

TOWNSHIP OF SOUTH ALGONQUIN
ASSET MANAGEMENT COMMITTEE MEETING – MINUTES

On Wednesday, September 21, 2022 the Asset Management Committee held a meeting which was also via ZOOM and live streamed to You Tube Channel.

Council Present:

Mayor Dumas
Councillor Sandra Collins
Councillor Joe Florent, *Chair*
Councillor Dave Harper
Councillor Bongo Bongo
Councillor Richard Shalla
Councillor Bill Rodnick

Township Staff Present:

Dave Gatley, Public Works Superintendent
Tracy Cannon, Planning & Bldg. Admin.
Carla Gatley, Deputy Clerk, *Recording Secretary*
Jennifer Baragar, Deputy Treasurer
Guest: Paul Overy

Chair of the Asset Management Committee, Councillor Florent called the meeting to order at 9:35 a.m.

ADDITIONS/AMENDMENTS TO THE AGENDA: None

ADOPTION OF THE AGENDA

Moved by: R. Shalla

Seconded by: B. Rodnick

To adopt the agenda as prepared for the Asset Management Committee meeting of Wednesday September 21, 2022 as circulated.

DISCLOSURE OF PECUNIARY INTEREST: None declared

PRESENTATIONS/DELEGATIONS: Paul Overy appeared before the Committee requesting to purchase a section of road allowance between Lot 7 Con 6 and Lot 7 Con 7 that is adjacent to his property at 29746 Hwy. 60 in Whitney. Mr. Overy stated that the section of the road allowance currently houses a one storey log building and a septic system which has been there since the seventies.

Tracy Cannon, Planning and Building Administrator provided a staff report in the agenda package and stated that the proposed lands are within the Algonquin Land Claim; sign off from the Algonquin's of Ontario would be required prior to the sale. T. Cannon verbally reported that recently an agreement from 1995, with the previous owner was found, acknowledging the septic and log building. Mr. Overy would still like to go ahead with the purchase. The Committee recommends proceeding with the sale per the Unopened Road Allowance Policy and a resolution directing staff as such will be brought to the October 5th council meeting.

Mr. Overy left at 9:52 a.m.

UNFINISHED BUSINESS:

Horizontal Curve Review Report from Jewell Engineering

Dave Gatley, Public Works Superintendent gave a brief summary on the requested report. He suggested installing some of the recommended signs and adding the signs to the 2023 budget.

Traffic Sign Inspection Report from Advantage Data Collection Ltd.

Dave Gatley, Public Works Superintendent gave a brief summary on the report. This report and the previous report go hand in hand with the Roads Need Analysis Study. He recommended adding the signs to the 2023 budget. A sign program will become part of the road patrol. We will GPS the signs.

As well, we will GPS all culverts and a layer can be added to our CGIS program.

Speed limits on all roads will be looked at when the Level of Service By-law is reviewed.

School Bus Sign

Councillor Shalla questioned if a School Bus sign will be placed on McKenzie Lake Road. The Public Works Superintendent stated that he has not been notified by the School Bus Company with any concerns but he will purchase a sign, if there are none in stock, and have it installed.

NEW BUSINESS:

Public Works Superintendent provided a written Operations Report

-Discussion pertaining to winter control, parking lot at Hay Lake Boat Launch. The committee directed staff to leave this area on the schedule for one more winter season and then re-evaluate.

-Discussion pertaining to recycling, suggestions were to include information in the newsletter and on the waste collection calendar and educate the schools and the daycare.

-Discussion regarding the Airy Trestle Bridge, the sign located at that location requires some attention.

Waste Collection at Aylen Lake

A few residents requested changing the waste collection pick-up truck from Wednesday to Sunday pick-up. After discussion the Committee agreed to leave the collection schedule as is. Changing it would cause a rather large disruption in the entire collection schedule.

D. Gatley left at 10:57 a.m.

Tangible Capital Assets Policy Revision

Jennifer Baragar, Deputy Treasurer included a staff report in the package and verbally provided a brief summary of the proposed changes to the policy. A by-law to adopt the amended policy will be included in the October 5th council meeting.

Asset Management Levels of Service by Dillion Consulting

A survey that was conducted by Dillon Consulting was included in the package. J. Baragar spoke to the survey briefly and indicated any questions should be directed to Dillion Consulting.

Moved by: B. Bongo

Seconded by: J. Dumas

To adjourn the Asset Management Committee meeting of September 21, 2022 at 11:04 a.m.

Councillor Joe Florent/Chairperson

Carla Gatley, Deputy Clerk, Recording Secretary