

**TOWNSHIP OF SOUTH ALGONQUIN**  
**ASSET MANAGEMENT COMMITTEE MEETING – MINUTES**

On Monday, June 26, 2023 the Asset Management Committee held an in-person and Zoom Meeting, livestreamed to YouTube.

**Council Present:**

Mayor Ethel LaValley  
Councillor Sandra Collins  
Councillor Joe Florent, Chair  
Councillor Joan Kuiack  
Councillor Shawn Pigeon  
Councillor Laurie Siydock  
Councillor Bill Rodnick |

**Township Staff Present:**

Bryan Martin, CAO, Clerk-Treasurer  
Steven Ronholm, Works Superintendent  
Jennifer Baragar, Deputy Treasurer  
Tracy Cannon, Planning and Building Administrator

**Guests:**

Darla Campbell and Liza Guilbeau, Dillion Consulting

Chair of the Asset Management Committee, Councillor Florent called the meeting to order at 9:00 a.m.

**LAND ACKNOWLEDGEMENT**

**ADDITIONS/AMENDMENTS TO THE AGENDA:** None

**ADOPTION OF THE AGENDA**

**Moved by: Councillor Kuiack**

**Seconded by: Councillor Pigeon**

To adopt the agenda as circulated.

**DISCLOSURE OF PECUNIARY INTEREST:** None declared

**PRESENTATIONS:**

Darla Campbell of Dillion Consulting presented the committee with the Asset Management Plan.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**Galeairy Lake Boat Launch**

Discussion regarding a letter received from a resident regarding the Galeairy Lake Boat Launch. Staff to invite the Ministry of Natural Resources and Forestry, Fisheries and Oceans and Ontario Parks to a future committee meeting to discuss the issues at the boat launches.

**Overnight Camping & Litter on Municipal Property**

Councillor Kuiack received a complaint of a lot of litter along roadways. Discussion continued that there is a lot of camping on township property as well. Staff to do a survey of areas that need “No Camping Signs”.

**Recreation Plan**

Councillor Kuiack presented the Recreation Plan for Whitney Recreation Committee. The plan has been approved by the Recreation Committee. A resolution will be presented at the July 5<sup>th</sup> Council meeting accepting the plan for consideration.

**Playground Inspections**

Adam Ziebarth, Facilities Maintainer conducted the required inspections on township playgrounds. There are some deficiencies and A. Ziebarth is working on completing the necessary work. B. Martin will follow up with A. Ziebarth on costing and what deficiencies have been repaired.

**Level of Service for Road Maintenance Policy**

B. Martin presented the draft Level of Service Maintenance Policy that meets the requirements of the Ontario Regulation 239/02 Minimum Maintenance Standards (MMS) for municipalities.

**All Terrain Vehicle By-Law**

A draft All Terrain Vehicle By-Law presented to allow All Terrain Vehicles on all roads within township jurisdiction.

**Office Closure July 7<sup>th</sup>- Generator Hookup**

Due to the installation of the generator, the office will have no hydro, therefore the office will be closed. Staff will circulate on Facebook.

**Major Lake Road Bridge Closure-Inspection July 12<sup>th</sup> 10:00 a.m. until 3:00 p.m.**

Councillor Florent has advised the McCauley Lake Cottage Association and some local businesses. Staff will post on Facebook and notify emergency services.

**Good Samaritan-Accident Highway 523**

Mayor LaValley received notification that Tom Taylor, local citizen assisted people that were in an accident. Staff to write a letter of recognition.

Staff to include in the next newsletter that the township does special recognition or milestone certificates.

**Railway Bed Petition**

Councillor Florent was presented with a petition regarding the dust generated from the recent resurfacing of the ATV trail in Madawaska.

Staff to send letters to these agencies to request lower the speed limits and add more signage to alert users to slow down, residential area.

**Railway Bed Washout**

Staff to contact MNRF to request that they erect signs alerting users of the area on both sides of the washout.

**Moved by: Councillor Collins**

**Seconded by: Councillor Rodnick**

To adjourn the Asset Management Committee meeting of June 26, 2023 at 11:05 a.m.

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Councillor Joe Florent/Chairperson

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Tracy Cannon, Recording Secretary