NA
9		X	Integration of the OP with community wellbeing markers NA
10	X		Naming conventions NA
11			Physical vs Social NA
12		X	Query – Madawaska landfill? NA
13			Scope

14		X	Social Cohesiveness – at the very least, needs more support for public “parkland” and parkland integrated into new housing developments as a requirement. If we don’t plan for and expect this type of use, it won’t happen organically. SECTION 2.3 HAS GENERAL STATEMENT – COULD HAVE MORE SPECIFIC PARKLAND POLICY IN CONSENT AND SUBDIVISION SECTION OF OP
15		X	Sustainability: Demographics – This has been made worse by lowering the age of ‘seniors’ to 55+. Please re-visit and offer an explanation, as well as balance with the demographic that we need to attract. COUNCIL’S DIRECTION
16	X		Transportation

New Feedback

Page#	Type of Change/Section#	Instructions
9	Factual inaccuracy	The following statement is no longer accurate. Please update: “Although South Algonquin was created in 1998, through the amalgamation of the geographic townships of Airy, Sabine, Lyell, Murchison, and Dickens, it has not had an official plan in place to provide guidance for local planning and development activities before the adoption of this document.” THIS CHANGE SHOULD BE MADE TO UPDATE CONTEXT. COUNCIL DIRECTION
11	Question	Can we have more detail? How is the figure 49% derived in the following statement? “South Algonquin’s economy is largely primary-resource based, with the logging industry providing, both directly and indirectly, approximately 49% of the employment opportunities found within the Township.” UNSURE OF SOURCE – WAS PART OF ORIGINAL DOCUMENT. COULD BE REMOVED OR UPDATED. COUNCIL DIRECTION
11	Spelling error	The Township is fortunate to have an abundance of public crown lands. These lands represent an opportunity for a wide range of economic and resourced based activities and supports the Townships (should be Township’s) forestry and tourism industries. OK
11	Global spelling change	Please capitalize the word “Indigenous” throughout the document. “It is acknowledged that historically significant places that hold sacred importance for indigenous communities exist within the Township of South Algonquin.” (There is a second instance on page 87). OK

11-12	Missing context	<p>This section notes that “The aging of the population suggests the need for land use planning policies that will support the provision of suitable and affordable housing, especially within the villages of Whitney and Madawaska, to meet the needs of local seniors.”</p> <p>This statement is true, but without an equivalent statement for younger people, continues to give seniors preferential and priority treatment in the official plan. Seniors absolutely need attention, but without attention to the younger demographic that we want to draw into the community, we’re feeding a cycle of a population skewed toward seniors. Please consider adding a statement about land use policies that retain and attract people between the ages of 15-55, such as: DIRECTION FROM COUNCIL</p> <p>“Since the outmigration of youth is an acknowledged challenge in the region, another important community goal is to attract and retain individuals between the ages of 15-45 in the community. There is a need for land use planning policies that will support the provision of suitable and affordable housing, recreational spaces, educational and employment opportunities, especially within the villages of Whitney and Madawaska to also meet the wide-ranging needs of this demographic.”</p>
12	Rephrase a negative statement into a neutral statement	<p>Consider changing: “During the process of formulating this plan, it became clear that local residents often did not share the same vision of what South Algonquin might look like in the future.”</p> <p>WORDSMITHING - NA</p> <p>To</p> <p>“Residents hold different visions of what an ideal South Algonquin community might look like in the future.”</p>
	False dichotomy	<p>“The goal of this plan is to find a balance that respects both of these visions. Overall, the main challenge has been to create policies that encourage community and economic development while also preserving South Algonquin’s many positive attributes.” WORDSMITHING - NA</p> <p>Can the above phrase be removed or rephrased? There is an implication that a) there are only two view points on this topic in the community, and b) that without policy intervention, community development and economic development somehow degrade or can’t co-exist with the community’s “positive attributes”. Both of these suggestions couldn’t be further from the truth in my experience. Instead, I suggest something like:</p>

		<p>“The goal of this plan is to find a balance that respects all of the diverse visions residents see in their future community through policies that encourage asset-based community and economic development while also recognizing the need for sustainable – and <i>regenerative</i> - growth.”</p>
13	Word choice/language use/overarching philosophy	<p>“To stimulate economic development through the sustainable use of the Township’s natural resources, by providing opportunities for future industrial and commercial development, and by encouraging the expansion of the local small business sector.” WORDSMITHING - NA</p> <p>Sustainability focuses on efficiency and ‘doing less harm’. The South Algonquin Business Alliance advocates for the more wholistic <i>regenerative</i> thinking paradigm, which is actually very much in line with addressing both the worries expressed by residents about overpopulation, over-use, growth and degradation of the lived experience here <i>and</i> also more respectful toward Indigenous cultural values.</p> <p>Consider changing the paragraph above to: To stimulate economic development through regenerative practices in relation to natural resources, future industrial and commercial development, and wellbeing of the local small business sector”</p> <p>Consider other instances of the word “sustainable” and whether “regenerative” is a reasonable alternative throughout the document.</p> <p>Consider defining sustainable and regenerative so people understand the difference.</p>
14	General 1.5.1	<p>Is it possible to add another bullet that characterizes council’s or the plan’s intent/willingness to listen, be flexible and adapt to changing and emerging needs of residents and businesses? I’m seeing more of this recently at the council table, but would like it to continue past this session of council if possible.</p> <p>NOT A LAND USE ISSUE - NA</p>
14	Business support 1.6.1	<p>Is it possible to include “small business” or “small and medium sized business” needs in bullet #1? I find it curious that ‘employment change’ would be mentioned, but not small business because the changes happen first in the business sector. WORDSMITHING – OP = GENERAL WORDING. NA</p>
15	Business support 2.1	<p>Paragraph starting “In order to encourage economic development,” OP GENERAL - NA</p>

		I'm happy to see many references in this document to economic development, but I'd prefer to see a term like "community economic development" used where possible. The term "economic development" rankles a lot of people in the region because they see it as 'growth at their expense'. We need an official plan that is not just comprehensive, but 'wholistic' in considering the ways that these systems interact to create a feeling of belonging and community and help all boats float higher. SABA does not want economic development at any cost. We want regeneration, both economic development and community vitality, where everyone has something to gain that outweighs the cost.
15	Support 2.2.1	Is it possible to create a comprehensive/complete list of legislation here that the township is accountable to? There can't be that many more. It seems a bit lazy to point out a few but not all (this is a legacy paragraph from the previous version, I know.) LEGISLATION CHANGES ALL THE TIME - NA
15	2.3.1	Consider adding a note that council is planning for a healthy community not just about individuals – it also improves sociological variables such as social capital, social cohesion, identity and place attachment. WS- NA
16	2.3.4	Love bullet #3. Thank you!! If there was one addition to this point, I would simply say through a variety of methods and communication tools that reach these stakeholders where they are. (Too often, the township waits for people to come to them, even when there are known barriers that prevent that from ever happening, although I have seen improvements recently.) NA
16	Accessibility 2.3.4	Bullet # 8, Consider changing to: to meet the needs of the various age, <u>ability</u> and socio-economic groups. NA
16	Canadian Index of Wellbeing 2.3.4	Consider additional bullet points that address encouraging inter and intra community connections that promote COUNCIL DIRECTION <ul style="list-style-type: none"> • Education and continuing education opportunities across ages and stages of life • Pathways that support youth to remain in or come back into the community for their working years, rather than just in retirement.
18	Definitions 2.8.2	For consistency's sake, can we make sure that the definition of a dwelling unit here is identical to the one that appears (or will appear) in the zoning bylaw? It would be helpful if definitions are cross-checked across the board. NA

18	Housing 2.8.3	<p>Consider changing “It is likely that most future residential development will continue to be in the form of single- detached dwellings. However, other forms of residential development will also be permitted, including” WS - NA</p> <p>To</p> <p>“A variety of residential development forms will be permitted, including:” Add single detached dwellings to the list</p>
18-20	Zoning bylaw 2.8.5	<p>This section is pretty specific about what the zoning bylaw should contain. Wouldn't it be better to put this into the zoning bylaw and just refer to that here? OP TO GIVE DIRECTION TO ZB NEW CONCEPT SO NEEDS CLEAR DIRECTION</p>
ROVI	Housing 2.8.8	<p>Max height of two stories for apartment buildings. Consider raising this to three stories to permit stacked units. The height differential is not that much, and the ability to increase density is a very attractive benefit. THIS POINT HAS PLANNING MERIT AND COUNCIL SHOULD CONSIDER INCREASING HEIGHT OF APARTMENT BUILDINGS TO A MINIMUM OF 4-5 STORIES.</p> <p>Can we add a bullet point here that apartment buildings must include landscaping for children's play areas? We really need to create housing options that suit young families if we hope to attract anyone or encourage young families to stay. AMANITY AREA PROVISIONS TYPICALLY IN ZONING BY-LAW</p>
23-25	Housing 2.8.12	<p>Is there any way to incentivize affordable homes that are constructed using highly efficient construction methods (energy star certified, insulated concrete form etc) or that use renewable energy sources (solar power)? The hydro/heating bills here are crippling. Building a standard stick frame home that meets minimum building codes gets people housed, but if they can't afford the utilities it just creates another problem later on. SECTION 2.8.10.7(D) DOES THIS – CMHC FUNDING PROGRAMS FORCUS ON THIS AND PROVIDE POINTS FOR ENERGY EFFICIENCY</p>

24	Housing 2.8.10.13 (c)	It would be really nice if the Township had even a small list of 3-5 pre-vetted vendors of Tiny House Units that have been researched and which it knows meet the building permit approval process. The advantage to the Township doing this homework is that it makes the building permit application easier, faster, hopefully more cost-effective, and removes the research burden from a target audience known to have low rates of post-secondary education and poor-to-zero internet access. NOT TOWNSHIP'S ROLE
26	Property Standards 2.12	Property Standards We all understand the need for property standards. However, the new property standards bylaw as it was originally drafted shows what a lot of people consider a ridiculous amount of control. In an era of climate change, with talk of sustainability (if not regeneration) in all of the township's documents, and an increasing awareness of Indigenous stewardship and naturalization practices, it seems an overreach to start imposing on people to this degree. If this Official Plan can make a statement to the effect that the property standards are not intended to interfere with the reasonable practices and enjoyment of personal property, it would be helpful. PROPERTY STANDARDS WHERE NECESSARY - NA
29	2.17.1	Can we add: "Upon request, the Township is responsible for providing the proponent with sufficient detail about the minimum amount of information required from such studies and/or assessments to meet the Township's expectations. NEW PRECONSULTATION SECTION DEALS WITH THIS IN GENERAL SENSE - NA
29	Younger demographics 2.18.1	"Specific effort should be made to encourage economic growth in sectors that appeal to younger demographic in hopes of retaining a younger segment of the population to live and work locally." The problem with hoping is that the outcome is based on chance. This community needs more than hope. Can we change this to: "Specific effort should be made to encourage economic growth in sectors that are known to appeal to younger demographics to make it easier and more likely to attract and retain a younger segment of the population to live and work locally." WS - NA

29	Definition	The word “resource-based industries” appears 5 times in this document. Can we add this term to the glossary and define it? I see a definition on page 30, the last occurrence of the word. We need the definition more accessible the first time it is used. NA
29	Business Support 2.18.2 (1)	Forestry has a long legacy in this community. We need to continue to support this industry. However, there are a thousand other opportunities for economic growth that don’t involve extraction of finite physical resources or heavy physical labour in a community of seniors. I would like to see Forestry grandfathered-in, but any emphasis on other resource-based industries should be downplayed. Based on the amount of negative feedback SABA receives trying to increase tourism counts, I promise you nobody wants a mining operation to set up shop. DOES NOT NEED DEFINING - NA
29	Business Support 2.18.2 (1) and (2)	“To sustain, build on and diversify” This is aspirational language. Respectfully, based on my experience trying to communicate with the township over economic development and watching goal after goal after goal in strategic plans fall by the wayside over the last five years, I think this language sets everyone up for false expectations. Perhaps “support” would be a better word until the next revision? Honestly, SABA would be happy if council just stopped showing up to actively oppose and criticize ideas and development at every turn. NA
30	Business Support 2.18.3	Change 2.18.3 It is acknowledged that Council has not identified a specific employment area within the Township. NA to 2.18.3 It is acknowledged that Council has not identified a specific geographic employment area within the Township.
30	Business Support 2.18.3 (3)	What does “Supporting community improvement programs” mean? TYPICALLY INVESTMENT OF PUBLIC FUNDS
30	Business Support 2.18.3 (4)	“Encouraging and facilitating employment in the development industry through expediting the planning approvals, encouraging the rehabilitation of heritage buildings, and encouraging the retrofit of the existing building stock.” NA Please define “development industry”.

		We do not currently have any heritage buildings. It seems there is some groundwork to be done in defining what that is before we can expedite planning approvals for their rehabilitation.
30	Business Support 2.18.3 (10)	<p>“10. Encourage the development and redevelopment of Village downtowns and main streets”</p> <p>DONE THROUGH CIP BY-LAW</p> <p>When the township received the Mainstreet Revitalization Grant a number of years back, one of the single biggest problems SABA had in making recommendations to council for how to spend the money was simply in defining the boundaries of our “downtown(s)” areas. We need the Township to take responsibility for this as part of the official plan and zoning process. Please define what mainstreet is in both Whitney and Madawaska.</p>
30	Business Support 2.18.3 (11)	<p>“Support programs which focus on youth retention and employment opportunities for young adults.” NOT PLACE OF OP TO EXPAND INTO PROGRAMING DETAILS</p> <p>I think the necessary support is much broader than youth retention and employment. There is a great deal of research on this topic already done, and we need to explore more explicitly ALL of the facets involved in why youth leave their communities. For example, access to education and skilled trade programs without leaving the community, or at least hybrid models of post-secondary education. This relies on community spaces we don’t currently have, as well as educators and broadband we don’t have access to.</p> <p>I don’t see the Township undertaking any of this work on their own. (i.e. they’re not going to set up and run an employment centre for youth.) so what the word “support” here means is really vague and aspirational still. Perhaps if it read more like this?</p> <p>“Support organizations that run programs focused on youth education and skilling, retention and employment opportunities.”</p>
30	Short term rentals 2.19	<p>“which is marketed or brokered by a short-term rental platform” GOOD POINT TO BE CLARIFIED</p>

		<p>I would change this to: “which may be marketed or brokered by a short-term rental or other method or platform”</p> <p>You could have someone advertising a house on kijiji or through word of mouth very successfully make a case to skirt this rule as it is written.</p>
30	Short term rentals 2.19.1	<p>Can we also add something to the effect of “The Township may limit the % of properties within the township that can be licensed as short term rentals” WS - NA</p> <p>Perhaps the following change?</p> <p>to regulate, limit and/or license short term rentals.</p> <p>My thinking here is that I would like to see the township impose a cap on how many short term rentals there can be at any moment in time (for example, no more than 1, 2, 3% etc of residential dwellings). New licenses can be given out when other properties give up a license or when the number of residential units in the township increases.</p>
31	Tourism 2.20.4	<p>Thank you! This is amazing.</p> <p>FYI, in case you weren’t aware SABA has formed the Township’s “3 Pillars” of tourism, including Dark Sky, Trail, and Mindful Nature. We are hoping to see all three protected in the Official Plan if possible. NA</p>
31	Tourism 2.20.4	<p>“2.20.4 The following “dark skies” policies shall be implemented in all development and redevelopment approvals: “ MORE UNDER OBC OR MUNICIPAL ACT BY-LAW – PROMOTE EDUCTION OVER ENFORCEMENT</p> <p>Consider changing to:</p>

		<p>2.20.4 The following “dark skies” policies shall be implemented in all development and redevelopment approvals as well as property standards bylaws:</p> <p>(also, I’m hoping that development and redevelopment includes building permits for new construction).</p>
32	Accessibility 2.21	<p>Change “shall establish Accessibility Guidelines and Standards intended to promote enhanced accessibility in public buildings, community facilities, parks and recreation amenities, roads, walkways, and housing intended to meet the needs of persons with disabilities in a meaningful way. Such Guidelines are to consider all persons who may have a spectrum of disabilities whether it be mobility, cognitive, hearing or vision impaired, limited dexterity, or stamina.”</p> <p>to WS - NA</p> <p>shall establish Accessibility and Inclusivity Guidelines and Standards intended to promote enhanced accessibility in physical spaces such as public buildings, community facilities, parks and recreation amenities, roads, walkways, trails, playgrounds and housing intended to meet the permanent, temporary and situational needs of persons across abilities, ages and stages of life. Such Guidelines are to consider persons of all ages who may have a spectrum of needs whether it be mobility, cognitive, neurodivergent, hearing, vision, dexterity, or stamina. Inclusivity Guidelines and Standards will address non-physical design and delivery elements. The Township will consult industry experts when designing these Guidelines and Standards to establish current best practices.”</p>
32	Accessibility 2.21.2	<p>Change “2.17.72.21.2 The Township will attempt to remain current with technological advances and new construction practices, as well as with changes to barrier free design requirements of the Ontario Building Code and other applicable standards that may apply.” WS - NA</p> <p>to</p>

		<p>2.17.72.21.2 The Township will remain current with technological advances and new construction practices, as well as with changes to barrier free design requirements of the Ontario Building Code and other applicable standards that may apply.</p> <p>I don't like to see waffling like this related to AODA accommodations. People with disabilities have a right of access, and having the township waffle on their obligation to meet or require others to meet minimum standards sets a bad example and helps no one. If it's legislated the township has an obligation to be current.</p>
32	Accessibility 2.17.92.21.4	<p>Change "2.17.92.21.4 Development, whether new construction or retrofitted, will be encouraged to design to these standards to the extent practical." CONTROLLED BY OBC - NA</p> <p>To</p> <p>2.17.92.21.4 Development, whether new construction or retrofitted, will be designed to meet or exceed current minimum standards.</p> <p>Reason? Attitude is the number one barrier people with disabilities face in accessing services across the board. It's always impractical to fully meet accessibility needs due to cost, extra effort, learning curve and so on. We need the township to commit to meeting minimum standards in their buildings, and to commit to requiring others to meet minimum standards when required by law, no exceptions. If it's not a priority for the township, what is the point of having a statement at all? (Besides, I believe this is already required according to the OBC. Why soften the language here?)</p>
32	2.21.5	<p>Change "At a minimum, facility accessibility design standards shall be consistent with the Ontario Building Code, as amended." NA</p> <p>At a minimum, the Township shall meet and enforce accessibility design standards consistent with the Ontario Building Code, as amended.</p>
34	Emergency Management 2.22	<p>2.22 Emergency Management MATTER FOR EM PLAN NOT OP</p> <p>Can we add a line? The Township may enlist the help of local businesses and volunteers when acquiring material for or delivering emergency services.</p>

34	Business Support 3.2.1	I don't see a schedule A in this document NA Consider adding "campgrounds" and "lodges" to the tourist commercial uses. Both exist in the villages under the current zoning bylaw.
35	Definitions 3.4.2	I was unable to find a definition for "Class I manufacturing and processing" Can you define it in this document or give a reference to the definition you used? TYPICALLY IN ZB BUT CAN INCLUDE IN OP – MECP DEFINITION
37	Word choice 4.1.1	remove "by residents and non- residents alike" (redundant) NA
37	Business Support 4.2.1	Please include "campgrounds" and "lodges" in the tourist commercial uses NA
37	Tourism 4.3.2	Please consider adding "Will not adversely affect the soundscape of the neighbourhood" (some commercial uses are really noisy and consideration needs to be given to sound especially for neighbours). COULD ADD PHRASE "ADVERSE EFFECT" WHICH IS DEFINED BY MECP Please consider changing: "complies with all of the applicable policies of this plan, particularly those relating to the protection of water resources and the minimization of environmental impact;" to complies with all of the applicable policies of this plan, particularly those relating to the protection of water resources, dark skies and the minimization of environmental impact; COUNCIL DIRECTION
38	Food Security, Business Support 4.4	Can we add a line that says something to the effect that "the Township will prefer development proposals with embedded agricultural uses" NA Supporting creative food production processes into development is important for food security in the region. We need more properties that have agricultural uses. Further, SABA has spent a considerable time investigating small scale farming grants, and many of these are contingent on agricultural zoning. We need the official plan and the zoning bylaw to officially endorse and support these opportunities.
42	Business Support	Tourist and highway commercial

	4.9.2	This list seems light. Can we include a comprehensive list (according to zoning bylaw) or a reference to the zoning bylaw for a full list of compatible uses? NA
43	Tourism 4.12	4.12 Parks and Recreational Uses Can we change this to “Parks, Trails and Recreational Uses”? TRAILS = RECREATION - NA
43	Business Support 4.14.1	The Township of South Algonquin is an area with a significant number of camps used for hunting and fishing. This plan recognizes that these camps are important to the recreational, cultural and economic base of the municipality. NA
47	Word choice 5.3.85.3.9	The Ministry Province and the local municipality NA
66	Duplication 8.3.8	This statement is duplicated earlier in the document (4.16 Waste Disposal sites – can all of the waste headings go together maybe?) AGREED – FIX DUPLICATION
69	Word choice 9.1.1	Transportation management is an important issue for the Township, and in a number of ways. YES
69	Transportation 9.3	Infrastructure Corridors There are a number of places in the township where encroachments have happened on concession lines, which are intended as unopened road allowances. As long as the situation lasts, it can prohibit both development and access to private property and become contentious among neighbours about who bears the cost of removal and between residents and the township about when a permit can be issued or a land-owner can be required to become compliant. DETAILS FOR ZB NOT OP For clarity, can we add a line here that ensures it is the responsibility of the person who is encroaching to bring unopened road allowances into vacant compliance if development or opening of a road allowance is proposed on those properties? (development triggers compliance, but the land owner who is non-compliant owns the costs.)

72	Tourism 9.10.3	New trails shall be designed and constructed in a manner that ensures that they are compatible with adjacent land uses, compliant with accessibility standards, and minimize impacts on environmentally sensitive features. AGREED COULD REFERENCE “ACCESSIBLE ELEMENTS” – NOT ALL TRAILS MUST BE ACCESSIBLE
76	Tourism 9.10.1	“The Township currently contains a number of trail and corridor systems that...” NA This statement is a little bit misleading in what it omits. Yes, there are numerous trails used for ATVs, snowmobiles, walking etc, but they are mostly under MNRF control, and the township has thus far refused to take any responsibility for them. By not acknowledging ownership, this plan inaccurately gives the impression that the Township is responsible for all trails. Further, some well-used MNRF trails cross over private lands creating access blockages in use from one destination to another. Can this section please delineate more clearly between trail ownership and responsibility? For example, trails owned by the Crown, trails owned by the township, and privately owned trails? What trails are you talking about in this section? New ones? Existing ones?
74	9.11.2 – spelling error	In addition to the above, the OK
74	Housing 9.11.1	What about someone who wants to propose a residential development (single family home) on a landlocked parcel and needs to open the road allowance as a private road? NOT RECOMMENDED WITHOUT LEGAL COUNCIL AND FINANCIAL/RISK ANALYSIS What about someone as above, who has access via a crown trail?
77	Support 10.4.5	Can you please provide a link/source for the document “Stormwater Best Management Practices for Camp Owners in Northeastern Ontario.” A google result produced 0 results (except for the reference in this document at southalgonquin.ca) DELETE REPORT NO LONGER AVAILABLE

79	Language 10.5.3	<p>“Forest resources provide significant economic, social, recreational and environmental benefits in the form of “NA</p> <p>The forest is also a recognized source of food and cultural significance as well.</p>
86	Business Support 10.13	<p>Having rules about maintaining cultural heritage buildings is a bit like putting the cart ahead of the horse when we don’t have a plan to identify said buildings in the first place. NA</p> <p>Consider adding: The Township shall create a Cultural Heritage Plan to identify potentially significant cultural resources.</p>
86	Language 10.13.1	<p>For the purpose of this plan, cultural heritage resources include buildings, structures, archaeological and historic sites, cemeteries, landscapes and landmarks, archaeological sites, cemeteries and burial sites, buildings and structural remains of historical and architectural value, and human-made rural, village, and urban districts or landscapes of historic interest. AGREED</p>
87	Word choice 10.14.2	<p>The Township shall consultNA</p>
89	Business Support/Regeneration 10.16.2	<p>I like this section. In case you were not aware, and I’m not sure how this impacts this section, but there was an uproar many years ago about proposed wind turbines. While I respect the differing opinions, there was a lot of NIMBY attitude. If we are to put climate change front and centre as this policy document suggests, we have to be open to considering all alternative energy methods.NA</p>
91	Development 11.1.8	<p>New lots for permanent residential development must have frontage on a public road that is maintained year-round; NOT RECOMMENDED WITHOUT LEGAL, FINANCIAL AND RISK ASSESSMENT</p> <p>What about people with land-locked parcels. Can we add permission via an opened road allowance fronting on a public road, or via other legal means (crown roads)?</p>
92	11.3.1 (hanging sentence)	<p>Where more than four lots are proposed to be created at once from a single parcel of land existing as of the date of adoption of this Plan, a plan of subdivision or plan of condominium and an amendment to this Plan shall be required. The creation of up to three lots AGREED</p>

92	Development/Housing 11.3	Subdivisions Can we add a requirement that a minimum portion of the space be dedicated to outdoor play areas for children, including accessible play equipment? COULD ADD SECTION ON PARKLAND
98	Language 12.15.2	Subdivision Agreements Is there a benefit to having a section here describing Site Plan Agreements? NA
99	Active Transportation	Might be worthwhile to add eBikes to the list. NA
100	Agricultural Uses	can we add “greenhouses”? – same reason as earlier – we need this language in order to be eligible for funding AGREED
112	Accessibility language “Special Needs”	<p>The use of this term is ableist. Please consider changing word choice for the following reasons: USE PPS DEFINITION</p> <p>The word “special needs” appears only once in the Official plan (p34, “Special Needs Housing”), followed by three times in the definitions, where special needs housing isn’t actually defined. Please consider word choice:</p> <ul style="list-style-type: none"> • defining a word by using the word itself is circular referencing and doesn’t help people understand it. • Three references to a word in the definitions that only appears once in the text is probably overkill • The definition should be for “Special Needs Housing” if you must use the words ‘special needs’ • Finally, the word choice is poor to begin with. The term “special needs” is falling out of favour within disability activism communities because in addition to other conceptual challenges, it is often pejorative and/or euphemistic. Better word choices include “Accessible”, “Inclusive”, “Adaptive”, “Alternative”, “Supportive” because they characterize the environment rather than the person. <p>Further, this definition of special needs seems limited to housing. It seems that the definition should be inclusive of all public spaces, including parks, trails, public buildings etc.</p>

105	Housing Options	Change “housing for people with special needs” to “accessible and/or inclusive housing”. PPS DEFINITION
	Accessible, Adaptive, Inclusive, Alternative, Supportive	<p>Attitude continues to be the number one barrier faced by persons with disabilities across the lifespan no matter the disability. The second most prevalent barrier is ableist infrastructure created through ableist policies that enforces inequities. I don’t mean this as a criticism but rather an admonishment: Please be careful with the language you use around accessibility because words have the power to make life harder or easier depending on your choices. NA</p> <p>Language around this topic should be positive, system-based, given priority, and integrated across policies. It is a philosophy as much as a statement – we need an “accessible” official plan (i.e. document format), but also an official plan that creates, promotes, and supports accessibility in practice across development types, across natural features, across cultural and social variables. We need a plan that educates residents (or requires them to educate themselves), visitors, developers and leaders in the community that accessibility matters to us – it is the fibre of the future we build. The OP needs to <i>normalize</i> a range of abilities rather than talk about or single people out for specific types of differences or disabilities.</p> <p>The plan should also not talk about “persons with disabilities” as the subject of a policy, but rather the policy statement(s) should focus on remediating the disabling environments and infrastructures that unnecessarily put extra burden on a large proportion of already disadvantaged individuals. For example, it should talk about “accessible housing options” rather than special needs people who needs housing with special features.</p> <p>In general, this plan gives only token consideration to accessibility issues, and shows a poor understanding of (or at least priority given to) accessibility needs of people in our community. This is unfortunate considering the acknowledged “aging population” and the high prevalence of disabilities especially in rural areas.</p> <ul style="list-style-type: none"> • The word disability appears 5 times, yet is not defined. More positive words (as in the previous column) are incidental and also not defined. • AODA and the Accessibility for Ontarians with Disabilities Act does not appear at all.

		<ul style="list-style-type: none"> • The words accessible, adaptive, inclusive, alternative and supportive are also poorly represented in this document <p>I recommend/request a thorough reading from an accessibility lens before returning the document to council. I am happy to provide additional feedback if that is something council would value.</p>
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NA = NO ACTION

From: Leah Geddes
Sent: Sunday, December 17, 2023 10:08 PM
To: Tracy Cannon
Subject: Official Plan- Comments

Hi there

I just wanted to provide some comments/feedback for the official plan review.

1.3.1 Item B- would it not be beneficial to add that the plan will be reviewed at 10/5 years or "as required by legislation or other" at the end. Therefore allowing the plan to be reviewed as the township grows or as legislation changes. **PLANNING ACT REQUIREMENTS WHEN TO REVIEW OP, AS MINIMUM. OP CAN BE REVIEWED ANY TIME COUNCIL WISHES. NA**

2.10.12- Non rental of travel trailers. Why shouldn't this be allowed if it brings people to our community? If we can have air b and b's we should be able to do this as well. Is this because the township does not receive taxes for a trailer? So how would that coincide with Highland Outfitters from Combermere. If someone wants to rent one of their trailers and put it on a lot in SA? Or if I wanted to start a business renting trailers would that also not be allowed? I feel as though this is overstepping a little as to what people can do to make money in an already hard economy without a reasonable explanation as to why this is not allowed. **NOT STRUCTURE – LIMITS ON USE UNDER ZONING BY-LAW – TYPICALLY LICENCED RV PARKS. NA**

2.13.1- Where is the section on communal services? **SECTION 8.4 OF OP. NA**

2.18- As this section reads that the township is "ready and able" to promote and accept opportunities and growth in the township as well as working with local community groups. But as I understand that the township has been provided with multiple opportunities to have paid internships in respect to ED that was declined, was provided with the opportunity to work with a local community group that has brought in over a million dollars worth of grants to the community not to mention providing employment and better access to local businesses and lastly neglecting to hold the meetings as recorded/noted on previous meetings. Is there a reason why this isnt happening or that I have been misinformed? What is the townships position on Economic Development given the above statements. **NOT OP POLICY - NA**

5.3. There are several points within this section that require attention.

- Would it not be more beneficial to implement the "ribbon of life" on the "at capacity lakes" seeing as these are more environmentally fragile areas as opposed to completely ruling out the ability to build on these lakes? **PROVINCIAL POLICY – SEC 6.10 NOW 2.15 APPLY. NA**

- How many lakes within SA are part of the land claim? Will these rules also apply to these lands as well or are they exempt? **UNKNOWN SEE LAND CLAIMS. NA**

- As you are aware that only 20% of the land is owned land, what percentage of that land is actually waterfront land that is owned? How does it make sense to limit the development of a small percentage of waterfront? **NA**

- In addition to the above- waterfront properties that are located on the Madawaska River or Bark lake system that are controlled by OPG should be exempt from this "ribbon of life" buffer zone due to the point made in 5.11. "...all water-reliant habitats and species, including mammals, reptiles, amphibians, fish and invertebrates are devastated on an annual basis by this draw down and that minor changes due to waterfront development will have little or no additional effect whatsoever on these species. The impact that this drop of water has on the waterfront should actually give more of a reason for people to develop their waterfront to prevent further erosion due to spring run off and heavy rainfall in the summer, which also causes hazardous situations such as uprooted trees and unstable soil conditions. **NA**

- I own approx 1500 feet of shoreline and I do not feel that the 30 feet of "allowable access" is reasonable or agreeable based on the land size. **CAN BE LOOKED AT ON CASE BY CASE – POLICY IS FOR RESIDENTIAL DEVELOPMENT**

- Will the township be reducing taxes for "waterfront" properties by 70% if I cannot do anything with that portion of the land as it no longer would be useful. **NOT POLICY - NA**

- Please clarify- section 5.4.2 and 5.4.4 seem to contradict each other is it 15 meters or 30 meters? **ONE IS 30 M WATER SETBACK AND THE OTHER IS 1ST 15 M BACK FROM SHORELINE FOR VEGETATIVE PROTECTION**

- Please clarify- 5.4.3- is a 15 meter buffer WITHIN the 30 meter set back or in addition to so the new building would have to be 45 meters from the highpoint. **15 IS WITHIN THE 30**

- The section pertaining to the preservation of vegetation seems to be counterproductive in reference to the bark lake/madawaska river system and OPG raising and lowering the water levels. **OUTSIDE OF TWP JURISDICTION**

5.7.3

- there is a continuation of guest cabin which seems to look like it requires a reference number. It also states at the end of the section that "guests cabins will require..." but nothing is listed, unless the part referring to the sewage system is the requirement. **SEWAGE IS THE REQUIREMENT**

- Referencing my property size 181 acres it i wanted to build a guest cabin on the other side of the property it is not reasonable or feasible to connect to the house water/sewage. Exceptions should be listed. **TO BE ASSESSED ON CASE BY CASE BASIS**

5.8 Residential conversion- please explain how this section is beneficial to the growth of the community? Is there a seasonal resident zoning by law or do they pay lesser taxes? Is the zoning not in line with the rural/rural urban etc and they would pay the same amount of taxes as a full time resident? If the property follows the standard zoning R RU etc then what purpose does this section serve? Seems like it's making it harder or deterring seasonal residents from making this their home. **ZONING ISSUE**

5.11

- Section 5.3 and 5.4 seem irrelevant to the bark lake/madawaska river system when you read this section. Why implement a by law when OPG is devastating the shoreline on an annual basis? **OUTSIDE OF TWP JURISDICTION**

8.3.3- The Madawaska dump has surpassed its time, is there a new date, if so , what is it? Is there also a report available to the public on the impact it is having to the surrounding environment? **NOT POLICY. NA**

11.1.6

- Is the hydrology study a provincial or municipal requirement? Knowing that 65% of our community is over the age of 55 and some may be on a limited or set income/pension the added expense of a hydrology study may deter people from severing lots to accommodate our growing senior population. If this is not a provincial requirement I would suggest reviewing this requirement or is this something that can be removed through a variance? **PROVINCIAL POLICY REQUIREMENT FOR HYDROG IN CERTAIN SITUATIONS. OP POLICY MODIFIED BY COUNCIL.**

11.1.8

- Our road is a private road but is required to be maintained due to businesses and full time residents. I think there should be an exception to this requirement. **COUNCIL CHANGED POLICY TO CLARIFY DEVELOPMENT ON PRIVATE ROADS.**

11.3.1

- The statement contradicts itself, it states more than 4 lots but then ends with "the creation of 3 lots". The sentence does not make sense. Is there a requirement at 3 or 5 (because thats more than 4). **AGREED POLICY NEEDS FIXED**

General statement- with the limited amount of available lands in the township, the township should be assisting with making the process for severing lots easier and not adding the additions of sometimes expensive studies (hydrology, EIS etc) where feasible which could deter people from severing lands. I understand that there should be requirements in place to ensure minimal impact to environment etc but it seems as though large town policies are trying to be implemented in a small town **ONLY WAY TO CREATE LOT IS PROCESS SET OUT BY PROVINCE.**

12.15.3

After reviewing the official plan the additions seems that the township isn't exactly welcoming or promoting the growth of the community but more so putting more blockades and red tape in place. This section seems to deter the growth to make people, investors or building weary of the township essentially land locking potential projects. **NA**

I would love to look into putting up a couple tiny homes, or lower income senior homes on our property and even severing lots to provide our community with growth and resources we need but it seems as though its not very cost effective. **COST OF APPROVAL IS MODEST COST OF BUILDING IS HIGH. CAN BE ADDRESSED ON CASE BY CASE BASIS**

I look forward to maybe hearing a response or providing my feedback to help our community grow.

Cheers
Leah Geddes

October 20, 2023

To: Ms. Tracy Cannon
Planning & Building Administrator
Township of South Algonquin, Whitney, Ontario K0J2M0

From: Phil Morlock, B.Sc. Fish & Wildlife
Management Biology Owner, Hay Lake
Cottages, Whitney, Ontario
Director, Government Affairs, Canadian Sportfishing Industry Association

Re: **South Algonquin Township Plan Review - Supplemental to June 15, 2023 submission**

Dear Tracy,

Enclosed please find a copy of a document from the Ontario Ministry of Environment with regard to lake trout management on Hay Lake, and other lakes in the region. I recently came across this in some old files and this data is relevant to the entire Hay Lake system as the water flows South to North with the source for nutrient loading being mainly from cottages/ homes in the central basin. 'Lower Hay' is the northern basin and receives the flow originating from tributary streams in the southern basin (a.k.a. Drizzle Lake) and the central lake basin. Otter, Meach and Birch creeks are the major streams flowing into these areas of greater Hay Lake.

As a related aside, the original field notes and photos from Nick Martin's (Harkness Lab) lake trout research on Hay Lake {1949-51} show primary and secondary spawning beds in the central basin. The subsequent Queen's University lake trout telemetry study by Dr. Bruce Tufts dovetails with the MOE data and Dr. Martin's research and this data remains directly relevant today.

Best regards, (original signed)

Phil Morlock



STAFF REPORT

Meeting Date: September 2,
2023

Agency: Township of South
Algonquin

Staff Contact: Tracy
Cannon

Agenda Title: McKenzie Lake Property Owners Association Lake Plan

Agenda Action: Committee Report

Recommendation: That Council accept the letter of intent from the McKenzie Lake Property Owners Association (McKLPOA) Environmental Committee and Lake Plan Committee and acknowledge that McKLPOA is currently working on a Lake Plan for McKenzie Lake.

Analysis

McKenzie Lake Property Owners Association (McKLPOA) Environmental Committee and Lake Plan Committee are currently working on a Lake Plan for McKenzie Lake, however, is not in a stage to distribute. It has been requested that Council acknowledge the Lake Plan in the Official Plan.

The Official Plan currently includes a section on Lake Plans;

Section 5.7 in the Official Plan (Section 5.10.1 in the Draft Official Plan) Council supports in principle the preparation of Lake Plans that assess issues such as recreational carrying capacity, shoreline development, lake level management, fisheries, vegetation retention and health, shoreline erosion, cottage conversion and septic system maintenance and inspection, and other issues important to lake communities. Lake Plans may be used as a tool to establish and improve good land stewardship practices amongst those who share a lake community and to articulate lake-specific principles and goals outlined in this Plan. Such Plans are also encouraged to establish monitoring programs and/or remediation programs to be primarily implemented by local residents and stakeholders, such as provincial government ministries.

5.10.2 This Official Plan will continue to be the primary land use document to guide land use in the Township. Specific lake plans may be implemented as amendments to this Plan.

5.10.3 Any or all of the following components may be identified and addressed in a specific lake plan:

- location in relation to the watershed
- drainage basin and related watercourses;

- size and shape of the lake;
- distinct areas or neighbourhoods on larger lakes;
- number and location of islands and narrow water bodies;
- topography, landscape, shoreline features and hazards;
- shoreline constraints and influences;
- natural heritage and habitat;
- allocation of water quality capacity;
- cultural heritage, built heritage, and historic development;
- existing land uses;
- access;
- open space, recreation areas and trails;
- natural areas and landscape features to be preserved;
- definition of character to be preserved; and,
- specific policies and standards for development.

Lake Plans are generally created by cottage associations that identifies and protects the physical environment and social values of lakes and streams. Components of the plan may require Zoning By-Law and Official Plan Amendments if the plan is implemented.

No action is required by Council at this time. Once the final Lake Plan is received, the plan is reviewed by staff and a planning report is created to identify what changes or amendments would be required if council implemented the Lake Plan.

Attachments

McKenzie Lake Plan Acknowledgement

Consultation

Bryan Martin CAO/Clerk Treasurer
Forbes Symon Senior Planner, Jp2g Consultant



Tracy Cannon, Administrator
 Township of South Algonquin
 7 THIRD AVE, P.O. Box 217
 WHITNEY, ONTARIO K0J 2M0

Re.: DRAFT OFFICIAL PLAN UPDATE

My concern: Designate Land for Elderly
 Resident's Needs.

Due to changing demographics we can probably see a majority of our residents being Seniors and Old-Seniors soon. In 6-10 years they will need suitable and affordable housing, retirement and nursing care facilities. Often family and friends are not able to meet their needs and we should do so right here in their community, things need to change!

We need zoning for the elderly and people living with disabilities to provide livable places in their own communities to remove a huge burden ~~to~~ their loved ones and caregivers.

How many of our residents are currently away in large centres far away from home and families are not able to maintain adequate contact with them as they have to travel long distances and in all
 P.T. over

weather conditions, Families are disrupted.

Let us take an example from our Indigenous Cultures which have always revered and celebrated their Elders. No need for them to suffer loneliness and sometimes inadvertent neglect. No more warehousing in large facilities far away from families and familiar surroundings. Instead let us value our Elders and surround them with joy and caring through all the phases of ageing right here at home.

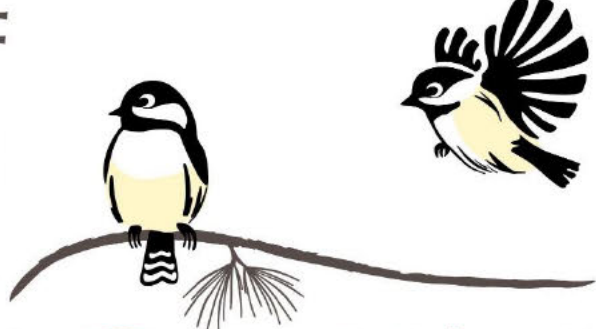
Every CHILD matters! Every ELDER matters!
The time has come to anticipate their needs.
Respectfully submitted,

Irene Lamy
(IRÈNE MARIE LAMY)

Dated: December 4, 2023



THE TOWNSHIP OF
**SOUTH
ALGONQUIN**



Budget 2024
Feb 28, 2024

OBJECTIVE

The Objective of this process is to:

- Meet the legislative requirements of the Municipal Act 2001
- Provide an open process that demonstrates spending
- Plan for the fiscal challenges of the Township
- Effectively manage operating expenses and capital planning
- Communicate financial plan for 2024 between council & staff
 - Revenue
 - Expenses
 - Changes Anticipated
 - Tax Rate
 - Available Funds

NON-TAX REVENUE

REVENUE	2023 Actual	2024 BUDGET	Explanation
GENERAL GOV	\$1,184,198	\$1,174,150	OMPF, Canada Summer Jobs Grant, AMP It Up Grant
PROTECTION	\$87,618	\$63,000	FD Cost Recovery, MNRF Fire Agreements, Building/ Septic Permits
TRANSPORTATION	\$349,337	\$307,430	CCBF (Gas Tax), OCIF, NORDS Grants
ENVIRONMENTAL	\$38,457	27,000	Tipping Fees, Waste Disposal Reimbursement Programs
HEALTH SERVICES	\$60,204	\$43,700	Rent/ Cost Recovery EMS & Medical Center
SOCIAL SERVICES	\$9,600	\$9,600	Rent Resource Center
RECREATION	\$54,588	\$31,960	Canada Day Grant, Library Operating Grant, Recreation Fundraising
PLANNING	\$20,501	\$15,000	Planning Fees, Shoreline Sales
TOTAL	\$1,804,503	\$1,671,840	

PARTNERSHIP FUNDS

Sources	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Budget
OMPF	\$972,300	\$989,400	\$985,500	\$1,013,100	\$1,028,300
Court Security	\$1,863	\$1,573	\$1,105	\$1,100	\$1,100
OCIF	\$51,521	\$51,521	\$119,927	\$137,916	\$117,229
CCBF (Gas Tax)	\$66,497	\$136,350	\$69,520	\$72,542	\$66,339
Heritage (Canada Day)	\$3,920	\$3,920	\$4,120	\$4,710	\$4,900
Totals	\$1,096,101	\$1,182,764	\$1,180,172	\$1,229,368	\$1,217,868

2024- OMPF Increase, OCIF, & Gas Tax Decrease

GRANTS EXPECTED (APPLIED FOR)

- Northern Ontario Resource Development Support (\$91,243)
- AMP It Up (\$10,000)
- Hydro One Grant (\$10,000)
- Library Operating (\$6,464)
- Canada Summer Jobs (\$3,900)

OPERATING EXPENSES

- Fuel (Increased)
- Hydro (Unchanged)
- Goods and Services (Increased)
- Equip/Vehicle Maintenance (Increased)
- Legal (Increased)
- Wages (Increased)
- Insurance (Increased)
- Mileage Rate (Increased)

LEVIES PAID FOR SERVICE

Agency	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Budget	Variance 2023-2024
OPP	\$332,150	\$325,344	\$322,647	\$310,072	\$311,930	\$1,858
Health Unit	\$21,211	\$23,060	\$23,060	\$23,521	\$26,310	\$2,789
DNSSAB	\$519,428	\$531,555	\$551,990	\$563,510	\$580,535	\$17,025
Cassellholme	\$109,700	\$113,579	\$113,850	\$110,600	\$110,600	0
MPAC	\$41,733	\$41,334	\$41,055	\$40,670	\$41,260	\$590
TOTALS	\$1,024,222	\$1,034,872	\$1,052,602	\$1,048,373	\$1,070,635	\$22,262

**2024– Increased \$22,262
25% of Operating Expenses**

Capital 2024

Department	Project Description	Estimated Cost	Taxation	Grant	Reserve	
General Government	Custodian Vehicle	\$ 40,000	\$ 40,000			
	Office Entrance Security Door Construction	\$ 4,200	\$ 4,200			
Protection-Fire	5 Sets Bunker Gear	\$ 12,500			\$ 12,500.00	Carry Forward from 2023
	Township Entrance Burn Signs	\$ 5,000			\$ 5,000.00	Carry Forward from 2023
	Concrete Pad for Antique Hose Reel-Lester Smith	\$ 2,000			\$ 2,000.00	Carry Forward from 2023
	Deicing Heatline- Whitney Fire Hall	\$ 25,000	\$ 25,000			
	Paint Doors-Whitney Fire Hall	\$ 7,500	\$ 7,500			
	Fire Detection Monitoring-Various Buildings	\$ 6,570	\$ 6,570			Annual Operating Fee
	UTV Side by Side	\$ 20,600	\$ 20,600			
	UTV Trailer(used)	\$ 4,000	\$ 4,000			
	Tracks (new) \$6500, (used) \$3000	\$ 6,500	\$ 6,500			

Transportation Capital

Department	Project Description	Estimated Cost	Taxation	Grant	Reserve
Transportation	8yd Sander for Truck #37	\$ 10,000	\$ 10,000		
	8X20ft Seacan Container for Yard (replace old shed)	\$ 5,000	\$ 5,000		
	2nd Winter Sandbox for Whitney	\$ 1,500	\$ 1,500		
Transportation	Engineering- Hay Creek Road	\$ 5,000		\$ 5,000	OCIF
	Road Reconstruction-Hay Creek Road	\$ 30,000		\$ 30,000	OCIF
	Engineering- McCauley Lake Rd Culvert Replacement	\$ 5,000		\$ 5,000	OCIF
	Road Regravelling Project	\$ 30,000		\$ 30,000	CCBF
	Road Drainage Improvements	\$ 30,000		\$ 30,000	CCBF
	Snow Plow Turnaround Improvements	\$ 2,500		\$ 2,500	CCBF
	Guardrail Repairs Aylen Lake & Hay Lake	\$ 15,000		\$ 15,000	CCBF
	Whitney Bridge Repair	\$ 10,000		\$ 10,000	CCBF
	Replacement of Failed Retro-reflectivity Signage	\$ 7,500	\$ 7,500		
	Parking Lot Improvements-Aylen Lake Boat Launch	\$ 2,500	\$ 2,500		
Environmental	Landfill Privy Construction Completion	\$ 3,500	\$ 3,500		
	12 Replacement 50 Gal Waste Receptacles	\$ 3,500	\$ 3,500		
Health	Re-shingle 2nd part of Library/Medical Center	\$ 7,500	\$ 7,500		
	UV System Upgrade- Medical Center	\$ 5,000	\$ 5,000		

Capital 2024 continued

Department	Project Description	Estimated Cost	Taxation	Grant	Reserve	
Recreation & Cultural	Madawaska Ball Diamond Resurfacing	\$ 2,000	\$ 2,000			
	Kitchen Renovation- Lester Smith	\$ 40,000	\$ 40,000			Cabinets, Install & Appliances
	Gazebo Replacement-Galeairy Lake Park	\$ 10,000	\$ 10,000			
	Playground Equipment-Lester Smith	\$ 10,000		\$ 10,000		Hydro One Grant
	Whitney Ball Diamond Resurfacing	\$ 2,000	\$ 2,000			
	Accessible Accessory Swing	\$ 1,500	\$ 1,500			
	Flowers (Whitney Beautification)	\$ 1,000	\$ 1,000			
	Pride Flag & Pole-Lestersmith	\$ 1,000	\$ 1,000			
	Dock Plank replacement- Hay Lk, Whit Beach, JR Booth Pk, C	\$ 7,000	\$ 7,000			
	2 TVs - Library Branches	\$ 1,500	\$ 1,500			
TOTAL		\$ 383,370	\$ 226,370	\$ 137,500	\$ 19,500	
	Additional Library Branch Hours					
	Scenario 1-Whitney Branch 2 hr/wk	\$ 3,310	\$ 3,310			Annual Operating Expense
	Scenario 2-Whitney Branch 4 hr/wk	\$ 6,600	\$ 6,600			Annual Operating Expense
	Scenario 3-Whitney & Madawaska Branch 4 hr/wk	\$ 11,070	\$ 11,070			Annual Operating Expense
TOTAL (Incl. Library Scenario #3)		\$ 394,440	\$ 237,440	\$ 137,500	\$ 19,500	
	Additional 100,000 transfer to Capital Reserve					
Physician Recruitment						

Additional Library Branch Hours

Scenario 1

Add two hours to Whitney branch.

Financial impact: \$3,300

Scenario 2

Add four hours to Whitney branch.

Financial impact: \$6,600

Scenario 3

Add four hours to Whitney branch.

Add four hours to Madawaska branch.

Financial impact: \$11,000

Transfers to Reserve and Reserve Funds

Previous Council Commitment

- **General Government**

- 2026 Election \$3,750
- Strategic Plan (2023) Repayment \$23,000

- **Protection**

- MNRF Agreement \$20,000/year future fire apparatus

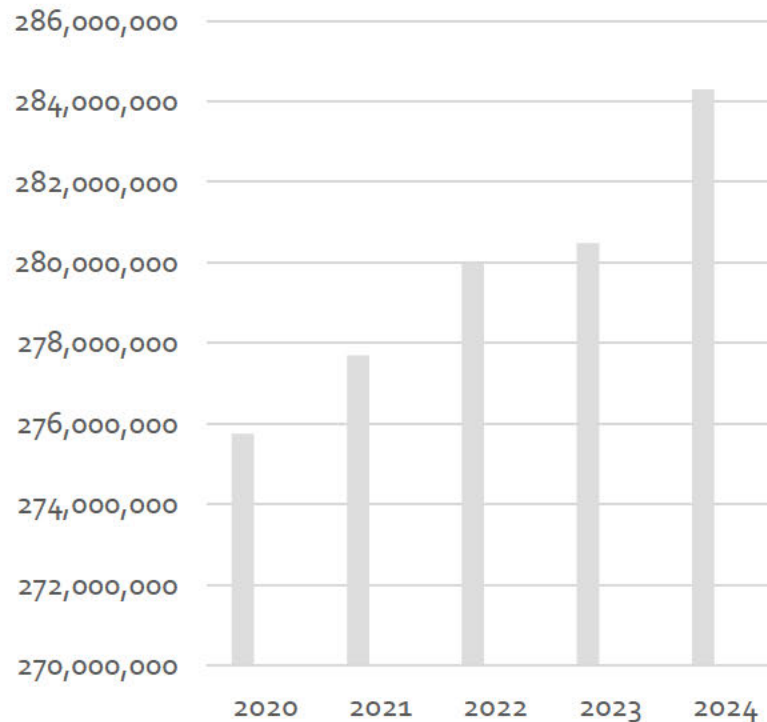
- **Transportation**

- 1% Capital fund \$26,500 future fleet/equipment
- Truck #37 repayment \$15,000 (2024-2029)

ASSESSMENT CHANGES










- Current Value Assessment (CVA) increase
- MPAC property reassessment delayed

Year	Assessment
2024	\$284,299,100
2023	\$280,481,100
2022	\$279,967,200
2021	\$277,696,800
2020	\$275,749,900



Assessment Distribution

Assessment Analysis

Broad Tax Class Category	AT TIME OF ROLL		
	Frequency of RTC/RTQ 	Assessment Value 	Total Assessment (%) 
Commercial	67 	15,256,300	5.37
Exempt	74 	7,322,900	2.58
Farmland	9 	555,700	0.2
Industrial	8 	2,889,300	1.02
Managed Forests	45 	5,679,800	2
Residential	1,488 	252,595,100	88.85
Total	1,691	284,299,100	100%

2024 RESIDENTIAL TAX RATE

- Council determines the Municipal portion of the residential rate.
- The Province sets the Education portion of the tax rate for all tax classes.
- The Municipal tax rate for all other tax classes are calculated as a ratio to the residential rate.

Class	2022 Ratio
Residential	1
Commercial	1.98
Industrial	2.63
Farmlands	0.25
Managed Forests	0.25
Commercial Excess/ Vacant reduction factor	0.0-1.0:0.7

Municipal Tax Rate Comparison

Municipality	2023		
	Residential Tax Rate	County Tax Rate	Total Tax Rate
South Algonquin			0.00910631
McNab/Braeside Township	0.00677188	0.00391501	0.01068689
Greater Madawaska Township	0.00450282	0.00391501	0.00841783
Brudenell, Lyndoch and Raglan Township	0.00588769	0.00391501	0.00980270
Madawaska Valley Township	0.00548456	0.00391501	0.00939957
Killaloe, Hagarty & Richards Township	0.00711078	0.00391501	0.01102579
SPECIAL AREA RATE	0.00513596		0.00513596
			0.01616175
Bonnechere Valley Township	0.00691418	0.00391501	0.01082919
Special Eganville	0.00073990		0.00073990
			0.01156909
Hastings Highlands	0.00811621	0.00319762	0.01131383

Municipal Tax Rate Comparison

Municipality	2023		
	Residential Tax Rate	County Tax Rate	Total Tax Rate
South Algonquin			0.00910631
Horton Township	0.00573182	0.00391501	0.00964683
Renfrew Town	0.01081286	0.00391501	0.01472787
Whitewater Region Township	0.00709743	0.00391501	0.01101244
Dysart Township	0.00316071	0.00235833	0.00551904
North Alton Wilberforce Township	0.00705164	0.00391501	0.01096665
Armour Township	0.00953998		0.00953998
Laurentian Hills Town	0.00742021	0.00391501	0.01133522
Deep River Town	0.01072964	0.00391501	0.01464465
Head, Clara & Maria Township	0.00208325	0.00391501	0.00599826
Town of Bancroft & Dungannon	0.01448794	0.00319762	0.01768556

FUNDING THE BUDGET

- Operating Levy Required \$2,945,822
- Current Levy \$2,656,721
- Taxation Revenue Required \$289,101
 - 10.8% tax rate increase
 - 1 % municipal tax rate increase provides \$26,566

FUNDING THE BUDGET

- Capital Levy Required \$237,440
 - 8.9% tax rate increase
 - 1 % municipal tax rate increase provides \$26,566

2025 Outlook

- Upcoming Plow Truck Purchase \$342,913
- AODA Requirements- Accessibility Legislation

2024 Budget

Questions?

Township of South Algonquin
Budget Summary
 For the Year 2024

	Proposed Budget
Municipal Taxation Required	
General Government	
Revenues	1,174,150.00
Operating Expenses	(888,857.00)
Contributions to Reserves	(26,750.00)
Total General Government:	258,543.00
Protection Services	
Revenues	63,000.00
Operating Expenses	(691,940.00)
Contributions to Reserves	(20,000.00)
Total Protection Services:	(648,940.00)
Transportation Services	
Revenues	6,000.00
Operating Expenses	(1,149,070.00)
Contributions to Reserves	(41,500.00)
Total Transportation Services:	(1,184,570.00)
Environmental Services	
Revenues	28,000.00
Operating Expenses	(407,710.00)
Total Environmental Services:	(379,710.00)
Health Services	
Revenues	43,700.00
Operating Expenses	(47,285.00)
Total Health Services:	(3,585.00)
Social and Family Services	
Revenues	9,600.00
Operating Expenses	(703,535.00)
Total Social and Family Services:	(693,935.00)
Recreation and Cultural Services	
Revenues	32,060.00
Operating Expenses	(280,170.00)
Total Recreation and Cultural Services:	(248,110.00)
Planning and Development	
Revenues	15,000.00
Operating Expenses	(52,015.00)
Total Planning and Development:	(37,015.00)
Total Municipal Taxation Required:	(2,937,322.00)

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Township of South Algonquin
General Government Budget
For the Year 2024

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	Last Year Budget	Last Year Actual	Proposed Budget	Variance to Last Year
REVENUES				
Department Generated				
14-1200 - Interest On Taxes	28,000.00	35,003.56	28,000.00	(7,003.56)
15-3400 - Fees - Administrative - Gen Government	2,500.00	1,772.50	2,500.00	727.50
15-3500 - Fees - Services Gen Government	50.00	22.25	50.00	27.75
15-3600 - Licences & Permits	900.00	580.00	900.00	320.00
15-4000 - Investment Income - General	50,000.00	115,574.80	100,000.00	(15,574.80)
15-4140 - Sale of Capital Assets	500.00	12,000.00	500.00	(11,500.00)
Total Department Generated:	81,950.00	164,953.11	131,950.00	(33,003.11)
Grants				
15-2100 - OMPF Unconditional Grant	1,013,100.00	1,013,100.00	1,028,300.00	15,200.00
15-3550 - General Govt. Grants	4,000.00	2,108.00	13,900.00	11,792.00
Total Grants:	1,017,100.00	1,015,208.00	1,042,200.00	26,992.00
From Reserves				
15-9000-0200 - Transfers from Reserves to General Gover	320,310.00	100,498.50		(100,498.50)
Total From Reserves:	320,310.00	100,498.50	0.00	(100,498.50)
Total REVENUES:	1,419,360.00	1,280,659.61	1,174,150.00	(106,509.61)
EXPENSES				
Operating Expenses				
Governance Line 0240				
16-2000-0400 - Council Honorarium	72,800.00	71,604.00	74,000.00	2,396.00
16-2000-0405 - Council Special Meetings	15,600.00	18,501.25	19,200.00	698.75
16-2000-0450 - Council C.P.P.	5,040.00	2,544.06	2,630.00	85.94
16-2000-0460 - Council W.S.I.B.			1,820.00	1,820.00
16-2000-0470 - Council E.H.T.	1,720.00	1,757.15	1,720.00	(37.15)
16-2000-0500 - Council Conferences/Seminars	16,000.00	14,821.70	19,000.00	4,178.30
16-2000-0710 - Council Travel	6,000.00	4,847.68	6,000.00	1,152.32
16-2000-0800 - Council Telephone	450.00	290.58	400.00	109.42
16-2000-0820 - Council Supplies	2,000.00	3,347.59	3,000.00	(347.59)
16-3000-0520 - Administration Election Costs	700.00			
Total Governance Line 0240:	120,310.00	117,714.01	127,770.00	10,055.99
Corporate Management Line 0250				
Labour				
16-3000-0400 Admin Salaries & Wages	313,700.00	324,385.04	362,700.00	38,314.96
16-3000-0440 Administration E.I.C	4,180.00	5,547.25	4,335.00	(1,212.25)
16-3000-0450 Administration C.P.P.	16,680.00	14,417.57	15,710.00	1,292.43
16-3000-0460 Administration W.S.I.B.	10,680.00	9,010.68	12,400.00	3,389.32
16-3000-0470 Administration E.H.T.	7,050.00	5,928.93	7,070.00	1,141.07
16-3000-0480 Administration OMERS	36,370.00	33,330.16	37,190.00	3,859.84
16-3000-0490 Administration Other Benefits	40,300.00	41,380.92	41,200.00	(180.92)
Total Labour:	428,960.00	434,000.55	480,605.00	46,604.45
Direct Expenses				
16-3000-0600 - Admin Repairs To Building	3,000.00	3,146.12	3,000.00	(146.12)
16-3000-0640 - Administration Insurance	12,363.00	12,355.31	15,592.00	3,236.69
16-3000-0655 - Administration Heating Propane	3,500.00	2,529.75	3,500.00	970.25
16-3000-0660 - Administration Hydro	3,000.00	3,005.40	3,000.00	(5.40)
16-3000-0670 - Administration Cleaning	3,000.00	2,313.70	2,000.00	(313.70)
16-3000-0680 - Administration Radio	130.00	127.62	130.00	2.38
16-3000-0690 - Admin/EMO Lease/Software Agreements	65,000.00	63,121.90	66,500.00	3,378.10
16-3000-0700 Admin Advertising	2,000.00	1,234.91	1,500.00	265.09
16-3000-0710 Administration Travel	8,000.00	7,010.46	8,000.00	989.54
16-3000-0720 Administration Assoc. Fees	4,400.00	4,362.31	5,300.00	937.69
16-3000-0730 Admin Conf/Staff Training	10,000.00	6,577.94	10,000.00	3,422.06
16-3400-0740 - Emg.Manag.Public Education & Training	200.00		200.00	200.00
16-3000-0800 - Administration Telephone	6,000.00	4,803.96	5,000.00	196.04
16-3000-0810 - Office Expense - Postage	8,500.00	4,978.45	6,000.00	1,021.55
16-3000-0811 - Administration Staff Appreciation	2,000.00	1,979.27	2,000.00	20.73
16-3000-0820 Administration Office Supplies	7,000.00	12,567.75	7,500.00	(5,067.75)
16-3000-0830 - Administration Audit	30,000.00	40,704.08	33,000.00	(7,704.08)
16-3000-0840 - Tax Sales/ Admin. Legal	10,000.00	14,183.12	12,000.00	(2,183.12)
16-3000-0850 - Administration Consultants/ Contractors	41,000.00	59,668.94	46,000.00	(13,668.94)
16-3000-0900 - Admin Bank Charges & Interest	3,200.00	3,354.97	3,500.00	145.03

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Township of South Algonquin
General Government Budget
For the Year 2024

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	Last Year Budget	Last Year Actual	Proposed Budget	Variance to Last Year
16-3000-0920 - Administration Write Off	3,500.00	1,227.91	3,500.00	2,272.09
16-3000-0950 - Administration Donations	2,000.00	1,941.21	2,000.00	58.79
16-6300-0990 - MPAC fees	40,670.00	40,663.00	41,260.00	597.00
16-3000-1000 - Covid-19 Expenses	16,000.00	9,473.87		(9,473.87)
Total Direct Expenses:	284,463.00	301,331.95	280,482.00	(20,849.95)
Total Corporate Management Line 0250:	713,423.00	735,332.50	761,087.00	25,754.50
Total Operating Expenses:	833,733.00	853,046.51	888,857.00	35,810.49
Capital Budget				
16-3000-0940 - Admin Capital Expenditures	94,000.00	112,972.85		(112,972.85)
Total Capital Budget:	94,000.00	112,972.85	0.00	(112,972.85)
Contributions to Reserve				
16-3000-0970 - Contributions To Reserve	9,750.00	3,750.00	26,750.00	23,000.00
Total Contributions to Reserve:	9,750.00	3,750.00	26,750.00	23,000.00
Total EXPENSES:	937,483.00	969,769.36	915,607.00	(54,162.36)
SURPLUS/(DEFICIT)	481,877.00	310,890.25	258,543.00	(52,347.25)

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Township of South Algonquin
Protection Services Budget
For the Year 2024

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	Last Year Budget	Last Year Actual	Proposed Budget	Variance to Last Year
REVENUES				
Department Generated				
15-2850 - Fire Dpt Fees	18,000.00	14,991.81	12,000.00	(2,991.81)
15-7850 - MNRF Fire Agreement	21,400.00	21,499.23	21,400.00	(99.23)
15-3620 - Dog Licence & Dog Fees	100.00	75.00	100.00	25.00
15-3700 - Building/Demolition Permits	14,000.00	39,626.79	18,500.00	(21,126.79)
15-3750 - Septic Permits	7,000.00	8,612.50	9,000.00	387.50
Total Department Generated:	60,500.00	84,805.33	61,000.00	(23,805.33)
Grants				
15-2810 - Ontario Grants - Policing/ Fire	2,000.00	2,812.64	2,000.00	(812.64)
Total Grants:	2,000.00	2,812.64	2,000.00	(812.64)
From Reserves				
15-9000-0201 - Transfers from Reserves to Protection	27,000.00	2,973.37		(2,973.37)
Total From Reserves:	27,000.00	2,973.37	0.00	(2,973.37)
Total REVENUES:	89,500.00	90,591.34	63,000.00	(27,591.34)
EXPENDITURES				
Operating Budget				
Fire Line 0410				
Labour				
16-3300-0400 - Fire Dept Salaries & Wages	87,000.00	96,919.21	97,000.00	80.79
16-3300-0440 - Fire Dept E.I.C.	1,200.00	1,368.00	1,360.00	(8.00)
16-3300-0450 - Fire Dept C.P.P.	3,100.00	4,064.51	3,930.00	(134.51)
16-3300-0460 - Fire Dept W.S.I.B.	6,700.00	7,260.12	8,530.00	1,269.88
16-3300-0470 - Fire Dept E.H.T.	1,700.00	1,897.95	1,960.00	62.05
16-3300-0480 - Fire OMERS		242.03	240.00	(2.03)
16-3300-0490 - Fire Dept Other Benefits	6,000.00	6,140.84	6,200.00	59.16
Total Labour:	105,700.00	117,892.66	119,220.00	1,327.34
Direct Expenses				
16-3300-0510 - Clothing MFD/WFD (<\$1000)	4,000.00	2,897.65	4,000.00	1,102.35
16-3300-0530 - Fire Dept Small Tools	2,500.00	2,566.32	2,500.00	(66.32)
16-3300-0540 - Fire Dept Licences & Permits	500.00	35.08	500.00	464.92
16-3300-0600 - Fire Dept Repairs To Building-MFD	6,500.00	6,205.60	4,000.00	(2,205.60)
16-3300-0601 - Fire Dept Repairs to Building-WFD	4,000.00	1,666.91	4,000.00	2,333.09
16-3300-0610 - Fire Dept Equip/Fleet-Purchase & Repairs	8,000.00	20,464.37	8,000.00	(12,464.37)
16-3300-0615 - Fire Dept Equipment- Annual Servicing	8,000.00	11,223.03	8,000.00	(3,223.03)
16-3300-0620 - Fire Dept-Gas & Oil	3,500.00	5,632.98	5,500.00	(132.98)
16-3300-0640 - Fire Dept Insurance	15,770.00	15,767.79	18,820.00	3,052.21
16-3300-0650 - Fire Dept Heating-MFD	4,000.00	3,332.39	4,000.00	667.61
16-3300-0651 - Fire Dept Heating-WFD	5,000.00	4,265.70	5,000.00	734.30
16-3300-0660 - Fire Dept Hydro-MFD	3,100.00	2,732.31	3,100.00	367.69
16-3300-0661 - Fire Dept. Hydro-WFD	2,500.00	2,313.36	2,500.00	186.64
16-3300-0670 - Fire Dept Cleaning	300.00	111.16	300.00	188.84
16-3300-0680 - Fire Dept Radios	6,850.00	2,511.51	2,500.00	(11.51)
16-3300-0690 - Fire Dept Rental/Lease Agreeeme	9,000.00	8,810.03	8,000.00	(810.03)
16-3300-0700 - Fire Dept Advertising	1,000.00	50.88	500.00	449.12
16-3300-0710 - Fire Dept Travel	2,100.00	1,408.19	2,000.00	591.81
16-3300-0720 - Fire Dept Association Fees	1,000.00	649.50	1,000.00	350.50
16-3300-0730 - Fire Dept Conference/Training-MFD/WFD	10,000.00	8,456.75	9,000.00	543.25
16-3300-0740 - Fire Prevention Materials	500.00	496.20	500.00	3.80
16-3300-0800 - Fire Dept-Telephone-MFD	1,500.00	1,081.47	1,500.00	418.53
16-3300-0801 - Fire Dept-Telephone-WFD	1,500.00	782.62	1,000.00	217.38
16-3300-0802 - Fire Dept- Emergency Call Out Line	700.00	638.71	700.00	61.29
16-3300-0810 - Fire Dept Office Expense-MFD/WFD	450.00	164.69	400.00	235.31
16-3300-0820 - Fire Dept Supplies-MFD/WFD	7,000.00	8,999.66	7,000.00	(1,999.66)
Total Direct Expenses:	109,270.00	113,264.86	104,320.00	(8,944.86)
Total Fire Line 0410:	214,970.00	231,157.52	223,540.00	(7,617.52)
Policing Line 0420				
16-3350-0750 - Policing Requistions	310,100.00	310,072.17	311,930.00	1,857.83

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Township of South Algonquin
Protection Services Budget
For the Year 2024

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	Last Year Budget	Last Year Actual	Proposed Budget	Variance to Last Year
Total Policing Line 0420:	310,100.00	310,072.17	311,930.00	1,857.83
Protective Inspection & Control Line 0440				
Labour				
16-3500-0400 - Bylaw/Animal Control Salaries/Wages	750.00		750.00	750.00
16-3500-0440 - Bylaw/Animal Control EI	20.00		20.00	20.00
16-3500-0450 - Bylaw/Animal Control CPP	40.00		40.00	40.00
16-3500-0460 - Bylaw/Animal Control W.S.I.B.	20.00		20.00	20.00
16-3500-0470 - Bylaw/Animal Control E.H.T.	10.00		10.00	10.00
16-3500-0480 - Bylaw/Animal Control Omers	60.00		60.00	60.00
Total Labour:	900.00	0.00	900.00	900.00
Direct Expenses				
16-3500-0690 - Bylaw Animal Control Rental/Lease Agree	5,100.00	3,863.54	5,000.00	1,136.46
16-3500-0730 - Bylaw/Animal Control Training	100.00			
16-3500-0820 - Bylaw/Animal Control Supplies	100.00		100.00	100.00
Total Direct Expenses:	5,300.00	3,863.54	5,100.00	1,236.46
Total Protective Inspection & Control Line	6,200.00	3,863.54	6,000.00	2,136.46
Building Permit & Insp. Services Line 0445				
Labour				
16-3800-0400 - Building Inspection Wages	96,580.00	101,849.79	103,050.00	1,200.21
16-3800-0440 - Building Inspection E.I.C.	1,050.00	1,527.05	1,030.00	(497.05)
16-3800-0450 - Building Inspection C.P.P.	3,770.00	4,072.74	4,020.00	(52.74)
16-3800-0460 - Building Inspection W.S.I.B.	2,850.00	3,012.06	3,530.00	517.94
16-3800-0470 - Building Inspection E.H.T.	1,900.00	1,990.99	2,015.00	24.01
16-3800-0480 - Building Inspection Omers	10,380.00	10,851.96	11,260.00	408.04
16-3800-0490 - Bldg Inspection Other Benefits	8,900.00	8,936.63	9,585.00	648.37
Total Labour:	125,430.00	132,241.22	134,490.00	2,248.78
Direct Expenses				
16-3800-0510 - Bldg Inspect. Clothing Allowan	150.00	150.00	150.00	
16-3800-0640 - Building Inspection Insurance	1,590.00	1,585.24	2,430.00	844.76
16-3800-0690 - Bldg.Insp.Rental/Lease Agree	1,800.00	1,753.83	1,800.00	46.17
16-3800-0710 - Building Inspection Travel	300.00		300.00	300.00
16-3800-0720 - Bldg.Insp.Association Fees	250.00	256.00	250.00	(6.00)
16-3800-0730 - Bldg.Insp.Conferences/Training	800.00		800.00	800.00
16-3800-0750 - 22-01 Ford Escape Fuel	4,000.00	6,464.34	6,000.00	(464.34)
16-3800-0760 - 22-01 Ford Escape Maintenance & Licence	800.00	4,567.11	1,200.00	(3,367.11)
16-3800-0800 - Building Inspection Telephone	500.00	360.00	500.00	140.00
16-3800-0810 - Bldg.Insp.Office Expense/Posta	370.00	31.57	350.00	318.43
16-3800-0820 - Building Inspection Supplies	1,500.00	1,830.62	1,200.00	(630.62)
Total Direct Expenses:	12,060.00	16,998.71	14,980.00	(2,018.71)
Total Building Permit & Insp. Services Line	137,490.00	149,239.93	149,470.00	230.07
Emergency Measures Line 0450				
16-4000-0962 - Roads Dept-Civic Addressing & 911	1,000.00	248.70	1,000.00	751.30
Total Emergency Measures Line 0450:	1,000.00	248.70	1,000.00	751.30
Total Operating Budget:	669,760.00	694,581.86	691,940.00	(2,641.86)
Capital Budget				
Fire				
16-3300-0940 - Fire Dept Capital Expenditures	33,000.00	6,775.20		(6,775.20)
Total Fire:	33,000.00	6,775.20	0.00	(6,775.20)
Total Capital Budget:	33,000.00	6,775.20	0.00	(6,775.20)
Reserve Budget				
Fire				
16-3300-0970 - Fire Dept Contrib To Reserve	20,000.00	20,000.00	20,000.00	
Total Fire:	20,000.00	20,000.00	20,000.00	0.00

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Township of South Algonquin
Protection Services Budget
For the Year 2024

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	<u>Last Year Budget</u>	<u>Last Year Actual</u>	<u>Proposed Budget</u>	<u>Variance to Last Year</u>
Total Reserve Budget:	20,000.00	20,000.00	20,000.00	0.00
Total EXPENDITURES:	722,760.00	721,357.06	711,940.00	(9,417.06)
SURPLUS/(DEFICIT)	(633,260.00)	(630,765.72)	(648,940.00)	(18,174.28)

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Township of South Algonquin
Transportation Services Budget
For the Year 2024

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	Last Year Budget	Last Year Actual	Proposed Budget	Variance to Last Year
REVENUES				
Department Generated				
15-2600 - Fees - Roads Own Fees (Entrance)	500.00	2,050.34	500.00	(1,550.34)
15-2610 - Fees - Aggregate Licenses	750.00	6,309.54	1,000.00	(5,309.54)
15-4050 - Investment Income - Gas Tax	1,000.00		4,500.00	4,500.00
15-2605 - Fees - Non Operational Park Maintenance		10,000.00	10,000.00	
Total Department Generated:	2,250.00	18,359.88	16,000.00	(2,359.88)
Grants				
15-9000 - Gas Tax Grant (CCBF)- Federal	72,540.00	61,897.49		(61,897.49)
15-2503 - Provincial Grants - Transportation OCIF	232,640.00	(3,478.68)		3,478.68
Total Grants:	305,180.00	58,418.81	0.00	(58,418.81)
From Reserves				
15-9000-0202 - Transfer from Reserves to Transportation	60,000.00	80,964.22		(80,964.22)
Total From Reserves:	60,000.00	80,964.22	0.00	(80,964.22)
TOTAL REVENUES:	367,430.00	157,742.91	16,000.00	(141,742.91)
EXPENSES				
Operating				
Labour				
16-4000-0400 - Roads Salaries And Wages	433,650.00	395,691.49	487,900.00	92,208.51
16-4000-0440 - Roads E.I.C.	4,300.00	8,441.59	5,260.00	(3,181.59)
16-4000-0450 - Roads C.P.P.	23,750.00	20,781.16	24,220.00	3,438.84
16-4000-0460 - Roads W.S.I.B.	11,950.00	11,637.92	17,740.00	6,102.08
16-4000-0470 - Roads E.H.T.	7,450.00	7,801.62	9,490.00	1,688.38
16-4000-0480 - Roads Omers	28,760.00	33,779.18	49,630.00	15,850.82
16-4000-0490 - Roads Other Benefits	45,480.00	34,636.31	51,830.00	17,193.69
Total Labour:	555,340.00	512,769.27	646,070.00	133,300.73
Direct Expenses				
16-4000-0510 - Roads Clothing /Safety Gear	1,500.00	1,216.26	2,000.00	783.74
16-4000-0530 - Roads Small Tools (>250)	3,500.00	1,397.40	1,500.00	102.60
16-4000-0540 - Roads Licences & Permits	1,500.00	1,629.00	1,500.00	(129.00)
16-4000-0600 - Roads Garage Maintenance & Repairs	14,000.00	18,113.60	10,000.00	(8,113.60)
16-4000-0640 - Roads Insurance	34,770.00	34,764.17	36,800.00	2,035.83
16-4000-0650 - Roads Heat-Propane Madawaska Garage	13,000.00	12,185.95	12,500.00	314.05
16-4000-0660 - Roads Hydro- Public Works MTO Garage	8,000.00	7,215.72	8,000.00	784.28
16-4000-0680 - Roads Radios	850.00	2,892.89	3,500.00	607.11
16-4000-0690 - Roads Rental/Lease Agreement	5,500.00	4,527.62	5,500.00	972.38
16-4000-0700 - Roads Advertising	1,300.00	3,601.29	3,000.00	(601.29)
16-4000-0710 - Roads Travel/Accomodations	1,000.00	1,946.88	2,000.00	53.12
16-4000-0720 - Roads Association Fees	800.00	886.85	1,050.00	163.15
16-4000-0730 - Roads Conferences/Training	10,000.00	4,916.88	10,000.00	5,083.12
16-4000-0800 - Roads Telephone	1,000.00	1,561.78	1,200.00	(361.78)
16-4000-0810 - Roads Office Expense-Postage	700.00	751.27	750.00	(1.27)
16-4000-0820 - Roads Supplies	4,500.00	8,892.31	7,500.00	(1,392.31)
16-4000-0821 - Roads - Safety Supplies	1,000.00	2,057.58	2,000.00	(57.58)
16-4000-0900 - Roads Bank Charges & Interest	100.00			
Total Direct Expenses:	103,020.00	108,557.45	108,800.00	242.55
Equipment Expenses				
16-4000-2146 - 2008-Tr#7 Yellow Tandem- Fuel	11,000.00	10,540.96	11,500.00	959.04
16-4000-2148 - 2008-Tr#7 Yellow TandemMaintenance & Lic	20,000.00	29,290.91	30,000.00	709.09
16-4000-2194 - 2020-Tr#29-Ford F150 Halfton- Fuel	11,500.00	7,093.84	7,500.00	406.16
16-4000-2196 - 2020-Tr#29-Ford F150- Maintenance & Lic	3,000.00	1,271.48	4,000.00	2,728.52
16-4000-2197 - 2020-Tr#30-Ford F150 Halfton- Fuel	6,500.00	7,606.00	7,500.00	(106.00)
16-4000-2199 - 2020-Tr#30-Ford F150- Maintenance & Lic	3,000.00	1,390.79	3,500.00	2,109.21
16-4000-2201 - 2014-Tr#24-Ford Super Duty- Fuel	6,000.00	2,993.61		(2,993.61)
16-4000-2204 - 2014-Tr#24FordSuperDuty-Maintenance&Lic	5,000.00	6,708.89		(6,708.89)
16-4000-2208 - Backhoe #26 Fuel	3,500.00	4,943.33	5,000.00	56.67
16-4000-2209 - Backhoe #26 Maintenance	5,000.00	6,615.35	7,500.00	884.65
16-4000-2210 - 2018-Tr#27 Red Plow- Fuel	15,500.00	15,326.16	15,500.00	173.84
16-4000-2211 - 2018-Tr#27 Red Plow- Maintenance&Lic	20,000.00	46,384.92	30,000.00	(16,384.92)
16-4000-2214 - 2021-Tr#33 Int'l Plow- Fuel	19,500.00	14,721.00	15,000.00	279.00
16-4000-2215 - 2021-Tr#33 Int'l Plow- Maintenance & Lic	20,000.00	18,168.88	20,000.00	1,831.12

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16-4000-2218 - 2021-Tr#34 Super Duty- Maintenance & Lic	7,000.00	8,949.86	10,000.00	1,050.14
16-4000-2219 - 2021-Tr#34 Super Duty- Fuel	15,000.00	11,493.03	12,500.00	1,006.97
16-4000-2220 - 2023-Tr#37 Ford 3/4ton- Fuel		527.70	7,500.00	6,972.30
16-4000-2222 - 2023-Tr#37 Ford 3/4ton-Maintenance& Lic		6,896.71	2,500.00	(4,396.71)
16-4000-2316 - 2001 #16 Grader- Fuel	14,000.00	10,117.09	12,500.00	2,382.91
16-4000-2318 - 2001 #16 Grader- Maintenance	13,000.00	32,409.76	25,000.00	(7,409.76)
16-4000-2322 - Sander Spreader #35- Maintenance	1,000.00	28.13	2,500.00	2,471.87
16-4000-2330 - Excavator #31 Fuel	5,000.00	4,386.20	7,500.00	3,113.80
16-4000-2332 - Excavator #31 Maintenance	5,000.00	3,300.93	5,000.00	1,699.07
16-4000-2620 - Steamer #13- Fuel & Maintenance	1,000.00	1,885.05	2,500.00	614.95
16-4000-2640 - Small Equipment (\$250-\$5000)	4,000.00	4,273.92	3,500.00	(773.92)
16-4000-2641 - Small Equipment- Maintenance	1,500.00	1,439.28	1,500.00	60.72
16-4000-2642 - Small Equipment- Fuel & Oil	800.00	6.32	750.00	743.68
16-4000-2650 - 2020 Float Trailer #32- Maintenance	2,000.00	4,383.59	1,000.00	(3,383.59)
16-4000-2651 - UtilityTrailer #28- Maintenance	500.00	81.41	250.00	168.59
Total Equipment Expenses:	219,300.00	263,235.10	251,500.00	(11,735.10)
Roads - Paved Line 0611				
16-4000-1320 - Roads Hardtop Patching	5,000.00	5,676.38	6,500.00	823.62
Total Roads - Paved Line 0611:	5,000.00	5,676.38	6,500.00	823.62
Roads - Unpaved Line 0612				
16-4000-1410 - Roads Loose Top Patching/Washouts	1,500.00			
16-4000-1420 - Roads Loose Top Grading/Scarifying	500.00			
16-4000-1430 - Roads Loose Top Dust Control	50,000.00	58,911.87	60,000.00	1,088.13
16-4000-1450 - Maintenance Gravel	3,000.00	775.75	1,000.00	224.25
Total Roads - Unpaved Line 0612:	55,000.00	59,687.62	61,000.00	1,312.38
Bridges & Culverts (>3m) Line 0613				
16-4000-1100 - Roads Bridges & Culverts (>3m Dia.)	4,000.00	3,663.36	4,000.00	336.64
Total Bridges & Culverts (>3m) Line 0613:	4,000.00	3,663.36	4,000.00	336.64
Traffic Oper. & Roadside Maint. Line 0614				
16-4000-1210 - Roads Grass Mowing	7,000.00	7,051.98	7,500.00	448.02
16-4000-1600 - Roads Safety Devices/Barcades/signs	3,000.00	9,511.53	2,500.00	(7,011.53)
Total Traffic Oper. & Roadside Maint. Line	10,000.00	16,563.51	10,000.00	(6,563.51)
Winter Control Line 0621				
16-4000-1330 - Roads Winter Sand Sweeping	2,000.00			
16-4000-1560 - Roads Sand/Salt Materials	39,000.00	48,202.76	50,000.00	1,797.24
Total Winter Control Line 0621:	41,000.00	48,202.76	50,000.00	1,797.24
Street Lighting Line 0650				
16-4200-0660 - Street Lighting - Hydro	8,200.00	9,647.28	9,700.00	52.72
16-4200-0960 - Street Lighting -Repairs	2,000.00	728.60	1,500.00	771.40
Total Street Lighting Line 0650:	10,200.00	10,375.88	11,200.00	824.12
Total Operating:	1,002,860.00	1,028,731.33	1,149,070.00	120,338.67
Capital Budget				
Equipment				
16-4000-0940 - Roads Capital Expenditures	17,000.00	93,904.96		(93,904.96)
Total Equipment:	17,000.00	93,904.96	0.00	(93,904.96)
Projects				
16-4000-1821 - Roads Reconstruction Program	60,000.00	78,262.75		(78,262.75)
Total Projects:	60,000.00	78,262.75	0.00	(78,262.75)
Total Capital Budget:	77,000.00	172,167.71	0.00	(172,167.71)
Reserve Budget				
16-4000-0970 - Roads Contributions To Reserve	330,190.00	25,000.00	41,500.00	16,500.00
Total Reserve Budget:	330,190.00	25,000.00	41,500.00	16,500.00

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Transportation Services Budget
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	<u>Last Year Budget</u>	<u>Last Year Actual</u>	<u>Proposed Budget</u>	<u>Variance to Last Year</u>
TOTAL EXPENSES:	1,410,050.00	1,225,899.04	1,190,570.00	(35,329.04)
SURPLUS (DEFICIT)	<u>(1,042,620.00)</u>	<u>(1,068,156.13)</u>	<u>(1,174,570.00)</u>	<u>(106,413.87)</u>

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Township of South Algonquin
Environmental Services Budget
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	Last Year Budget	Last Year Actual	Proposed Budget	Variance to Last Year
REVENUES				
Department Generated				
15-2900 - Fees - Garbage Disposal	20,000	33,769	23,000	(10,769)
15-2970 - Grant - Hazardous Waste	5,000	4,688	5,000	312
Total Department Generated:	25,000	38,457	28,000	(10,457)
TOTAL REVENUES:	25,000	38,457	28,000	(10,457)
EXPENSES				
Operating Expenses				
Rural Storm Sewer System Line 0822				
Labour				
16-4700-0400 - Rural Storm - Wages and Salaries	29,000	18,561	20,000	1,439
16-4700-0440 - Rural Storm - E.I.	700	385	390	5
16-4700-0450 - Rural Storm C.P.P.	1,350	858	860	2
16-4700-0460 - Rural Storm - W.S.I.B.	800	549	550	1
16-4700-0470 - Rural Storm - E.H.T.	600	363	370	7
16-4700-0480 - Rural Storm - OMERS	1,600	1,410	1,420	10
Total Labour:	34,050	22,126	23,590	1,464
Direct Expenses				
16-4000-1220 - Roads Brushing & Tree Trimming	5,000	3,424	7,500	4,076
16-4000-1231 - Maint. Drainage Pipe & Accessories	500	87	100	14
16-4000-1240 - Catch Basin/Curb/GutterCulvertCleaning	300		1,000	1,000
Total Direct Expenses:	5,800	3,511	8,600	5,090
Total Rural Storm Sewer System Line 0822:	39,850	25,637	32,190	6,554
Solid Waste Collection Line 0840				
Labour				
16-4600-0400 - Garb Collect Salaries & Wages	78,000	83,205	84,000	795
16-4600-0440 - Garbage Collection E.I.C.	1,700	1,848	2,000	152
16-4600-0450 - Garbage Collection C.P.P.	4,100	4,548	4,600	52
16-4600-0460 - Garbage Collection W.S.I.B.	2,100	2,480	2,500	20
16-4600-0470 - Garbage Collection E.H.T.	1,500	1,640	1,640	
16-4600-0480 - Garbage Collection Omers	4,600	5,670	5,680	10
16-4600-0490 - Garbage Collect Other Benefits	6,500	7,541	7,550	9
Total Labour:	98,500	106,932	107,970	1,038
Direct Expenses				
16-4600-0510 - Garb.Coll-Clothing Allowance	500	300	500	200
16-4600-0640 - Garbage Collection Insurance	1,770	1,769	1,910	141
16-4600-0680 - Garbage Collection Radio	130	128	150	22
16-4600-0700 - Garbage Collection Advertising	300	284	1,000	716
16-4600-0810 - Garb Coll Office Expense-Posta	550	441	550	109
16-4600-0820 - Garbage Collection Supplies	1,000	996	500	(496)
16-4600-2121 - Garbage Compactor-#23 Diesel Fuel	34,000	26,328	27,000	672
16-4600-2123 - Garbage Compactor-#23 Repairs/servic	20,000	44,777	35,000	(9,777)
Total Direct Expenses:	58,250	75,023	66,610	(8,413)
Total Solid Waste Collection Line 0840:	156,750	181,955	174,580	(7,375)
Solid Waste Disposal Line 0850				
Labour				
16-4650-0400 - Garbage Disposal Salaries/Wage	54,000	49,883	50,000	117
16-4650-0440 - Garbage Disposal E.I.C.	1,250	1,132	1,200	68
16-4650-0450 - Garbage Disposal C.P.P.	2,800	2,749	2,760	11
16-4650-0460 - Garbage Disposal W.S.I.B.	1,500	1,475	1,500	25
16-4650-0470 - Garbage Disposal E.H.T.	1,100	977	980	3
16-4650-0480 - Garbage Disposal Omers	2,600	1,948	2,000	52
Total Labour:	63,250	58,164	58,440	276
Direct Expenses				
16-4650-0510 - Garb Disp Clothing Allowance	300	150	300	150
16-4650-0540 - Garb Disp Licences & Permits	100	63	100	37

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Environmental Services Budget
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	Last Year Budget	Last Year Actual	Proposed Budget	Variance to Last Year
16-4650-0600 - Garb Disp Repairs To Building	500	787	500	(287)
16-4650-0640 - Garbage Disposal Insurance	2,160	2,158		(2,158)
16-4650-0650 - Garbage Disposal Heating	700	657	700	43
16-4650-0680 - Garbage Disposal Radio	130	128	150	22
16-4650-0700 - Garbage Disposal Advertising	500	404	500	96
16-4650-0710 - Garbage Disposal - Travel	100		100	100
16-4650-0810 - Garb Disp Office Expense-Posta	100	48	100	52
16-4650-0820 - Garbage Disposal Supplies	550	356	550	194
16-4650-1000 - Garbage Disp Site Maintennace-Mat/Equip	5,000	3,175	5,000	1,825
16-4650-1821 - Gbd-Airy Landfill Site(Mon/Con	25,000	30,346	23,000	(7,346)
16-4650-1822 - Gbd-Mad.Landfill Site(Mon/Con)	25,000	25,910	25,500	(410)
16-4650-1825 - Shredding Initiative	30,000	35,415	35,500	85
16-4650-1830 - Garbage Recycling Service	22,000	22,525	22,500	(25)
16-4650-2511 - Garb Disposal Loader Gas #6	6,500	5,007	5,000	(7)
16-4650-2513 - Garb Disposal Loader Repairs/servi	5,000	4,830	6,000	1,170
Total Direct Expenses:	123,640	131,959	125,500	(6,459)
Total Solid Waste Disposal Line 0850:	186,890	190,123	183,940	(6,183)
Waste Diversion Line 0860				
16-4650-0690 - Hazardous Waste Disposal	17,000	14,456	17,000	2,544
Total Waste Diversion Line 0860:	17,000	14,456	17,000	2,544
Total Operating Expenses:	400,490	412,171	407,710	(4,460)
Capital Budget				
16-4650-0940 - Garb Disp Capital Expenditure		2,819		(2,819)
Total Capital Budget:	0	2,819	0	(2,819)
TOTAL EXPENSES:	400,490	414,990	407,710	(7,279)
SURPLUS (DEFICIT)	(375,490)	(376,533)	(379,710)	(3,177)

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Township of South Algonquin
Health Services Budget
For the Year 2024

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	Last Year Budget	Last Year Actual	Proposed Budget	Variance to Last Year
REVENUES				
Department Generated				
15-6000 - Rent and Expenses Ambulance/Helipad	27,500.00	44,048.48	27,500.00	(16,548.48)
15-3830 - Rent and Expenses- Medical Centre	16,800.00	16,156.04	16,200.00	43.96
Total Department Generated:	44,300.00	60,204.52	43,700.00	(16,504.52)
TOTAL REVENUES:	44,300.00	60,204.52	43,700.00	(16,504.52)
EXPENSES				
Operating Expenses				
Public Health Services Line 1010				
16-3000-0603 - Repairs to Medical Centre	1,000.00	2,315.56	1,000.00	(1,315.56)
16-5000-0640 - Health Services Insurance	965.00	963.82	970.00	6.18
16-4000-0822 - Roads Water Sampling	800.00	867.31	880.00	12.69
16-5110-0990 - Renfrew County Health Unit	23,530.00	23,520.96	26,310.00	2,789.04
Total Public Health Services Line 1010:	26,295.00	27,667.65	29,160.00	1,492.35
Hospitals Line 1030				
16-5000-0816 - Hospital Donation	5,000.00	5,000.00	5,000.00	
Total Hospitals Line 1030:	5,000.00	5,000.00	5,000.00	0.00
Ambulance Services Line 1030				
16-3200-0600 - Ambulance Service Repairs To Building	3,500.00	1,428.51	3,500.00	2,071.49
16-3200-0640 - Ambulance Service Insurance	345.00	343.47	375.00	31.53
16-3200-0650 - Ambulance Service Heating	6,000.00	3,950.47	6,000.00	2,049.53
16-3200-0660 - Ambulance Service Hydro	2,500.00	2,313.39	2,500.00	186.61
16-3200-0690 - Ambulance Service - rent/lease agreement	250.00	223.36	250.00	26.64
16-4000-1701 - Helipad	500.00		500.00	500.00
Total Ambulance Services Line 1030:	13,095.00	8,259.20	13,125.00	4,865.80
Total Operating Expenses:	44,390.00	40,926.85	47,285.00	6,358.15
Reserve Budget				
16-5000-0970 - Contributions to Reserves	3,500.00	3,500.00		(3,500.00)
Total Reserve Budget:	3,500.00	3,500.00	0.00	(3,500.00)
TOTAL EXPENSES:	47,890.00	44,426.85	47,285.00	2,858.15
SURPLUS (DEFICIT)	(3,590.00)	15,777.67	(3,585.00)	(19,362.67)

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Township of South Algonquin
Social and Family Services Budget
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	Last Year Budget	Last Year Actual	Proposed Budget	Variance to Last Year
REVENUES				
Department Generated				
15-3800 - Rent - Resource Ctr	9,600.00	9,600.00	9,600.00	
Total Department Generated:	9,600.00	9,600.00	9,600.00	0.00
TOTAL REVENUES:	9,600.00	9,600.00	9,600.00	0.00
EXPENSES				
Operating Expenses				
General Assistance Line 1210				
16-5200-0600 - Resource Centre Building Repairs	500.00	206.77	500.00	293.23
16-5200-0640 - Resource Centre Insurance	260.00	255.75	290.00	34.25
16-3000-0661 - Resource Ctr Hydro	2,650.00	2,257.23	2,650.00	392.77
16-5500-0990 - District Social Services Admin. Board	563,510.00	563,507.53	580,535.00	17,027.47
Total General Assistance Line 1210:	566,920.00	566,227.28	583,975.00	17,747.72
Assistance to Aged Persons Line 1220				
16-5600-0600 - Repairs to Seniors Building	3,000.00	118.29	1,500.00	1,381.71
16-5600-0640 - Seniors Centre Insurance	1,275.00	1,272.41	1,460.00	187.59
16-5600-0655 - Seniors Centre - Heat	3,500.00	2,529.95	3,500.00	970.05
16-5600-0660 - Senior's Centre - Hydro	2,800.00	1,899.18	2,500.00	600.82
16-5600-0990 - Casselholme	110,600.00	110,599.00	110,600.00	1.00
Total Assistance to Aged Persons Line 1220:	121,175.00	116,418.83	119,560.00	3,141.17
Total Operating Expenses:	688,095.00	682,646.11	703,535.00	20,888.89
TOTAL EXPENSES:	688,095.00	682,646.11	703,535.00	20,888.89
SURPLUS (DEFICIT)	(678,495.00)	(673,046.11)	(693,935.00)	(20,888.89)

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Township of South Algonquin
Recreation & Cultural Services Budget
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	Last Year Budget	Last Year Actual	Proposed Budget	Variance to Last Year
REVENUES				
Department Generated				
15-3100 - Fees - Recreation	1,000.00	700.00	1,000.00	300.00
15-3102 - Fundraising Revenue - Recreation	15,000.00	26,740.50	15,000.00	(11,740.50)
15-3300 - Fees - Library	100.00	766.50	100.00	(666.50)
15-3810 - Rent - Recreation	2,000.00	5,861.06	4,000.00	(1,861.06)
15-4010 - Investment Income - Recreation	500.00	5,523.25	1,000.00	(4,523.25)
Total Department Generated:	18,600.00	39,591.31	21,100.00	(18,491.31)
Grants				
15-3200 - Grants-Library-Ontario	10,280.00	10,286.98	6,960.00	(3,326.98)
15-3000 - Fees & Grants - Rec - Canada	4,900.00	4,710.00	4,000.00	(710.00)
Total Grants:	15,180.00	14,996.98	10,960.00	(4,036.98)
From Reserves				
15-9000-0206 - Transfer from Reserves to Recreation	18,500.00	11,864.00		(11,864.00)
15-9000-0207 - Transfer from Reserves to Library	7,200.00	6,860.00		(6,860.00)
Total From Reserves:	25,700.00	18,724.00	0.00	(18,724.00)
TOTAL REVENUES:	59,480.00	73,312.29	32,060.00	(41,252.29)
EXPENSES				
Operating Expenses				
Labour - Recreation & Cultural Services				
16-6000-0400 - Recreation Salaries And Wages	87,000.00	73,152.62	74,000.00	847.38
16-6000-0440 - Recreation E.I.C.	1,900.00	1,718.09	1,800.00	81.91
16-6000-0450 - Recreation C.P.P.	4,100.00	3,595.38	3,600.00	4.62
16-6000-0460 - Recreation W.S.I.B.	2,400.00	2,188.78	2,200.00	11.22
16-6000-0470 - Recreation E.H.T.	1,700.00	1,477.28	1,480.00	2.72
16-6000-0480 - Recreation Omers	3,500.00	3,942.04	3,950.00	7.96
Total Labour - Recreation & Cultural Serv	100,600.00	86,074.19	87,030.00	955.81
Direct Expenses - Recreation				
16-6000-0690 - Recreation Rental/Lease Agreeem	200.00	64.24	100.00	35.76
16-6000-0700 - Recreation Advertising	500.00	123.13	500.00	376.87
16-6000-0710 - Recreation Travel	3,500.00	3,218.52	3,500.00	281.48
16-6000-0730 - Recreat Conferences/Training	500.00	44.95	500.00	455.05
Total Direct Expenses - Recreation:	4,700.00	3,450.84	4,600.00	1,149.16
Parks Line 1610				
16-6000-0530 - Recreation Small Tools	200.00	367.26	400.00	32.74
16-6000-0601 - Maintenance/Repairs- privies	10,000.00	4,885.58	4,000.00	(885.58)
16-6000-0603 - Rec Repairs/Maintenance Rink Madawaska	500.00	269.74	500.00	230.26
16-6000-0604 - Rec Repairs/Maintenance Rink Whitney	500.00	554.78	500.00	(54.78)
16-6000-0605 - Flood Lighting- Hydro	1,000.00	756.71	1,000.00	243.29
16-6000-0610 - Recreation Repairs Equip Madawaska	500.00	364.42	500.00	135.58
16-6000-0611 - Recreation RepairsEquip-KubotaMower	1,000.00	747.67	1,000.00	252.33
16-6000-0612 - Recreation-Repairs Equip Whitney	1,000.00	274.74	1,000.00	725.26
16-6000-0620 - Recreation Gas & Oil-Madawaska	200.00		200.00	200.00
16-6000-0621 - Recreation Gas/Oil Kubota	600.00	647.11	650.00	2.89
16-6000-0622 - Recreation-Gas & Oil- Whitney -Zamboni	500.00	336.76	500.00	163.24
16-6000-0641 - Insurance - Trestle	1,420.00	1,417.20	1,540.00	122.80
16-6000-0950 - Recreation Maintenance to Playgrounds	1,500.00	1,572.93	1,500.00	(72.93)
Total Parks Line 1610:	18,920.00	12,194.90	13,290.00	1,095.10
Recreational Programs Line 1620				
16-3000-0814 - Bow Club Levy	2,500.00	2,500.00	2,500.00	
16-6000-0820 - Recreation Supplies-Madawaska	5,000.00	3,442.87	2,500.00	(942.87)
16-6000-0822 - Recreation Supplies Whitney	3,000.00	2,944.84	4,000.00	1,055.16
16-6000-0823 - Fundraising Expenses- Whitney	10,000.00	8,910.11	10,000.00	1,089.89
16-6000-0824 - Fundraising Expenses- M & L	5,000.00	13,710.88	5,000.00	(8,710.88)
16-6000-0960 - Recreation Grant Expenses	4,900.00	4,703.82	4,000.00	(703.82)
16-6000-0920 - Recreation Programming	1,000.00	806.00	3,500.00	2,694.00
Total Recreational Programs Line 1620:	31,400.00	37,018.52	31,500.00	(5,518.52)

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Township of South Algonquin
Recreation & Cultural Services Budget
For the Year 2024

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	Last Year Budget	Last Year Actual	Proposed Budget	Variance to Last Year
Docks Line 1631				
16-6000-0642 - Insurance - Boat Launch	4,470.00	4,466.13	4,720.00	253.87
16-6000-1810 - Dock/Boat Launch Maintenance	2,000.00	5,052.30	3,000.00	(2,052.30)
16-6000-1809 - Dock Lighting- Hydro	550.00	507.95	550.00	42.05
Total Docks Line 1631:	7,020.00	10,026.38	8,270.00	(1,756.38)
Recreational Facilities Line 1634				
16-6000-0600 - Recreation Repairs To Building-Madawaska	18,500.00	15,762.28	4,000.00	(11,762.28)
16-6000-0602 - Recreation Repairs to Building-Whitney	8,000.00	6,530.24	4,000.00	(2,530.24)
16-6000-0640 - Recreation Insurance	12,550.00	12,143.95	13,825.00	1,681.05
16-6000-0650 - Recreation Heating Madawaska	6,600.00	5,850.98	6,000.00	149.02
16-6000-0652 - Recreation Heating Whitney	4,000.00	3,945.70	4,000.00	54.30
16-6000-0660 - Recreation Hydro Madawaska	5,000.00	3,982.51	4,500.00	517.49
16-6000-0662 - Recreation Hydro Whitney	4,000.00	2,518.65	3,000.00	481.35
16-6000-0670 - Recreation Cleaning Supplies Madawaska	1,000.00	859.22	1,000.00	140.78
16-6000-0672 - Recreation Cleaning Supplies Whitney	1,000.00	904.02	1,000.00	95.98
16-6000-0800 - Recreation Telephone	2,600.00	2,455.45	2,600.00	144.55
16-6000-0810 - Recreat Office Exp-Postage-Madawaska	500.00		200.00	200.00
16-6000-0812 - Recreation Office Exp-Postage-Whitney	150.00	108.88	150.00	41.12
Total Recreational Facilities Line 1634:	63,900.00	55,061.88	44,275.00	(10,786.88)
Libraries Line 1640				
Labour				
16-6100-0400 - Library Salaries And Wages	51,000.00	66,993.45	51,580.00	(15,413.45)
16-6100-0440 - Library E.I.C.	1,100.00	1,384.27	860.00	(524.27)
16-6100-0450 - Library C.P.P.	2,950.00	3,223.18	2,660.00	(563.18)
16-6100-0460 - Library W.S.I.B.	1,460.00	1,576.74	1,770.00	193.26
16-6100-0470 - Library E.H.T.	970.00	1,183.04	1,010.00	(173.04)
16-6100-0480 - Library OMERS		5,433.56	4,625.00	(808.56)
Total Labour:	57,480.00	79,794.24	62,505.00	(17,289.24)
Direct Expenses				
16-6100-0540 - Library Licences & Permits	200.00	101.76	200.00	98.24
16-6100-0590 - Library Books	7,000.00	7,214.55	7,000.00	(214.55)
16-6100-0600 - Library Repairs To Building	2,000.00	6,088.26	2,000.00	(4,088.26)
16-6100-0610 - Library Repairs To Equipment	400.00		400.00	400.00
16-6100-0640 - Library Insurance	2,260.00	2,259.49	2,450.00	190.51
16-6100-0650 - Library Heating	2,000.00	1,428.12	2,000.00	571.88
16-6100-0660 - Library Hydro	3,000.00	2,709.18	3,000.00	290.82
16-6100-0670 - Library Cleaning	200.00	192.45	200.00	7.55
16-6100-0690 - Library Rental/Lease Agreement	1,000.00	1,050.86	1,000.00	(50.86)
16-6100-0700 - Library Advertising	500.00	106.85	500.00	393.15
16-6100-0710 - Library Travel	900.00		900.00	900.00
16-6100-0730 - Library Conferences/Training	250.00	116.88	750.00	633.12
16-6100-0800 - Library Telephone	2,800.00	3,074.94	2,850.00	(224.94)
16-6100-0810 - Library Office Expense-Postage	250.00	164.48	250.00	85.52
16-6100-0820 - Library Supplies	4,000.00	5,216.13	5,200.00	(16.13)
16-6100-0960 - Library Conditional Grant Expense	3,320.00	3,232.66		(3,232.66)
Total Direct Expenses:	30,080.00	32,956.61	28,700.00	(4,256.61)
Total Libraries Line 1640:	87,560.00	112,750.85	91,205.00	(21,545.85)
Total Operating Expenses:	314,100.00	316,577.56	280,170.00	(36,407.56)
Capital Budget				
Madawaska & Lyell				
16-6000-0940 - Recreation Cap Exp- M&L Rec	16,000.00	15,054.44		(15,054.44)
Total Madawaska & Lyell:	16,000.00	15,054.44	0.00	(15,054.44)
Whitney				
16-6000-0942 - Recreation Cap Exp-Whitney Rec	2,000.00	5,026.70		(5,026.70)
Total Whitney:	2,000.00	5,026.70	0.00	(5,026.70)
Library				
16-6100-0940 - Library Capital Expenditure	8,500.00	7,526.08		(7,526.08)
Total Library:	8,500.00	7,526.08	0.00	(7,526.08)

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Township of South Algonquin
Recreation & Cultural Services Budget
For the Year 2024

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	<u>Last Year Budget</u>	<u>Last Year Actual</u>	<u>Proposed Budget</u>	<u>Variance to Last Year</u>
Total Capital Budget:	26,500.00	27,607.22	0.00	(27,607.22)
Reserve Budget				
16-6000-0970 - Recreation Contrib To Reserve		11,310.58		(11,310.58)
Total Reserve Budget:	0.00	11,310.58	0.00	(11,310.58)
TOTAL EXPENSES:	340,600.00	355,495.36	280,170.00	(75,325.36)
SURPLUS (DEFICIT)	(281,120.00)	(282,183.07)	(248,110.00)	34,073.07

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Township of South Algonquin
Planning and Development Budget
For the Year 2024

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	Last Year Budget	Last Year Actual	Proposed Budget	Variance to Last Year
REVENUES				
Department Generated				
15-4100 - Sale Of Land-Shoreline Rd Allowances	3,000.00	5,746.56	4,000.00	(1,746.56)
15-4110 - Planning Applications	11,000.00	14,754.64	11,000.00	(3,754.64)
Total Department Generated:	14,000.00	20,501.20	15,000.00	(5,501.20)
TOTAL REVENUES:	14,000.00	20,501.20	15,000.00	(5,501.20)
EXPENSES				
Operating Expenses				
Planning and Zoning Line 1810				
Labour				
16-6300-0400 - Planning Wages & Salaries	35,000.00	24,141.37	14,550.00	(9,591.37)
16-6300-0440 - Planning EIC	800.00	517.50	210.00	(307.50)
16-6300-0450 - Planning CPP	1,900.00	1,375.39	810.00	(565.39)
16-6300-0460 - Planning WSIB	1,000.00	734.22	500.00	(234.22)
16-6300-0470 - Planning EHT	700.00	485.34	285.00	(200.34)
16-6300-0480 - Planning OMERS	3,200.00	2,261.26	1,360.00	(901.26)
Total Labour:	42,600.00	29,515.08	17,715.00	(11,800.08)
Direct Expenses				
16-6300-0690 - Planning Rental/Lease Agreement	1,800.00	1,753.99	2,200.00	446.01
16-6300-0700 - Planning - Advertising	1,000.00	630.92	1,000.00	369.08
16-6300-0710 - Travel/Accomodations/Meals	2,000.00	1,058.09	2,000.00	941.91
16-6300-0720 - Planning Association Fees	600.00	585.53	600.00	14.47
16-6300-0730 - Planning Conferences/Training	1,000.00	1,005.00	1,000.00	(5.00)
16-6300-0820 - Planning Supplies	500.00	1,004.15	5,500.00	4,495.85
16-6300-0840 - Planning Legal	2,000.00	1,646.44	2,000.00	353.56
16-6300-0850 - Planning Consultants	15,000.00	10,971.06	15,000.00	4,028.94
16-6300-0000 - Planning & Development (Official Plan)	25,000.00	29,784.25	5,000.00	(24,784.25)
Total Direct Expenses:	48,900.00	48,439.43	34,300.00	(14,139.43)
Total Planning and Zoning Line 1810:	91,500.00	77,954.51	52,015.00	(25,939.51)
Total Operating Expenses:	91,500.00	77,954.51	52,015.00	(25,939.51)
Reserve Budget				
16-6300-0970 - Contributions to Reserve	15,000.00	15,000.00		(15,000.00)
Total Reserve Budget:	15,000.00	15,000.00	0.00	(15,000.00)
TOTAL EXPENSES:	106,500.00	92,954.51	52,015.00	(40,939.51)
SURPLUS (DEFICIT)	(92,500.00)	(72,453.31)	(37,015.00)	35,438.31

2024 Budget- Proposed Capital							
Department	GL line #	Description	Estimated Cost	Taxation	Grant	Reserve	Comments
General Government	16-3000-0940	Custodian Vehicle	\$ 40,000.00	\$ 40,000.00			
		Office Entrance Security Door Construction	\$ 4,200.00	\$ 4,200.00			
Protection-Fire	16-3300-0940	5 Sets Bunker Gear	\$ 12,500.00			\$ 12,500.00	Carry Forward from 2023
		Township Entrance Burn Signs	\$ 5,000.00			\$ 5,000.00	Carry Forward from 2023
		Concrete Pad for Antique Hose Reel-Lester Smith	\$ 2,000.00			\$ 2,000.00	Carry Forward from 2023
		Deicing Heatline- Whitney Fire Hall	\$ 25,000.00	\$ 25,000.00			
		Paint Doors-Whitney Fire Hall	\$ 7,500.00	\$ 7,500.00			
		Fire Detection Monitoring-Variou Buildings	\$ 6,570.00	\$ 6,570.00			Annual Operating Expense
		UTV Side by Side	\$ 20,600.00	\$ 20,600.00			
		UTV Trailer(used)	\$ 4,000.00	\$ 4,000.00			
		Tracks (new) \$6500, (used) \$3000	\$ 6,500.00	\$ 6,500.00			
Transportation	16-4000-0940	8yd Sander for Truck #37	\$ 10,000.00	\$ 10,000.00			
		8X20ft Seacan Container for Yard (replace old shed)	\$ 5,000.00	\$ 5,000.00			
		2nd Winter Sandbox for Whitney	\$ 1,500.00	\$ 1,500.00			
	16-4000-1821	Engineering- Hay Creek Road	\$ 5,000.00		\$ 5,000.00		OCIF Ontario Community Infrastructure Fund
		Road Reconstruction-Hay Creek Road	\$ 30,000.00		\$ 30,000.00		OCIF
		Engineering- McCauley Lake Rd Culvert Replacement	\$ 5,000.00		\$ 5,000.00		OCIF
		Road Regravelling Project	\$ 30,000.00		\$ 30,000.00		CCBF Canada Community Building Fund AKA Gas Tax
		Road Drainage Improvements	\$ 30,000.00		\$ 30,000.00		CCBF
		Snow Plow Turnaround Improvements	\$ 2,500.00		\$ 2,500.00		CCBF
		Guardrail Repairs Ayles Lake & Hay Lake	\$ 15,000.00		\$ 15,000.00		CCBF
		Whitney Bridge Repair	\$ 10,000.00		\$ 10,000.00		CCBF
		Replacement of Failed Retro-Reflectivity Signage	\$ 7,500.00	\$ 7,500.00			
		Parking Lot Improvements-Ayles Lake Boat Launch	\$ 2,500.00	\$ 2,500.00			
Environmental		Landfill Privy Construction Completion	\$ 3,500.00	\$ 3,500.00			
		12 Replacement 50 Gal Waste Receptacles	\$ 3,500.00	\$ 3,500.00			
Health		Re-shingle 2nd part of Library/Medical Center	\$ 7,500.00	\$ 7,500.00			
		UV System Upgrade- Medical Center	\$ 5,000.00	\$ 5,000.00			
Recreation & Cultural	16-6000-0940	Madawaska Ball Diamond Resurfacing	\$ 2,000.00	\$ 2,000.00			
	16-6000-0942	Kitchen Renovation- Lester Smith	\$ 40,000.00	\$ 40,000.00			Cabinets \$13,254, Install \$15,538, Appliances \$10,000 (dishwasher, stove, fridge)
		Gazebo Replacement-Galeairy Lake Park	\$ 10,000.00	\$ 10,000.00			
		Playground Equipment-Lester Smith	\$ 10,000.00		\$ 10,000.00		Hydro One Grant
		Whitney Ball Diamond Resurfacing	\$ 2,000.00	\$ 2,000.00			
		Accessible Accessory Swing	\$ 1,500.00	\$ 1,500.00			
		Flowers (Whitney Beautification)	\$ 1,000.00	\$ 1,000.00			
		Pride Flag & Pole-Lestersmith	\$ 1,000.00	\$ 1,000.00			
	16-6000-0960	Dock Plank replacement- Hay Lk, Whit Beach, JR Booth Pk, C	\$ 7,000.00	\$ 7,000.00			
	16-6100-0940	2 TVs - Library Branches	\$ 1,500.00	\$ 1,500.00			
TOTAL			\$ 383,370.00	\$ 226,370.00	\$ 137,500.00	\$ 19,500.00	
		Additional Library Branch Hours					
		Scenario 1-Whitney Branch 2 hr/wk	\$ 3,310.00	\$ 3,310.00			Annual Operating Expense
		Scenario 2-Whitney Branch 4 hr/wk	\$ 6,600.00	\$ 6,600.00			Annual Operating Expense
		Scenario 3-Whitney & Madawaska Branch 4 hr/wk	\$ 11,070.00	\$ 11,070.00			Annual Operating Expense
TOTAL (Incl. Library Scenario #3)			\$ 394,440.00	\$ 237,440.00	\$ 137,500.00	\$ 19,500.00	
100,000 transfer to reserve for future fleet/equipment replacement							
Physician Recruitment \$20,000 over 3 years							

District of Nipissing
Social Services
Administration Board



Conseil d'administration
des services sociaux
du district de Nipissing

NOTICE TO DISCUSS

TO: The Township of South Algonquin (the "Landlord")

FROM: District of Nipissing Social Services Administration Board (the "Tenant")

DATE: December 11, 2023

SUBJECT: Lease dated 2022-09-14 for the space for paramedic station at 31 Hay Creek Rd, Whitney, ON (the "Agreement")

In compliance with *Article XVV* of the above-noted Agreement, the Tenant is notifying, by way of email, the Landlord of its interest to enter into a turn-key leasehold improvement arrangement with the Landlord, either as an amendment to the current Lease or as part of any future renewal lease, for the construction of an extension and enlargement to the Building on the Leased Premises to accommodate living and sleeping quarters for DNSSAB staff (see Attachment).

Furthermore, this Notice sets forth the conditions for this Notice and any future discussion, which shall be as follows:

1. That the Notice and any discussion is non-binding between the Parties and any agreements therein will not be enforceable unless written into a future Amendment to the existing Lease or a Renewal Lease duly executed by the Parties.
2. Participation in any discussion is voluntary, and therefore, all costs associated with the preparation and assessment of any designs, drawings, plans, engineering review, and/or financial analysis are solely those of the Party which incurs the costs, unless otherwise agreed to otherwise by the other Party in writing.
3. Neither Party will be liable for any claims, whether for costs, expenses, damages, loss of anticipated profits, and/or any other matter incurred due to, related to or arising out of this Notice and any discussion thereafter.
4. Any documentation prepared and/or shared during any discussion, along with all related correspondence, shall continue to the property of the Party who prepared or shared it; however, all documentation remains subject to MFIPPA and may be released under that Act.

Please acknowledge receipt and acceptance of this Notice by signing the space below and returning a copy to DNSSAB; an emailed copy will be acceptable by **31-January-2024**.

If you have any questions or concerns regarding this notification, contact Matthew Campbell at dnssab.contracts@dnssab.ca or by phone at 705.474.2151.

On behalf of the District of Nipissing Social Services Administration Board

DocuSigned by:
Melanie Shaye

12/20/2023

Name: Melanie Shaye
Title: Acting Chief Administrative Officer

Date

I HAVE THE AUTHORITY TO BIND THE CORPORATION

Received, Acknowledged, and Accepted by The Township of South Algonquin

Name: Bryan Martin
Title: CAO/Clerk-Treasurer

Date

I HAVE THE AUTHORITY TO BIND THE CORPORATION



ATTACHEMENT

