

TOWNSHIP OF SOUTH ALGONQUIN
ASSET MANAGEMENT COMMITTEE MEETING – MINUTES

On Wednesday, June 30, 2021 the Asset Management Committee held a ZOOM meeting, live streamed to You Tube Channel.

Council Present:

Mayor Dumas
Councillor Sandra Collins
Councillor Joe Florent, *Chair*
Councillor Bongo
Councillor Dave Harper
Councillor Richard Shalla
Councillor Joey Vermaire

Township Staff Present:

Bryan Martin, CAO/Clerk Treasurer
Dave Gatley, Works Superintendent
Tracy Cannon, Planning & Bldg. Admin., *Recording Secretary*

Chair of the Asset Management Committee, Councillor Florent called the meeting to order at 9:00 a.m.

ADDITIONS/AMENDMENTS TO THE AGENDA:

New Business: Cassellholme update

ADOPTION OF THE AGENDA

Moved by: R. Shalla

Seconded by: D. Harper

To adopt the agenda as prepared for the Asset Management Committee meeting of Wednesday June 30, 2021 as circulated and amended.

-Carried-

DISCLOSURE OF PECUNIARY INTEREST: None

UNFINISHED BUSINESS:

Recreational Vehicles/Travel Trailers – Staff Report

Staff report circulated that included alternatives that Council could consider pertaining to the use of RVs/Travel Trailers being used for human habitation in zones that do not permit the use within the Comprehensive Zoning By-Law; Implementation of a Recreational Vehicle/Travel Trailer Licensing By-law, permit the use of RVs/travel trailers without the implementation of Recreational Vehicle/Travel Trailer Licensing By-law or Leave the Zoning By-Law as is and prohibit the use of RVs/travel trailers in the Residential and Rural Zones and if a property owner wishes to use RVs and/or travel trailer as human habitation then an OPA and ZBLA would be required at the expense of the applicant.

Staff to provide Council with further information at a future committee meeting on Recreational Vehicles/Travel Trailer Licensing By-Law.

Driveway Restoration-Maple Drive

Staff to initiate the process to restore a driveway at 105 Maple Drive. An agreement between the township and the property owner will need to be in place prior to work commencement.

Capital Project Status Update

- D. Gatley, Works Superintendent verbally reported road maintenance pertaining to recent rainfall events that caused significant erosion damage around the municipality, with a lot of damage being in Sabine.

- Written Public Works Department Operations Report circulated that included updates on Dust Suppression, Roadside Mowing, Equipment, Environmental Services, Recreation & Cultural Services, and the 2021 Work Plan Schedule.
- Staff will proceed with the approval process with Ministry of Natural Resources and Forestry for the installation of three Dry Hydrants in McRae-Hay Lake area, Moore's Creek Bridge and Ayles Lake Dam.
- Contract is now in place for the streetlight installation on Paradise Road.

NEW BUSINESS:

Pedestrian Walkway- Ayles Lake Road Dam

Staff to send the Ministry of Natural Resources and Forestry a formal request to fund and construct a Pedestrian Walkway across the Ayles Lake Road Dam and that it be included in their 2022 budget.

Cassellholme Update

The finalization of the redevelopment is contingent on finalizing financing with Infrastructure Ontario. The partners of the Cassellholme Long Term Care facility are obligated to guarantee the provincial funding of the loan. The funds will go on the township's balance sheets as a contingent liability in our annual audit and will not affect the township's annual repayment limit, should the township wish to borrow funds in the future. Per the Long Term Care Act, the township is required to provide funds to a Long Term Care Home in order for residents to attend any Long Term Care Home. The township is exempt from any capital investment portion of the project.

Moved by: R. Shalla

Seconded by: S. Collins

To adjourn the Asset Management Committee meeting of June 30, 2021 at 11:11 a.m.

Councillor Joe Florent/Chairperson

Tracy Cannon, Planning & Building Admin.
Recording Secretary