

October 23, 2023

HUMAN RESOURCES, ADMINISTRATION & PUBLIC RELATIONS MEETING – MINUTES

On Monday, October 23, 2023, the Human Resources, Administration & Public Relations Committee held a hybrid meeting.

Council Present:

Mayor Ethel LaValley
Councillor Sandra Collins, Chair
Councillor Joe Florent
Councillor Joan Kuiack
Councillor Shawn Pigeon
Councillor Bill Rodnick
Councillor Laurie Siydock

Township Staff Present:

Bryan Martin, CAO, Clerk-Treasurer
Tracy Cannon, Planning & Building Administrator

OPEN MEETING/CALL MEETING TO ORDER:

Councillor Collins called the meeting to order at 9:03 a.m.

ADDITIONS/AMENDMENTS TO THE AGENDA: None

ADOPTION OF THE AGENDA

Moved by: Councillor Florent

Seconded by: Councillor Kuiack

To adopt the agenda of October 23, 2023 as circulated.

DISCLOSURE OF PECUNIARY INTEREST:

During the discussion Short-Term Rental licencing was discussed – Councillor Kuiack and Councillor Pigeon did not participate in discussions due to pecuniary interest.

PRESENTATION/DELEGATION:

Michael Wildman & David Reid, Municipal Government Wayfinders presented the Strategic Plan Preliminary Findings Summary. The presentation included the research taken to gain evidence-based background information, results from the circulated survey, and common themes that helped inform key priorities and action items.

Discussion pertaining to the Mission Statement, Vision Statement and Core Values of the township.

M. Wildman and D. Reid will make the revisions per discussed. It was emphasized if council thought of anything after today to reach out to them.

A draft Strategic Plan, including “At-a-Glance” summary table will be presented to council in late November.

Councillor Kuiack left the meeting at 11:25 a.m.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Statutory Holiday Policy – Currently the Human Resource Policy states that staff will receive a day off in lieu of a holiday when the holiday is not on a normal workday. Discussion around revising the policy to include that when Remembrance Day and Truth and Reconciliation Day falls on a weekend, staff would not receive a substituted day off. Consensus was to leave the policy as is and review the policy in the new year.

ADJOURNMENT:

Moved by: Councillor Rodnick

Seconded by: Councillor Siydock

To adjourn the Human Resources, Administration & Public Relations Meeting of October 23, 2023, at 12:00 p.m.

Councillor S. Collins

Tracy Cannon, Planning & Bldg. Admin.
Recording Secretary