

TOWNSHIP OF SOUTH ALGONQUIN
ASSET MANAGEMENT COMMITTEE MEETING – MINUTES

On Wednesday, January 17, 2024 the Asset Management Committee held an in-person and Zoom Meeting, livestreamed to YouTube.

Council Present:

Councillor Sandra Collins
Councillor Joe Florent, Chair
Councillor Joan Kuiack
Councillor Shawn Pigeon
Councillor Laurie Sydock
Councillor Bill Rodnick

Regrets: Mayor Ethel LaValley

Township Staff Present:

Bryan Martin, CAO, Clerk-Treasurer
Tracy Cannon, Planning & Building Administrator, Recording Secretary

Chair of the Asset Management Committee, Councillor Florent called the meeting to order at 9:31 a.m.

ADDITIONS/AMENDMENTS TO THE AGENDA: None

ADOPTION OF THE AGENDA

Moved by: Councillor Kuiack

Seconded by: Councillor Collins

To adopt the agenda as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

Zoning By-Law Amendment – Short-Term Rental Accommodations - Councillor Kuiack and Councillor Pigeon

DELEGATIONS/PRESENTATIONS:

•Neil Warwick & Nancy & Ray Campbell – Request to stop up and close the road allowance between Concession 6 & 7 Lyell Ward. Mr. & Mrs. Campbell and Mr. Warwick were both provided an opportunity to comment prior to T. Cannon presenting the written report circulated in the package.

Mr. Warwick and Mr. & Mrs. Campbell’s main concern was the request to use the road allowance from Madawaska Maple Products which may result in additional traffic, noise, and proximity of the road allowance to the Campbell’s home.

Consensus was for staff to contact the owner of the Madawaska Maple Products to get more information on the specific need of the road allowance and the exact layout of the existing road that goes through the property and where it goes to.

•Tracy Mumma – Application to close unopened road allowance – Lyell Lake

Tracy Mumma, applicant was provided an opportunity to comment prior to T. Cannon presenting the written report provided in the package.

Council accepted the recommendation to proceed with the application on the basis that a consent application for an easement be applied for benefitting 198 Davies Lane. Tracy Mumma was in agreement with this condition.

UNFINISHED BUSINESS:

Zoning By-Law Amendment – Short-Term Rentals

Councillor Kuiack and Councillor Pigeon disclosed a conflict of interest and left the council chambers.

T. Cannon presented a written staff report that was circulated in the agenda package. Staff recommendation is to address the Zoning By-Law Amendment before considering policy.

Consensus was to amend the draft Zoning By-Law to include the following;

- Residential (R1), Settlement Area Shoreline Residential (R2), Shoreline Residential (SR), Limited Service Shoreline Residential (LSR) and Rural (RU).
- Include Accessory Buildings i.e. bunkies/guest cabins or secondary dwelling units.
- Include Tent Trailers & Travel Trailers as not a permitted structure for Short-Term Rental Accommodations.

The draft By-Law will be revised per discussed and brought back to a future meeting for review.

Councillor Kuiack & Councillor Pigeon came back into the council chambers.

January 18th Special Council Meeting

B. Martin advised the committee that he just obtain word that the presenters for the meeting had to cancel and that it would be rescheduled.

NEW BUSINESS:

Asset Management Primer for Elected Officials

Information circulated in the package as information for the committee.

Proposed Walkway Park -Madawaska

Councillor Florent circulated a map with the location of the proposed walkway trail adjacent to Madawaska River, in the area of the Ball Diamond and Rink in Madawaska. Councillor Florent has received commitment from M & L Recreation Committee to contribute \$10,000.00 for the project. He has spoken to the Whitney & Area Algonquins of Ontario and they have verbally stated that they would provide a letter of support for the project.

Consensus was for staff to start the land use process with the Ministry of Natural Resources and Forestry.

Moved by: Councillor Siydock

Seconded by: Councillor Collins

To adjourn the Asset Management Committee meeting of January 17, 2023, at 11:00 a.m.

Bryan Martin, CAO/Clerk Treasurer

Councillor Joe Florent/Chairperson