

TOWNSHIP OF SOUTH ALGONQUIN
ASSET MANAGEMENT COMMITTEE MEETING – MINUTES

On Wednesday, April 12, 2023 the Asset Management Committee held an in-person and Zoom Meeting, livestreamed to YouTube.

Council Present:

Mayor Ethel LaValley
Councillor Sandra Collins
Councillor Joe Florent, Chair
Councillor Joan Kuiack
Councillor Shawn Pigeon
Councillor Bill Rodnick |
Councillor Laurie Siydock

Township Staff Present:

Bryan Martin, CAO, Clerk-Treasurer
Carla Gatley, Deputy Clerk- *Recording Secretary*
Tracy Cannon, Planning and Building Administrator
Brian Ackney, Operations Foreman
Mike Anderson, Chief Building Official

Chair of the Asset Management Committee, Councillor Florent called the meeting to order following the 9:00 a.m. Committee of Adjustment meeting.

ADDITIONS/AMENDMENTS TO THE AGENDA:

New Business:

Grant Process

Speed Limit Sign Major Lake Rd.

ADOPTION OF THE AGENDA

Moved by: B. Rodnick

Seconded by: S. Collins

To adopt the agenda as circulated and amended.

DISCLOSURE OF PECUNIARY INTEREST: None declared

UNFINISHED BUSINESS: None

NEW BUSINESS:

Yard Standards By-Law

T. Cannon included a staff report in the package which included a sample by-law. Councillor Kuiack requested at the February 1, 2023 Council meeting that this be discussed. The township does not have a by-law to regulate the standards of properties. Councillors stated that constituents have requested a property standards by-law. The Chief Building Official has the authority under the Building Code to address the state of unsafe buildings/structures. Penalties and fines would have to be implemented. A staged approach would be taken, direction to clean up shall be followed by a fine. Council to send any recommended changes to staff. Consensus of Council was to proceed with starting the implementation of a by-law after the suggestions are received. We will advertise that a Yard Standards By-Law is coming.

Aylen Lake Facility

Councillor Rodnick included information in the package. He indicated that the parking facility at Aylen Lake is not adequate and has requested an appropriate plan be developed. B. Martin will contact MNRFP to follow up on an email sent in 2021 requesting to use the old landfill site for long term parking. We will also ask permission to remove some trees for more space. The washroom that is there needs repair and it is not accessible. B. Ackney stated that if the cement building that holds a pump could be moved to the perimeter it would give more room. The speed limit sign coming into the boat launch is currently 60 km/hr and should be lowered. A speed limit reduction by-law will be included in the next council meeting.

Strategic Plan

Councillor Kuiack stated that the last Strategic Plan was done in 2016 and expired in 2021 and would like to start work on updating the Plan. The last Council deferred updating the Plan to the new Council as the current one was expiring as the council term was ending. B. Martyn will research some other plans and revise our current one and bring back a plan that is less complicated for council review.

Private Driveway on Unopened Road Allowance Request

T. Cannon included a staff report in the package. Property owner has requested to formally get permission to access their property over approximately 101 metres of the Unopened Road Allowance between Concession 2 and Concession 3 in Airy Ward. Civic Address number at location is 7212 Hwy. 127. There will be no cost to the Township. Per the Comprehensive Zoning

By-law, the resident must enter into a Private Road Agreement with the Township. The agreement will state that the Township does not maintain the road. A resolution will be brought to the May 3, 2023 Council meeting.

Emergency Power Outage Plan

Councillor Kuiack stated that people are complaining about the way that the two-day power outage was handled last year. Staff opened a warming centre at the school when complaints were received. Three people utilized the centre. There currently isn't an Emergency Power Outage policy. A generator was included in the budget for the municipal office. With the budget recently being passed, a generator can now be purchased which would allow the municipal office to be used in emergencies. CEMC B. Ackney stated that he submitted an incident report after the power outage. He also stated that he would like to set up an Emergency Management meeting for the third week of June and invite Red Cross to go over the services that they provide.

SABA-Discussion on Request for Support

The South Algonquin Business Alliance requested financial support as well as a request for SABA to put QR codes on the Township Wayfinding Maps. Also requested was an in-person seat at the table at Economic Development meetings and in-kind support. A resolution will be brought to a council meeting to allow QR Codes on Wayfinding Maps; Council will approve the size and location of the QR codes and there will be no cost to the township. Council agreed to let one member of SABA sit on the Economic Development Committee. SABA will be acknowledged in the next newsletter for their success in receiving grants. It will be suggested that they fill out and submit the Municipal Grant Policy form.

Grant Process

Councillor Siydock asked for clarification on the process of applying for grants. B. Martin explained that staff can find grant opportunities or councillors can bring them forward. Typically we don't compete with other non-profit organizations like the Seniors or Library. Only one grant can be given per township. Staff complete the grant applications but can look into hiring someone with the process if need be.

Speed Limit Sign Major Lake Road

The speed limit sign on Major Lake Road changes from 80 km to 40 km and back up to 80 km. before the intersection. Signs need to be moved around the corner of the Victoria Lake intersection and All Star Resort Lane entrance; B. Ackney is aware of where they need to be moved to. There should also be a sign that says 40 km ahead. Signs need to be ordered; consensus of Council was to order the signs. A by-law will be brought to a council meeting.

Moved by: E. LaValley

Seconded by: S. Collins

To adjourn the Asset Management Committee meeting of April 12, 2023 at 12:13 p.m.

Councillor Joe Florent/Chairperson

Carla Gatley, Deputy Clerk, Recording Secretary