

The Corporation of the Township of South Algonquin

Regular Council Meeting August 15, 2023

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CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN

AGENDA

COUNCIL MEETING

Tuesday 15th August, 2023 9:00 a.m.
Municipal Office 7 Third Avenue Whitney, Ontario

1. Open Meeting/Call to order – 9:00 a.m.
2. Roll Call
3. Land Acknowledgement

We acknowledge that we are gathered on the unceded Traditional Territory of the Algonquin Anishinaabeg people, specifically the Matouweskarini (people of the Madawaska River). We further acknowledge that the Algonquin People have been stewards of this land since time immemorial and we strive to treat the land along with the flora and fauna it supports, the people, their customs and traditions, with honour and respect. Today, this area is home to people of all walks of life, and we acknowledge the shared opportunities and responsibilities to live, work and survive within this beautiful territory.
Chi-miigwetch, All my relations

4. Adoption of the Agenda

Moved by: **Seconded by:** **Res. # 23-**

THAT: Council for the Corporation of the Township of South Algonquin adopts the Agenda as circulated for the Special Council Meeting of August 15, 2023.

5. Disclosure of Pecuniary Interest
6. Committee, Staff and/or Councillor Reports
 - ¾ Ton Truck Tender
 - Strategic Plan
 - AMO Update
7. Motions of Council

Moved by: Councillor **Seconded by: Councillor** **Res. # 23-**

THAT: Council for the Corporation of the Township of South Algonquin purchase a ¾ Ton Truck from Summers Brothers in Killaloe in accordance with the Staff report prepared by Public Works Superintendent Steven Ronholm.

Defeated

Carried

Moved by: Councillor **Seconded by: Councillor** **Res. # 23-**

THAT: Council for the Corporation of the Township of South Algonquin proceed with undertaking it's updated strategic plan with Municipal Government Wayfinders in accordance with the staff report prepared by CAO Bryan Martin

Defeated

Carried

Members of the public must request permission to use cameras, flash bulbs, recording equipment, and any other device of a mechanical or similar nature used for transcribing or recording proceedings subject to the approval and/or direction of the Chair/Presiding Officer and/or Council

8. Notice of Motions

9. By-Laws

Moved by: Councillor

Seconded by: Councillor

Res. # 23-

THAT: By-Law 2023-764 Being a bylaw to confirm the proceeding of council be read a First time and deemed read a second time.

Defeated

Carried

Moved by: Councillor

Seconded by: Councillor

Res. # 23-

THAT: By-Law 2023-764 Being a bylaw to confirm the proceeding of council be read a third time and passed

Defeated

Carried

10. Adjournment

Moved by: Councillor

Seconded by: Councillor

Res. # 23-

THAT: Council for the Corporation of the Township of South Algonquin adjourns the Regular Council Meeting of August 15, 2023 at p.m.

Defeated

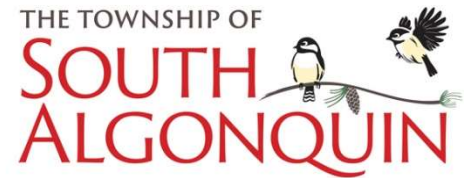
Carried

STAFF REPORT

Meeting Date: August 15th, 2023

Agency: Township of South Algonquin

Staff Contact: Steven Ronholm



Agenda Title: 3/4t Truck Replacement

Agenda Action:

Recommendation

Utilize approximately \$80k from our current equipment reserves for replacement of 3/4t truck by Summer Brothers Motors in Killaloe Ontario. Summer Brothers has the cheapest overall price for replacing the existing vehicle and can have one in stock by the end of September 2023. This would allow us to utilize the new truck for this upcoming snow / winter season. Also recommend contributing \$15,000 annually going forward for the next 6 years into our transportation equipment reserve (Current Replacement Value = \$15000 x 6 years = \$90,000) to cover replacement of the 3/4t in the future.

Background

Existing 3/4t truck safety is expiring in August 2023. The truck was taken to both Chad Brown & Timmy Perry in Whitney earlier this season for work to be completed on who both said the truck is ready for replacement due to its current condition. The truck would require all new brakes, all new tires, new manifolds and work completed on the block of the motor which would be estimated to cost well over \$10k. Please note that there is approximately 202,000km's on existing truck.

Analysis

Existing 3/4t Truck requires major repairs to be completed on it in order to acquire annual safety renewal. Options are to fix existing vehicle for over an estimated \$10k and risk running into more issues with truck or to replace the vehicle for the price of \$65,960 + HST.

Alternatives

Fix existing 3/4t Pickup Truck & Plow prior to this coming winter season and risk running into major issues with the truck during the upcoming snow season and not being able to replace in a timely manner due to availability.

Strategic Plan

Replacement of vehicle. Proper maintenance on new vehicle to ensure as long as lifespan as possible out of the new vehicle. Annual contributions of \$15,000 per year into equipment reserves to plan for the future replacement of the new 3/4t pickup.

Fiscal Impact

Use of approximately \$80k from current equipment reserve.

Consultations

Acquired quotations from the following Dealerships:

- Summer Brothers (Killaloe Ontario) = \$65,960 + HST
- Urban Ford (Arnprior Ontario) = \$70,616 + HST
- Murphy Ford (Pembroke Ontario) = \$76,040 + HST

Cheapest Overall price for replacement of available 3/4t pickups this season is from Summer Brothers in Killaloe Ontario.

Optional Attachments (for Discussion)

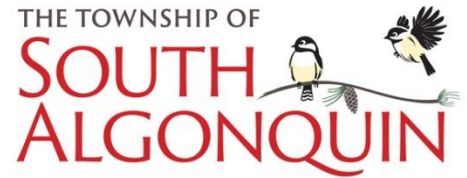
- New MVP3 8.5ft V-Plow for the price of \$14,500+HST
- New 1.8yd Spreader for the price of \$10,000+HST

STAFF REPORT

Meeting Date: August 15th, 2023

Agency: Township of South Algonquin

Staff Contact: Bryan Martin, CAO Clerk/Treasurer



Agenda Title: Strategic Plan

Agenda Action: Resolution

Recommendation:

That Staff proceed with hiring Municipal Government Wayfinders to Facilitate the delivery of an updated Strategic Plan

Background The Townships Strategic Plan ran from 2016 to 2021. Due to the CAO leaving and COVID the strategic plan was delayed. The council then passed resolution to defer the Strategic Plan to the new council due to elections. Staff had planned on moving forward with the strategic plan earlier this year but due to staffing changes and other operational and ongoing projects this planning document has not moved forward. Bruce Beakley had previously planned on assisting with undertaking this update but has since moved on to a new position and is therefore unavailable. Staff would like to expedite the completion of the plan this year. To ensure this, staff reached out to Municipal Government Wayfinders to see if they would undertake this work prior to yearend. They have confirmed that they could complete this project prior to the end of November. The work would be undertaken by a very capable long-term former CAO and two term Mayor.

Analysis: The Strategic Plan is an important planning document for the Township and is intended to be incorporated into all undertakings of the Council and Staff. It identifies the council's mission statement, vision statement, and its strategic priorities for the next five years. This will also provide further direction in preparing our 2024 budget submission. From this perspective staff can develop work plans to ensure that the objectives of the plan are implemented. This will also ensure that the vision of the newly elected council is implemented.

Alternatives –

- 1) Council implement the recommendation in this report.
- 2) Council recommend changes to this report
- 3) Do Nothing

Strategic Plan - Mission Statement “manages with the future in mind.”

Fiscal Impact - budget requirements for this undertaking are recommended to come from reserve, with repayment to the reserve for this item budgeted in 2024

Consultations – Tracy Cannon -Planning and Building Administrator
Jennifer Baragar – Deputy Treasurer

Attachments -

**CORPORATION OF THE
TOWNSHIP OF SOUTH ALGONQUIN
BY-LAW NO. 2023-764
BEING A BY-LAW TO CONFIRM
THE PROCEEDINGS OF COUNCIL**

WHEREAS Section 5(1) of the Municipal Act 2001, Chapter 25 and amendments thereto provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS Section 5(3) of the Municipal Act 2001 Chapter 25 and amendments thereto provides that the powers of every council shall be exercised by By-Law;

AND WHEREAS it is deemed necessary and expedient that the proceedings and actions of the Council of the Corporation of the Township of South Algonquin be confirmed and adopted by By-Law, for the regular meeting held on:

Aug 15, 2023

THEREFORE, the Council of the Corporation of the Township of South Algonquin enacts as follows:

- 1. THAT the action of the Council of the Corporation of the Township of South Algonquin in respect to each recommendation contained in the reports of the Committees and in respect to each motion, resolution and other action passed and taken by the Council at its said meeting, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-Law.
- 2. The Mayor or in her absence, the Presiding Officer of the Council and the proper officials of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required.
- 3. The Mayor or in his/her absence the Presiding Officer and the Clerk or in his/her absence the other designated signing officer, are hereby directed to execute all documents required by Statute to be executed by them, as may be necessary in that behalf and to affix the Corporate Seal of the Municipality to all such documents.
- 4. THAT in the event any provision or provisions of this By-Law be deemed illegal or not enforceable, it or they shall be considered separate and severable from the By-Law, and its remaining provisions shall remain in force and be binding as though the said provision or provisions had never been included.

READ A FIRST AND SECOND TIME on Aug 15, 2023.

<hr style="width: 80%; margin: 0 auto;"/> Ethel LaValley – Mayor	<hr style="width: 80%; margin: 0 auto;"/> Bryan Martin-CAO/Clerk Treasurer
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READ A THIRD TIME, PASSED AND ENACTED on Aug 15, 2023.

<hr style="width: 80%; margin: 0 auto;"/> Ethel LaValley – Mayor	<hr style="width: 80%; margin: 0 auto;"/> Bryan Martin-CAO/Clerk Treasurer
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