

April 20, 2022

**HUMAN RESOURCES, ADMINISTRATION & PUBLIC RELATIONS MEETING –
MINUTES**

On Wednesday, April 20, 2022 the Human Resources, Administration & Public Relations Committee held a meeting via Zoom Meeting which was streamed to YouTube.

Council Present:

Mayor Dumas
Councillor Sandra Collins, Chair
Councillor Dave Harper
Councillor Joe Florent
Councillor Bongo Bongo
Councillor Richard Shalla
Councillor Bill Rodnick

Township Staff Present:

Bryan Martin, CAO/Clerk Treasurer
Jennifer Baragar, Deputy Treasurer
Carla Gatley, Deputy Clerk- *Recording Secretary*

Delegation: Stephanie Brouse/KPMG

OPEN MEETING/CALL MEETING TO ORDER:

Councillor Collins called the meeting to order at 9:31 a.m.

ADDITIONS/AMENDMENTS TO THE AGENDA: None

ADOPTION OF THE AGENDA

Moved by: Councillor Shalla **Seconded by:** Councillor Harper
To adopt the agenda as circulated.

DISCLOSURE OF PECUNIARY INTEREST: None

DELEGATION

Stephanie Brouse/KPMG provided a presentation of the 2021 Audited Financial Statements. Ms. Brouse left at 9:52 a.m.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Budgetary Control Reports – Reports were included in the agenda package.

Council Remuneration Policy – A draft policy was included in the agenda package. Discussion on comparison of other township's wages. Consensus of the Committee was to add an annual cost of living increase to the existing honourarium rate.

Council Vacancy Policy – A draft policy was included in the agenda package. Discussion. Council is in favour of passing the policy, with an option of being able to call a by-election when council feels it is warranted.

Integrity Commissioner – A report from the CAO was included in the agenda package. Discussion. Council is in agreement with the recommendation of the CAO/Clerk-Treasurer to switch from Principle's Integrity to Cunningham Swan for the purpose of providing Integrity Commission services.

Right to Disconnect Policy - A draft policy was included in the agenda package. Discussion. The Committee is in favour of passing the policy.

Grants Policy - A draft policy was included in the agenda package. Discussion. The Committee is in favour of passing the policy, with an amendment that includes applications from outside of the township will be looked at on a case-by-case basis and taken to council for approval.

Senior of the Year Award – An email invitation to nominate a Senior of the Year was included

in the agenda package. The email will be forwarded to the Recreation Committees and the Whitney Seniors New Outlook.

Whitney Public School Community Gardens Project – A letter from a local teacher asking if we would like to be included in this project was included in the agenda package. After discussion it was decided that a letter be sent to the teacher suggesting that the Recreation Committee would be better suited for a project of this type.

Streetlight Agreement – A draft Hydro One Streetlight Use Agreement was included in the agenda package. Staff was directed to start the process of finalizing the agreement.

ADJOURNMENT:

Moved by: Councillor Shalla

Seconded by: Councillor Bongo

To adjourn the Human Resources, Administration & Public Relations Meeting of April 20, 2022 at 11: 43 a.m.

Councillor S. Collins

Bryan Martin, CAO/Clerk-Treasurer

Carla Gatley, Deputy Clerk
Recording Secretary