

# The Corporation of the Township of South Algonquin

## Council Meeting August 4, 2021

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**CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN  
AGENDA**

**COUNCIL MEETING**

Wednesday, August 4, 2021 9:00 a.m.

**ZOOM MEETING**

**You Tube Channel: South Algonquin Council**

1. Open Meeting/Call to order – 9:00 a.m.
2. Additions / Amendments to the Agenda
3. Adoption of the Agenda

**RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN**

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
Moved by:	Seconded by:	

**“BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin adopts the Agenda as circulated for the Regular Council meeting of August 4, 2021.”

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	
	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	<b>TOTALS</b>	

Carried:
Defeated by:

4. Disclosure of Pecuniary Interest
5. Public Meeting for Zoning By-Law amendment ZBA2021-02, ZBA2021-03
6. Petitions, Delegations and/or Presentations
7. Minutes of Previous Meetings (s)
  - i. Adopt the Minutes of the Regular Council Meeting of July 7, 2021
  - ii. Adopt the Minutes of the Asset Management Meeting of June 30, 2021

**RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN**

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
Moved by:	Seconded by:	

**“BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Regular Council Meeting of July 7, 2021 as circulated.”

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	

	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	TOTALS	

Carried:
Defeated by:

**RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN**

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
Moved by:	Seconded by:	

**“BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Asset Management Meeting of June 30, 2021 as circulated.”

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	
	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	TOTALS	

Carried:
Defeated by:

8. Committee, Staff and/or Councillor Reports
9. Business Arising from the Minutes
10. Unfinished Business
11. Correspondence – Action Items
12. Correspondence – Information Items
13. New Business
14. Motions of Council

**RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN**

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
Moved by:	Seconded by:	

**“BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin declares Councillor Vermaire’s council seat representing Dickens Ward be declared vacant as a result of his resignation from Council effective July 27,2021

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	



**RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN**

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
Moved by:	Seconded by:	

**“BE IT RESOLVED THAT** Council for the Township of South Algonquin supports the resolution of Cochrane to include PSA test for Men into the health care system”

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	
	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	<b>TOTALS</b>	

Carried:
Defeated by:

15. Notice of Motions

16. By-Laws

- 21-653 Being a By-Law to amend Comprehensive Zoning By-Law 2017-527(Gruntz Zoning)
- 21-654 Being a By-Law to amend Comprehensive Zoning By-Law 2017-527 (Brophy Zoning)
- 21-655 Being a By-Law to appoint members of the Committee of Adjustment
- 21-656 Being a By-Law to acquire land for the purposes of a municipal highway (Paplinskie Road)
- 21-657 Being a By-Law to acquire land for the purposes of a municipal highway (McRae-Hay Lake Road)
- 21-658 Being a By-Law to Confirm Proceedings of Council By-Law

**RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN**

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
Moved by:	Seconded by:	

**FIRST and SECOND READING**

**“BEING A BY-LAW** to amend Comprehensive Zoning By-Law 2017-527(Gruntz Zoning); **AND THAT** it be read a first and second time and be referred to a committee of the whole council.”

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	
	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	COUNCILLOR VERMAIRE	
	<b>TOTALS</b>	

Carried by:
Defeated by:

**RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN**

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
Moved by:	Seconded by:	

**THIRD READING**

“**BEING A BY-LAW** to amend Comprehensive Zoning By-Law 2017-527(Gruntz Zoning); as referred by the committee of the whole council;

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	
	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	COUNCILLOR VERMAIRE	
	TOTALS	

Carried by:
Defeated by:

**RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN**

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
Moved by:	Seconded by:	

**FIRST and SECOND READING**

“**BEING A BY-LAW** to amend Comprehensive Zoning By-Law 2017-527(Brophy Zoning); **AND THAT** it be read a first and second time and be referred to a committee of the whole council.”

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	
	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	COUNCILLOR VERMAIRE	
	TOTALS	

Carried by:
Defeated by:

**RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN**

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
Moved by:	Seconded by:	

**THIRD READING**

“**BEING A BY-LAW** to amend Comprehensive Zoning By-Law 2017-527(Brophy Zoning); as referred by the committee of the whole council;

YES		NO
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	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	
	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	COUNCILLOR VERMAIRE	
	TOTALS	

Carried by: \_\_\_\_\_

Defeated by: \_\_\_\_\_

**RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN**

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
Moved by: _____	Seconded by: _____	

**FIRST and SECOND READING**  
**“BEING A BY-LAW** By-Law to appoint members of the Committee of Adjustment;  
**AND THAT** it be read a first and second time and be referred to a committee of the whole council.”

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	
	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	COUNCILLOR VERMAIRE	
	TOTALS	

Carried by: \_\_\_\_\_

Defeated by: \_\_\_\_\_

**RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN**

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
Moved by: _____	Seconded by: _____	

**THIRD READING**  
**“BEING A BY-LAW** By-Law to appoint members of the Committee of Adjustment; as referred by the  
committee of the whole council;

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	
	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	COUNCILLOR VERMAIRE	
	TOTALS	

Carried by: \_\_\_\_\_

Defeated by:

RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
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Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**FIRST and SECOND READING**

“**BEING A BY-LAW** Being a By-Law to acquire land for the purposes of a municipal highway (Paplinskie Road);

**AND THAT** it be read a first and second time and be referred to a committee of the whole council.”

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	
	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	COUNCILLOR VERMAIRE	
	TOTALS	

Carried by: \_\_\_\_\_  
Defeated by: \_\_\_\_\_

RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
-------------------------	-----------------------------	------------------

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**THIRD READING**

“**BEING A BY-LAW** Being a By-Law to acquire land for the purposes of a municipal highway (Paplinskie Road); as referred by the committee of the whole council;

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	
	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	COUNCILLOR VERMAIRE	
	TOTALS	

Carried by: \_\_\_\_\_  
Defeated by: \_\_\_\_\_

RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
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Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**FIRST and SECOND READING**

“**BEING A BY-LAW** to acquire land for the purposes of a municipal highway (McRae-Hay Lake Road);  
**AND THAT** it be read a first and second time and be referred to a committee of the whole council.”

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	
	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	COUNCILLOR VERMAIRE	
	TOTALS	

Carried by:	
Defeated by:	

**RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN**

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
Moved by:	Seconded by:	

**THIRD READING**

“**BEING A BY-LAW** to acquire land for the purposes of a municipal highway (McRae-Hay Lake Road); as referred by the committee of the whole council;

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	
	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	COUNCILLOR VERMAIRE	
	TOTALS	

Carried by:	
Defeated by:	

**FIRST and SECOND READING**

“**BEING A BY-LAW** to Confirm Proceedings of Council By-Law;  
**AND THAT** it be read a first and second time and be referred to a committee of the whole council.”

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	
	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	COUNCILLOR VERMAIRE	
	TOTALS	

Carried by:	
Defeated by:	

**RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN**

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
Moved by:	Seconded by:	

**THIRD READING**

**“BEING A BY-LAW** to Confirm Proceedings of Council By-Law; as referred by the committee of the whole council;

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	
	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	COUNCILLOR VERMAIRE	
	TOTALS	

Carried by:
Defeated by:

17. Resolution to Move into a “Closed Session”

18. Adjournment

**RESOLUTION CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN**

Date: August 4, 2021	Meeting: Council Meeting	Res. No.: 21-
Moved by:	Seconded by:	

**“BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin adjourns the regular meeting of August 4, 2021, at \_\_\_\_\_.”

YES		NO
	MAYOR DUMAS	
	COUNCILLOR COLLINS	
	COUNCILLOR FLORENT	
	COUNCILLOR HARPER	
	COUNCILLOR BONGO	
	COUNCILLOR SHALLA	
	COUNCILLOR VERMAIRE	
	TOTALS	

Carried:
Defeated by:







**FIRST AND SECOND READING**

**Moved by: B. Bongo**

**Seconded by: S. Collins**

**Res. # 21-125**

“**BEING A BY-LAW** under the provisions of section 11(2) of the Marriage Act, R.S.O. 1990, c. M.3, appoint the Clerk as the person authorized to issue marriage licenses in and for the Township; **AND THAT** it be read a first and second time and be referred to a committee of the whole council.”

**-Carried-**

**THIRD READING**

**Moved by: R. Shalla**

**Seconded by: D. Harper**

**Res. # 21-126**

“**BEING A BY-LAW** under the provisions of section 11(2) of the Marriage Act, R.S.O. 1990, c. M.3, appoint the Clerk as the person authorized to issue marriage licenses in and for the Township; as referred by the committee of the whole council;

**AND THAT** it be read a third time and passed and numbered **21-644** and that the said By-Law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation, and be entered in the By-Law Book.”

**-Carried-**

**FIRST AND SECOND READING**

**Moved by: S. Collins**

**Seconded by: J. Florent**

**Res. # 21-127**

“**BEING A BY-LAW** under the provisions of section 11(2) of the Marriage Act, R.S.O. 1990, c. M.3, appoint the Deputy Clerk as the Deputy Issuer/Registrar authorized to issue marriage licenses in and for the Township;

**AND THAT** it be read a first and second time and be referred to a committee of the whole council.”

**-Carried-**

**THIRD READING**

**Moved by: B. Bongo**

**Seconded by: D. Harper**

**Res. # 21-128**

“**BEING A BY-LAW** under the provisions of section 11(2) of the Marriage Act, R.S.O. 1990, c. M.3, appoint the Deputy Clerk as the Deputy Issuer/Registrar authorized to issue marriage licenses in and for the Township; as referred by the committee of the whole council;

**AND THAT** it be read a third time and passed and numbered **21-645** and that the said By-Law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation, and be entered in the By-Law Book.”

**-Carried-**

**FIRST AND SECOND READING**

**Moved by: J. Florent**

**Seconded by: R. Shalla**

**Res. # 21-129**

“**BEING A BY-LAW** under the provisions of Ontario Regulation 285/04, authorizing the Clerk to solemnize marriages with the authority of a license and adopt Civil Marriage Solemnization Policy #ADM 012-00;

**AND THAT** it be read a first and second time and be referred to a committee of the whole council.”

**-Carried-**

**THIRD READING**

**Moved by: R. Shalla**

**Seconded by: B. Bongo**

**Res. # 21-130**

“**BEING A BY-LAW** under the provisions of Ontario Regulation 285/04, authorizing the Clerk to solemnize marriages with the authority of a license and adopt Civil Marriage Solemnization Policy #ADM 012-00, as referred by the committee of the whole council;

**AND THAT** it be read a third time and passed and numbered **21-646** and that the said By-Law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation, and be entered in the By-Law Book.”

**-Carried-**

**FIRST AND SECOND READING**

**Moved by: S. Collins**

**Seconded by: D. Harper**

**Res. # 21-131**

“**BEING A BY-LAW** under the provisions of Section 5(3), Section 224 and Section 270 (1) of the Municipal Act 2001, Chapter 25, adopt Council-Staff Relations Policy #ADM 13-00;

**AND THAT** it be read a first and second time and be referred to a committee of the whole council.”

**-Carried-**



carrying out an inspection to ensure that its By-Laws, directions, orders, permits and conditions of a licence are being complied with;

**AND THAT** it be read a first and second time and be referred to a committee of the whole council.”

**-Carried-**

**THIRD READING**

**Moved by: B. Bongo**

**Seconded by: S. Collins**

**Res. # 21-140**

“**BEING A BY-LAW** under the provisions of Section 436, Subsection (1) and Sections 435, 437 and 438 of the Municipal Act 2001, Chapter 25, allowing for the entry on land for the purpose of carrying out an inspection to ensure that its By-Laws, directions, orders, permits and conditions of a licence are being complied with; as referred by the committee of the whole council;

**AND THAT** it be read a third time and passed and numbered **21-651** and that the said By-Law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation, and be entered in the By-Law Book.”

**-Carried-**

**FIRST AND SECOND READING**

**Moved by: J. Florent**

**Seconded by: R. Shalla**

**Res. # 21-141**

“**BEING A BY-LAW** under the provisions of Section 5(1) and Section 5(3) of the Municipal Act 2001, Chapter 25, providing that the powers of every council shall be exercised by By-Law;

**AND THAT** it be read a first and second time and be referred to a committee of the whole council.”

**-Carried-**

**THIRD READING**

**Moved by: S. Collins**

**Seconded by: D. Harper**

**Res. # 21-142**

“**BEING A BY-LAW** under the provisions of Section 5(1) and Section 5(3) of the Municipal Act 2001, Chapter 25, providing that the powers of every council shall be exercised by By-Law; as referred by the committee of the whole council;

**AND THAT** it be read a third time and passed and numbered **21-652** and that the said By-Law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation, and be entered in the By-Law Book.”

**-Carried-**

**16. CLOSED SESSION: None**

**17. ADJOURNMENT:**

**Moved by: B. Bongo**

**Seconded by: S. Collins**

**Res. # 21-143**

“**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin adjourns the regular meeting of July 7, 2021, at 10:13 a.m.”

**-Carried-**

The next council meeting is scheduled for Wednesday, August 4, 2021 at 9:00 a.m.

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Mayor Jane Dumas

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CAO/Clerk-Treasurer Bryan Martin

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Deputy Clerk Carla Gatley  
Recording Secretary

**TOWNSHIP OF SOUTH ALGONQUIN**  
**ASSET MANAGEMENT COMMITTEE MEETING – MINUTES**

On Wednesday, June 30, 2021 the Asset Management Committee held a ZOOM meeting, live streamed to You Tube Channel.

Council Present:

Mayor Dumas  
Councillor Sandra Collins  
Councillor Joe Florent, *Chair*  
Councillor Bongo  
Councillor Dave Harper  
Councillor Richard Shalla  
Councillor Joey Vermaire

Township Staff Present:

Bryan Martin, CAO/Clerk Treasurer  
Dave Gatley, Works Superintendent  
Tracy Cannon, Planning & Bldg. Admin., *Recording Secretary*

Chair of the Asset Management Committee, Councillor Florent called the meeting to order at 9:00 a.m.

**ADDITIONS/AMENDMENTS TO THE AGENDA:**

New Business: Cassellholme update

**ADOPTION OF THE AGENDA**

**Moved by: R. Shalla**

**Seconded by: D. Harper**

To adopt the agenda as prepared for the Asset Management Committee meeting of Wednesday June 30, 2021 as circulated and amended.

**-Carried-**

**DISCLOSURE OF PECUNIARY INTEREST: None**

**UNFINISHED BUSINESS:**

**Recreational Vehicles/Travel Trailers – Staff Report**

Staff report circulated that included alternatives that Council could consider pertaining to the use of RVs/Travel Trailers being used for human habitation in zones that do not permit the use within the Comprehensive Zoning By-Law; Implementation of a Recreational Vehicle/Travel Trailer Licensing By-law, permit the use of RVs/travel trailers without the implementation of Recreational Vehicle/Travel Trailer Licensing By-law or Leave the Zoning By-Law as is and prohibit the use of RVs/travel trailers in the Residential and Rural Zones and if a property owner wishes to use RVs and/or travel trailer as human habitation then an OPA and ZBLA would be required at the expense of the applicant.

Staff to provide Council with further information at a future committee meeting on Recreational Vehicles/Travel Trailer Licensing By-Law.

**Driveway Restoration-Maple Drive**

Staff to initiate the process to restore a driveway at 105 Maple Drive. An agreement between the township and the property owner will need to be in place prior to work commencement.

**Capital Project Status Update**

- D. Gatley, Works Superintendent verbally reported road maintenance pertaining to recent rainfall events that caused significant erosion damage around the municipality, with a lot of damage being in Sabine.

- Written Public Works Department Operations Report circulated that included updates on Dust Suppression, Roadside Mowing, Equipment, Environmental Services, Recreation & Cultural Services, and the 2021 Work Plan Schedule.
- Staff will proceed with the approval process with Ministry of Natural Resources and Forestry for the installation of three Dry Hydrants in McRae-Hay Lake area, Moore's Creek Bridge and Aylen Lake Dam.
- Contract is now in place for the streetlight installation on Paradise Road.

**NEW BUSINESS:**

**Pedestrian Walkway- Aylen Lake Road Dam**

Staff to send the Ministry of Natural Resources and Forestry a formal request to fund and construct a Pedestrian Walkway across the Aylen Lake Road Dam and that it be included in their 2022 budget.

**Cassellholme Update**

The finalization of the redevelopment is contingent on finalizing financing with Infrastructure Ontario. The partners of the Cassellhome Long Term Care facility are obligated to guarantee the provincial funding of the loan. The funds will go on the township's balance sheets as a contingent liability in our annual audit and will not affect the township's annual repayment limit, should the township wish to borrow funds in the future. Per the Long Term Care Act, the township is required to provide funds to a Long Term Care Home in order for residents to attend any Long Term Care Home. The township is exempt from any capital investment portion of the project.

**Moved by: R. Shalla**

**Seconded by: S. Collins**

To adjourn the Asset Management Committee meeting of June 30, 2021 at 11:11 a.m.

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Councillor Joe Florent/Chairperson

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Tracy Cannon, Planning & Building Admin.  
Recording Secretary

# **COUNCIL MEETING**

**August 4, 2021**

## **COMMITTEE/STAFF REPORTS:**

- 1) Gruntz- Zoning By-Law Amendment Planner's Report
- 2) Brophy-Zoning By-Law Amendment Planner's Report
- 3) CEO Library - Report

TOWNSHIP OF SOUTH ALGONQUIN			
<b>Report Prepared For:</b>	Tracy Cannon, Planning & Building Administrator	<b>Applicant/Owner Name:</b>	Brian and Trudy Gruntz
<b>Report Prepared By:</b>	Jamie Robinson, MCIP, RPP and Patrick Townes, BA, BEd	<b>Agent Name:</b>	N/A
<b>Location:</b>	25397 Highway 60	<b>Application Type:</b>	Zoning By-law Amendment
<b>Application Number:</b>	ZBA.2021-02	<b>Report Date:</b>	July 27, 2021

### A. PROPOSAL/BACKGROUND

An application for Zoning By-law Amendment has been submitted by the owners of the subject property, described as MURCHISON CON 1 PT LOT 15; PCL 24782 NIP RP 36R4828; PART 1, and known locally as 25397 Highway 60. The subject property is located on the south side of Highway 60. Highway 60 is a Provincial Highway that is maintained year-round. The subject property has a lot area of approximately 0.15 hectares (0.37 acres) and a lot frontage of 51 metres on Highway 60. The subject property is shown in Figure 1.

*Figure 1: Subject Property*



The subject property is designated Hamlet in the Township Official Plan and is located within the Settlement Area Residential (R1) Zone in the Zoning By-law.

The subject property is currently vacant and the previous single detached dwelling was destroyed. The applicant is proposing to erect a mobile home to be used for human habitation on the subject property. A mobile home is not a permitted use within the R1 Zone, and Section 4.24 of the Zoning By-law prohibits the use of a mobile home for human habitation. Therefore, amendments are proposed to these sections of the Zoning By-law. The Zoning By-law Amendment proposes to rezone the subject property to a site specific zone (R1-XX) to permit a mobile home on the subject property.

Township staff have indicated that there are other mobile homes located on the surrounding residential properties.

## **B. REGULATORY REVIEW & ANALYSIS**

### **B1. Provincial Policy Statement**

The Provincial Policy Statement (PPS) is a document that guides development in the Province. The subject property is located within the Hamlet designation of the Township of South Algonquin Official Plan. The Hamlet of Madawaska serves as one of the focal points for community life in South Algonquin and serves as a tourist stop for visitors of Algonquin Park.

The PPS directs growth and development to Settlement Areas promoting their vitality and regeneration, as referenced in Section 1.1.3.1. Healthy, livable and safe communities are sustained by promoting cost-effective development patterns and standards to minimize land consumption and servicing costs, as referenced in Section 1.1.1.

The PPS encourages municipalities to provide a range of housing types and the proposed mobile home contributes to the diverse housing stock within the Township. The development of a mobile home on the subject property is consistent with the PPS.

### **B2. Township of South Algonquin Official Plan**

The subject property is designated Hamlet as shown on Schedule A of the Township's Official Plan. Section 1.6 contains objectives for the land use designations contained in the Official Plan. The growth management objectives state that the majority of growth within the Township should be accommodated within the Hamlet designations of Madawaska and Whitney. The subject property is located within the Hamlet of Madawaska.

It is the intent of the Official Plan to ensure that incompatible uses are not created through development approvals. The application to permit a mobile home in the R1 Zone does not create an incompatible use as the majority of existing land uses in the area are residential. Although the proposed unit is a mobile home, following connection to the proposed private services, the proposed mobile home will function as a standard single detached dwelling.

Section 3 of the Official Plan includes policies for the Hamlet designation. Section 3.1.1 states that the Hamlets of Madawaska and Whitney serve as the focal points for community life in South Algonquin, and there are numerous opportunities for the redevelopment of lands. The permitted

uses within the Hamlet designation include residential uses. The application to rezone the lands to permit a mobile home conforms to the Hamlet policies of the Official Plan.

All development shall adhere to the General Development Standards of the Official Plan. General policies relate to land use compatibility in terms of character, and the ability of the development to be adequately serviced. Section 2.8.3 of the Official Plan permits other forms of residential development, including mobile homes.

Section 2.14 contains policies related to Mobile Homes. Mobile homes are not considered to be considered single detached dwellings. As such, as a Zoning By-law Amendment is required.

As per Section 2.22.1, all development in the Township shall be on individual water and sewage services. The development is proposed to be serviced by individual water and sewage services. The use and function of the lands will continue for residential purposes. In addition, there are no land use compatibility issues anticipated as a result of permitting a mobile home on the subject property.

The proposed Zoning By-law Amendment conforms to the Official Plan.

### **B3. Township of South Algonquin Zoning By-law**

The subject property is currently zoned Settlement Area Residential (R1). A mobile home is not a permitted use within the R1 Zone, in Section 5.3, Table 5.1 of the Zoning By-law; and Section 4.24 of the Zoning By-law prohibits the use of a mobile home for human habitation. Amendments are proposed to these sections of the Zoning By-law to permit the proposed mobile home.

A mobile home is defined as any dwelling that is designed to be mobile, and constructed or manufactured to provide a residence for one or more persons certified in accordance with C.S.A. Standard Z240 or 241, but does not include a travel trailer or tent trailer or trailer otherwise designed.

The Official Plan does permit mobile homes, however the Zoning By-law does not permit mobile homes as of right. The restrictions in the Zoning By-law enable the Township to evaluate proposals for mobile homes on a site by site basis.

The proposed mobile home will function in a similar manner to a detached dwelling and will be connected to private water and sewage services. The proposed mobile home also meets the required setbacks of the R1 Zone.

### **C. SUMMARY**

The proposed Zoning By-law Amendment has been submitted to permit a mobile home on the subject property. The Zoning By-law does not permit mobile homes within residential zones, and therefore a site specific amendment is required to permit the mobile home. Mobile homes are a permitted form of residential development in the Official Plan, and the intent of the current Zoning By-law is to allow the Township to evaluate the proposed locations of a mobile home on a site by site basis.

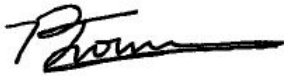
As a result of the proposed mobile home, there are no anticipated negative impacts on surrounding development and the proposed mobile home is compatible with the surrounding

residential uses. The mobile home is to be established on a permanent basis and is to be serviced with private water and sewage services.

It is recommended that the proposed Zoning By-law Amendment be passed to permit a mobile dwelling on the lot and for it to be used for human habitation. If there are comments received in opposition to the proposed application, Council has the option to defer the application until a subsequent meeting, so that staff can review the comments that have been received and prepare a subsequent report that considers the comments received.

Respectfully submitted,

**MHBC PLANNING**



Patrick Townes, BA, BEd  
MCIP, RPP  
Associate



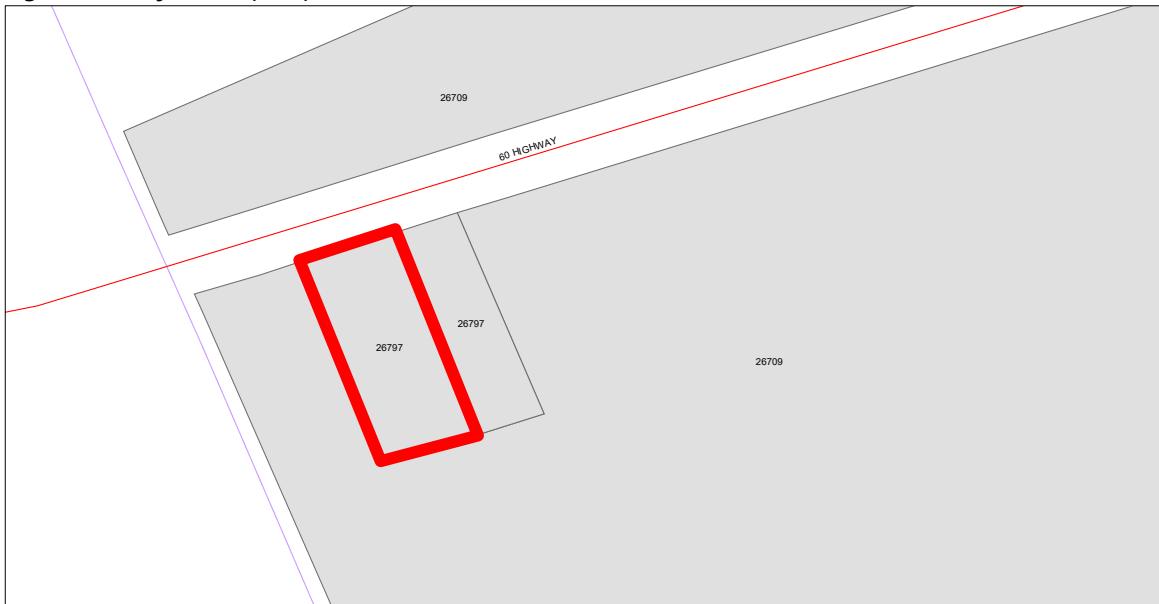
Jamie Robinson, BES,  
Partner

TOWNSHIP OF SOUTH ALGONQUIN			
<b>Report Prepared For:</b>	Tracy Cannon, Planning & Building Administrator	<b>Applicant/Owner Name:</b>	John and Tara Brophy
<b>Report Prepared By:</b>	Jamie Robinson, MCIP, RPP and Patrick Townes, BA, BEd	<b>Agent Name:</b>	N/A
<b>Location:</b>	26797 Highway 60	<b>Application Type:</b>	Zoning By-law Amendment
<b>Application Number:</b>	ZBA.2021-03	<b>Report Date:</b>	July 27, 2021

**A. PROPOSAL/BACKGROUND**

An application for Zoning By-law Amendment has been submitted by the owners of the subject property, described as Part of Lot 30, Concession 1, Geographic Township of Murchison, being in the Township of South Algonquin, District of Nipissing, and known locally as 26797 Highway 60. The subject property are located on the south side of Highway 60. Highway 60 is a Provincial Highway that is maintained year-round. The subject property has a lot area of approximately 0.5 hectares (1.2 acres) and a lot frontage of 55 metres on Highway 60. The subject property is shown in Figure 1.

Figure 1: Subject Property



The subject property is designated Rural in the Township Official Plan and is located within the Rural (RU) Zone in the Zoning By-law.

The subject property is currently vacant. The applicant is proposing to erect a mobile home to be used for human habitation on the subject property. A mobile home is not a permitted use within the RU Zone, and Section 4.24 of the Zoning By-law prohibits the use of a mobile home for human habitation. Therefore, amendments are proposed to these sections of the Zoning By-law. The Zoning By-law Amendment proposes to rezone the subject property to a site specific zone (RU-XX) Zone to permit a mobile home on the subject property.

Township staff have indicated that there are other mobile homes located on the surrounding residential properties.

## **B. REGULATORY REVIEW & ANALYSIS**

### **B1. Provincial Policy Statement**

The Provincial Policy Statement (PPS) is a document that guides development in the Province. In the context of the PPS, the lot would be considered as Rural Lands. On Rural Lands, permitted uses include Residential development that is locally appropriate. The PPS notes that development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted. The subject lands are proposed to contain a mobile home and proposed to be serviced with a private well and private septic system. The PPS encourages municipalities to provide a range of housing types and the proposed mobile home contributes to the diverse housing stock within the Township.

The proposed Zoning By-law Amendment is consistent with the PPS.

### **B2. Township of South Algonquin Official Plan**

The subject property is located within the Rural designation in the Official Plan. Within the Rural designation, low-density year-round and seasonal residential dwellings are included as a permitted use under Section 4.2.1. It is the intent of the Official Plan to ensure that incompatible uses are not created through development approvals. The application to permit a mobile home in the RU Zone does not create an incompatible use as the majority of existing land uses in the area are residential.

Although the proposed unit is a mobile home, following connection to the proposed private services, the proposed mobile home will function in a similar manner to a single detached dwelling..

All development shall adhere to the General Development Standards of the Official Plan. General policies relate to land use compatibility in terms of character, and the ability of the development to be adequately serviced. Section 2.8.3 of the Official Plan permits other forms of residential development, including mobile homes.

Section 2.14 contains policies related to mobile homes. Mobile homes are not considered to be considered single detached dwellings. As such, as a Zoning By-law Amendment has been required.

As per Section 2.22.1, all development in the Township shall be on individual water and sewage services. The development is proposed to be serviced by individual water and sewage services. The use and function of the lands will continue for residential purposes. In addition, there are no land use compatibility issues anticipated as a result of permitting a mobile home on the subject property.

The proposed Zoning By-law Amendment conforms to the Official Plan.

**B3. Township of South Algonquin Zoning By-law**

The subject property is currently zoned Rural (RU). A mobile home is not a permitted use within the RU Zone, in Section 8.2, Table 8.1 of the Zoning By-law; and Section 4.24 of the Zoning By-law prohibits the use of a mobile home for human habitation. Amendments are proposed to these sections of the Zoning By-law to permit the proposed mobile home.

A mobile home is defined as any dwelling that is designed to be mobile, and constructed or manufactured to provide a residence for one or more persons certified in accordance with C.S.A. Standard Z240 or 241, but does not include a travel trailer or tent trailer or trailer otherwise designed.

The Official Plan does permit mobile homes, however the Zoning By-law does not permit mobile homes as of right. These permissions allow the Township to evaluate the location of a proposed mobile home on a site by site basis.

The proposed mobile home will function like a typical single detached dwelling and will be connected to private water and sewage services. The proposed mobile home can also be sited in a manner that complies to the zone requirements of the RU Zone.

**C. SUMMARY**

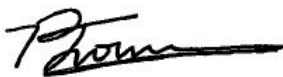
The proposed Zoning By-law Amendment has been submitted to permit a mobile home on the subject property. The Zoning By-law does not permit mobile homes within the Rural zones currently, and therefore a site specific amendment is required to permit the mobile home. Mobile homes are a permitted form of residential development in the Official Plan, and the restrictions in the Zoning By-law enable the Township to evaluate proposals for mobile homes on a site by site basis.

As a result of the proposed mobile home, there are no anticipated negative impacts on surrounding development and the proposed mobile home is compatible with the surrounding land uses. The mobile home is to be established on a permanent basis and is to be serviced with private water and sewage services.

It is recommended that the proposed Zoning By-law Amendment be passed, to permit a mobile dwelling on the lot and for it to be used for human habitation. If there are comments received in opposition to the proposed application, Council has the option to defer the application until a subsequent meeting, so that staff can review the comments that have been received and prepare a subsequent report that considers the comments received.

Respectfully submitted,

**MHBC PLANNING**



Patrick Townes, BA, BEd  
MCIP, RPP  
Associate



Jamie Robinson, BES,

Partner

Township of South Algonquin Public Library  
Libraries Report  
July 2021  
Charlene Alexander

1. Both branches are open for modified in person services. Curbside is still available.
2. Re-opening safety plan includes:
  - Wear a mask
  - Sanitize: sanitizer provided at entrances, public computers, and circulation desks
  - Staff to sanitize high touch surfaces frequently in addition to the regular cleaning
  - Keep your distance
  - Staff and patrons to self-screen. Notices on entrance doors
  - 15-minute time limit (librarians' discretion to maintain capacity limits)
  - 3 patron capacity
  - Shopping baskets provided
  - Any items removed from shelves must be quarantined before reshelving
  - All circulating materials must be quarantined (3days ) and sanitized before reshelving
  - No public bathrooms
  - No longer required to contact trace.

**Staff Training:**

I have been regularly attending Zoom meetings with OLS-N, SOLS, Ontario CEO's & Librarians. Cynthia and I have begun AODA current training, through HR downloads as requested.

**Programming:**

**Virtual Magic Show with Chris Pilsworth:** Wednesday June 23rd at 7 pm via Zoom.

20 log ins and 40 participants.

**TD Summer Reading:** virtual program with take home grab bags.

**Ottawa Valley Community Arts POP – Up Art:** Three different Library makers kit are available. Take home one of our kits and create, then bring your creation back to the library to be a part of a giant art installation at one of three local libraries.

**Whitney: Wi-Fi 24/7**

**Wednesdays 10am -3pm & Thursdays 12:00pm - 7:00pm**  
**whitneylibrary@southalgonquin.ca 613-637-5471**

**Madawaska: Wi-Fi 24/7**

**Tuesdays 10am -3pm & Thursdays 12:00pm - 7:00pm**  
**madawaskalibrary@southalgonquin.ca 613-637-1099**

## **COUNCIL MEETING**

August 4, 2021

### **ACTION:**

- 1) Resignation of Councillor Vermaire  
1A CAO Resignation Report*
- 2) Resolution of Support 988*
- 3) Resolution of Support Capital Gains*
- 4) Resolution of Support PSA*

## Joe Vermaire

34 Moose Track Lane, Ayles Lake  
613 318 8320

July 27, 2021

Bryan Martin  
CAO/Clerk Treasurer  
Phone: 613-637-2650 EXT 202  
Cell: 613-334-5923  
Email: clerk@southalgonquin.ca

Dear Bryan,

It is with regret that I am writing to inform you of my decision to resign my position on Council for the Township of South Algonquin, effective immediately.

My other commitments and changes in personal matters, have become too great for me to be able to fulfill the requirements of my position on Council. I feel it is best for me to make room for someone with the time and energy to devote fully to the job.

It has been a pleasure being a part of Council. I am so proud of all we have accomplished during my term and I am equally proud to have been able to represent my constituents. I have no doubt Council will continue to move the Township of South Algonquin forward to meet the continuing challenges it faces.

If I can be of any assistance during the time it will take to fill the position, please don't hesitate to ask.

Best regards,



Joe Vermaire

# STAFF REPORT

Meeting Date:

Agency: Township of South Algonquin

Staff Contact: Bryan Martin, CAO/Clerk-Treasurer



**Agenda Title: Resignation**

**Agenda Action: Resolution**

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**Recommendation** That Council declare Councillor Vermaire's seat on Council.  
That Council advertise for individuals interested in fulfilling the duties as a member of council as a result of the resignation of Councillor Vermaire  
That Council determine the process for selection of a replacement member.

**Background** One July 27, 2021 I received a phone call from Councillor Vermaire followed up by a formal letter of resignation from him. I have provided a copy of the letter of resignation in your council package.

**Alternatives** I have reviewed the relevant sections of the Municipal Act  
Below you will find excerpts related to the resignation of a member. Council may either appoint an individual to council or they may request a by-election be held. I would estimate that the cost of a by-election would be approximately \$5,000 in direct costs. Indirect costs such as staff time to prepare and undertake the election are not included in this estimate.

## **Resignation as member**

**260** (1) A member of council of a municipality may resign from office by notice in writing filed with the clerk of the municipality. 2001, c. 25, s. 260 (1)

## **Declaration**

**262** (1) If the office of a member of a council becomes vacant under section 259, the council shall at its next meeting declare the office to be vacant, except if a vacancy occurs as a result of the death of a member, the declaration may be made at either of its next two meetings. 2001, c. 25, s. 262 (1).

## **Filling vacancies**

**263** (1) If a vacancy occurs in the office of a member of council, the municipality shall, subject to this section,  
(a) fill the vacancy by appointing a person who has consented to accept the office if appointed; or  
(b) require a by-election to be held to fill the vacancy in accordance with the *Municipal Elections Act, 1996*. 2001, c. 25, s. 263 (1).

## **Rules applying to filling vacancies**

263(5) The following rules apply to filling vacancies:

1. **Within 60 days after the day a declaration of vacancy** is made with respect to the vacancy under section 262, the municipality shall,
  - i. appoint a person to fill the vacancy under subsection (1) or (4), or
  - ii. pass a by-law requiring a by-election be held to fill the vacancy under subsection (1).
3. Despite subsections (1) to (4), if a vacancy occurs within 90 days before voting day of a regular election, the municipality is not required to fill the vacancy. 2001, c. 25, s. 263 (5).

## Term

**264** A person appointed or elected to fill a vacancy under section 263 shall hold office for the remainder of the term of the person he or she replaced. 2001, c. 25,

Requirements for By-Elections are governed by the Municipal Elections Act the applicable sections of the act are as follows:

**65** (1) The clerk shall conduct by-elections in accordance with this section. 1996, c. 32, Sched., s. 65 (1).

### **No by-election after March 31 in year of regular election**

(2) Despite any Act, no by-election shall be held to fill an office that becomes vacant after March 31 in the year of a regular election and no by-election shall be held with respect to a question or by-law after March 31 in the year of a regular election unless it is held in conjunction with a by-election for an office. 1996, c. 32, Sched., s. 65 (2); 2002, c. 17, Sched. D, s. 24 (1).

### **Act applies**

(3) Subject to subsections (4) and (5), by-elections shall be conducted as far as possible in the same way as regular elections. 1996, c. 32, Sched., s. 65 (3).

### **Rules, by-election to office**

(4) If a by-election is to be held for an office, the following rules apply:

1. The clerk shall fix the date of nomination day to be a day not less than 30 days and not more than 60 days after,
  - i. the expiry of the appeal period with respect to a by-election ordered by a court, if no appeal has been filed,
  - i.1 the final disposal of an appeal of a by-election ordered by a court,
  - ii. the council of the clerk's municipality passes a by-law indicating a by-election is required, or the clerk receives a copy of such a by-law from another municipality whose elections he or she is responsible for conducting,
  - iii. the clerk receives from a local board whose elections he or she is responsible for conducting a copy of a resolution indicating a by-election is required,
  - iv. the Minister makes an order under subsection 266 (1) of the *Municipal Act, 2001* or subsection 211 (1) of the *City of Toronto Act, 2006* declaring all of the offices of the members to be vacant,
  - v. a candidate for the office dies or becomes ineligible to hold the office under the circumstances described in clause 39 (b), or
  - vi. the last acclamations are declared under section 37, if the by-election is required by subsection 37 (3) or (4).
2. Nominations may be filed during the period that begins on the date of the event described in paragraph 1 and ends at 2 p.m. on nomination day.
- 2.1 If the by-election for an office is being held as a result of the death or ineligibility of a candidate or insufficient nominations in a regular election, a person may, despite section 29, only be nominated for the office if the person meets the requirements of clauses 29 (1) (a) and (b) both on nomination day of the regular election and on the day the person is nominated for the by-election.
3. Voting day shall be 45 days after nomination day.
4. The voters' list shall be prepared as follows:
  - i. the clerk shall notify the Municipal Property Assessment Corporation that a by-election is required,
  - ii. the Municipal Property Assessment Corporation shall, at least 21 days before nomination day, give the clerk the preliminary list or the part of it that is required for the by-election, updated to the date the Municipal Property Assessment Corporation received the clerk's notice,
  - iii. the clerk shall make corrections to the preliminary list under section 22 as soon as possible after receiving the list, and
  - iv. the corrected list constitutes the voters' list.

**Note: On January 1, 2023, the day named by proclamation of the Lieutenant Governor, paragraph 4 of subsection 65 (4) of the Act is repealed and the following substituted: (See: 2020, c. 23, Sched. 4, s. 11 (1))**

4. The voters' list shall be prepared as follows:
  - i. the clerk shall notify the Chief Electoral Officer that a by-election is required,

- ii. the clerk shall, at least 21 days before nomination day, obtain the preliminary list or the part of it that is required for the by-election,
  - iii. the clerk shall make corrections to the preliminary list as soon as possible after obtaining the list, and
  - iv. the corrected list constitutes the voters' list.
5. Applications to revise the voters' list may be made under section 24 or 25 during the period that begins when the clerk has made corrections as described in subparagraph iii of paragraph 4 and ends at the close of voting on voting day.

**Note: On January 1, 2023, the day named by proclamation of the Lieutenant Governor, subsection 65 (4) of the Act is amended by adding the following paragraph: (See: 2020, c. 23, Sched. 4, s. 11 (2))**

- 5.1 Within 30 days after voting day, the clerk shall,
- i. prepare a final list of the changes to the voters' list approved under sections 24 and 25, and
  - ii. give a copy of the final list of changes to the Chief Electoral Officer.
6. Despite paragraph 7, a voting proxy appointed under section 44 may be any person entitled to be an elector if a regular election was held on the day of the by-election.
7. A person is not eligible to vote in a by-election for an office if the person could not vote for that office if a regular election was held on the day of the by-election. 1996, c. 32, Sched., s. 65 (4); 2002, c. 17, Sched. D, s. 24 (2-7); 2002, c. 17, Sched. F, Table; 2006, c. 32, Sched. C, s. 34 (6); 2006, c. 33, Sched. Z.3, s. 18 (5, 6); 2009, c. 33, Sched. 21, s. 8 (25-27); 2016, c. 15, s. 42 (1).

### **Rules, question or by-law**

(5) If the by-election relates to a question or by-law, the following rules apply:

1. The clerk shall fix the date of voting day, to be a day not less than 60 days and not more than 90 days after,
  - i. the council of the clerk's municipality passes a by-law indicating a by-election is required, or the clerk receives a copy of such a by-law from another municipality whose elections he or she is responsible for conducting,
  - ii. the clerk receives from a local board whose elections he or she is responsible for conducting a copy of a resolution indicating a by-election is required,
  - iii. the clerk receives an order from the Minister indicating a by-election is required.
2. Despite rule 1, in the case of a question under section 53 or 54 of the *Liquor Licence Act*, the date of voting day is fixed by the council of the municipality with the approval of the board of the Alcohol and Gaming Commission of Ontario under section 55 of that Act.

**Note: On a day to be named by proclamation of the Lieutenant Governor, paragraph 2 of subsection 65 (5) of the Act is repealed and the following substituted: (See: 2019, c. 15, Sched. 22, s. 100 (2))**

2. Despite rule 1, in the case of a question under section 53 or 54 of the *Liquor Licence Act*, as it read immediately before it was repealed, or under any successors to those provisions in a regulation made under the *Liquor Licence and Control Act, 2019*, the date of voting day is fixed by the council of the municipality with the approval of the board of the Alcohol and Gaming Commission of Ontario under section 55 of the *Liquor Licence Act*, as it read immediately before it was repealed, or under any successor to that provision in a regulation made under the *Liquor Licence and Control Act, 2019*.
- 2.1 Despite rules 1 and 2, in the case of a question authorized by a by-law under clause 8 (1) (b) or (c), the date of voting day shall be a day at least 180 days after the day the by-law is passed.
3. The voters' list shall be prepared as follows:
  - i. the clerk shall notify the Municipal Property Assessment Corporation that a by-election is required and,
    - A. for a by-law under clause 8 (1) (a) or a question under subsection 8 (2) or (3), the Municipal Property Assessment Corporation shall, within 10 days after the clerk notifies the Corporation that a by-election is required, give the clerk the preliminary list that is required for the by-election, or
    - B. for a question under clause 8 (1) (b) or (c), the Municipal Property Assessment Corporation shall, at least 60 days before voting day, give the clerk the preliminary list that is required for the by-election,
  - ii. the clerk shall make corrections to the preliminary list under section 22 as soon as possible after receiving the list, and
  - iii. the corrected list constitutes the voters' list.

**Note: On January 1, 2023, the day named by proclamation of the Lieutenant Governor, paragraph 3 of subsection 65 (5) of the Act is repealed and the following substituted: (See: 2020, c. 23, Sched. 4, s. 11 (3))**

3. The voters' list shall be prepared as follows:
  - i. the clerk shall notify the Chief Electoral Officer that a by-election is required and,

- A. for a by-law under clause 8 (1) (a) or a question under subsection 8 (2) or (3), the clerk shall, within 10 days after the clerk notifies the Chief Electoral Officer that a by-election is required, obtain the preliminary list that is required for the by-election, or
  - B. for a question under clause 8 (1) (b) or (c), the clerk shall, at least 60 days before voting day, obtain the preliminary list that is required for the by-election,
- ii. the clerk shall make corrections to the preliminary list under section 22 as soon as possible after obtaining the list, and
  - iii. the corrected list constitutes the voters' list.

3.1 Applications to revise the voters' list may be made under section 24 or 25 during the period that begins when the clerk has made corrections as described in subparagraph 3 ii and ends at the close of voting on voting day.

**Note: On January 1, 2023, the day named by proclamation of the Lieutenant Governor, subsection 65 (5) of the Act is amended by adding the following paragraph: (See: 2020, c. 23, Sched. 4, s. 11 (4))**

3.2 Within 30 days after voting day, the clerk shall,

- i. prepare a final list of the changes to the voters' list approved under sections 24 and 25, and
- ii. give a copy of the final list of changes to the Chief Electoral Officer.

4. The rule set out in paragraph 6 of subsection (4) applies to voting proxies.

5. A person is not eligible to vote in a by-election relating to a question or by-law if the person could not vote with respect to that question or by-law if a regular election was held on the day of the by-election. 1996, c. 32, Sched., s. 65 (5); 2000, c. 5, s. 32 (1); 2002, c. 17, Sched. D, s. 24 (8, 9); 2016, c. 15, s. 42 (2-5).



**TOWNSHIP OF ADELAIDE METCALFE**

2340 Egremont Drive, Strathroy, ON N7G 3H6

T: 519-247-3687 F: 519-247-3411

[www.adelaidemetcalfe.on.ca](http://www.adelaidemetcalfe.on.ca)

July 12, 2021

City of Owen Sound  
808 2<sup>nd</sup> Avenue East  
Owen Sound, ON  
N4K 2H4

**ATTENTION: JAMIE ECKENSWILLER, DEPUTY CLERK**

**RE: SUPPORT OF RESOLUTION – ENDORSEMENT OF 988 SUICIDE AND CRISIS PREVENTION  
HOTLINE INITIATIVE**

---

Please be advised that the Council of the Township of Adelaide Metcalfe, at the regular meeting of June 21, 2021, supported your resolution and the following was passed.

**THAT Council support the City of Owen Sound's endorsement of the 988 Suicide and Crisis Prevention Hotline Initiative.**

**CARRIED.**

Kind regards,

Morgan Calvert  
CAO/Acting Clerk

July 7, 2021

The Right Honourable Justin Trudeau  
Prime Minister  
House of Commons  
Ottawa, ON K1A 0A6  
[justin.trudeau@parl.gc.ca](mailto:justin.trudeau@parl.gc.ca)

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

Honourable and Dear Sirs:

**Re: Correspondence received from the Town of Fort Erie regarding Capital Gains tax on Primary Residence**

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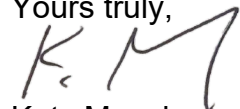
Please be advised that at the meeting held on June 22, 2021, the Council of the Town of Greater Napanee adopted the following resolution of support:

RESOLUTION #321/21: Pinnell/Norrie

That the correspondence from the Township of Scugog - June 10, 2021 be received;  
And further, That Council provide a letter of support to the Town of Fort Erie regarding Capital Gains Tax on Primary Residence. CARRIED.

Thank you for your attention in this matter.

Yours truly,



Katy Macpherson  
Legal Services Coordinator

Encl.

cc: All Ontario Municipalities



June 10, 2021

The Right Honourable Justin Trudeau  
Prime Minister  
House of Commons  
Ottawa, ON K1A 0A6  
Sent via email to: [Justin.trudeau@parl.gc.ca](mailto:Justin.trudeau@parl.gc.ca)

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

**Re: Correspondence received from the Town of Fort Erie regarding Capital Gains tax on Primary Residence**

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Honourable and Dear Sirs:

At the last regular General Purpose and Administration Committee meeting of the Township of Scugog held June 7, 2021, the Committee received and endorsed correspondence from the Town of Fort Erie dated June 1, 2021 with respect to Capital Gains Tax on Primary Residence. Attached please find a copy of the Town of Fort Erie's correspondence dated June 1, 2021.

Please be advised that Committee approved the following recommendation:

**"THAT** the correspondence received from the Town of Fort Erie regarding Capital Gains Tax on Primary Residence, be endorsed."

Please note that all recommendations made by the Committee are subject to ratification at the next Council meeting of the Township of Scugog, scheduled to take place on June 28, 2021.

Should you have any concerns, please do not hesitate to contact the undersigned.

Yours truly,

A handwritten signature in black ink that reads 'Becky Jamieson'.

Becky Jamieson  
Director of Corporate Services/Municipal Clerk  
Encl.

cc: Carol Schofield, Dipl.M.A. Manager, Town of Fort Erie, Manager, Legislative  
Services/Clerk  
All Members of Parliament  
All Members of Provincial Parliament  
The Regional Municipality of Niagara  
Ontario Municipalities



## Community Services

### Legislative Services

June 1, 2021  
File #120203

The Right Honourable Justin Trudeau  
Prime Minister  
House of Commons  
Ottawa, ON K1A 0A6  
[Justin.trudeau@parl.gc.ca](mailto:Justin.trudeau@parl.gc.ca)

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

Honourable and Dear Sirs:

**Re: Capital Gains Tax on Primary Residence**

The Municipal Council of the Town of Fort Erie at its meeting of May 31, 2021 passed the following resolution:

**Whereas** primary residences are currently exempt from a capital gains tax, and

**Whereas** currently secondary and additional non-primary properties are subject to capital gains, and

**Whereas** the Federal Government is currently looking into a primary residence capital gains tax as they have recognized that affordable housing has become a serious issue in Canada, and

**Whereas** smaller communities including the Town of Fort Erie are seeing unprecedented higher selling prices that are outpacing prices in larger cities, and

**Whereas** many hard-working Canadians who have only a primary residence with no additional non-primary homes count on their home equity as financial aid to apply to upsizing or downsizing their home depending on their personal situation, and

**Whereas** a change in taxation to primary residences would be a significant financial blow to Canadians and would create an unfair, two-tiered taxation which could lead to depleted savings, inter-generational disparities, disparities among diverse groups such as seniors who may have a significant portion of their savings vested in their primary residence, as well as, reducing the ability of home ownership thereby a further, higher need for rentals, and

**Whereas** the Federal government could look at other means to slow down the rapidly escalating housing costs to improve housing affordability;

...2

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Mailing Address:

The Corporation of the Town of Fort Erie  
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: [www.forterie.ca](http://www.forterie.ca)

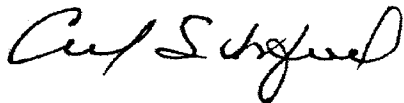
**Now therefore be it resolved,**

**That:** The Federal Government cease further consideration of eliminating capital gains tax exemptions on primary residences, and further

**That:** A copy of this resolution be circulated to The Right Honourable Justin Trudeau, The Honourable Doug Ford, Premier of Ontario, All Members of Parliament, All Members of Provincial Parliament, The Regional Municipality of Niagara, and all Municipalities, for their support.

Thank you for your attention to this matter.

Yours very truly,

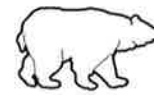


Carol Schofield, Dipl.M.A.  
Manager, Legislative Services/Clerk

[cschofield@forterie.ca](mailto:cschofield@forterie.ca)

CS:dlk

c.c. All Members of Parliament  
All Members of Provincial Parliament  
The Regional Municipality of Niagara  
Ontario Municipalities



“Via Email: [justin.trudeau@parl.gc.ca](mailto:justin.trudeau@parl.gc.ca)”

June 24th, 2021

The Honourable Justin Trudeau  
Prime Minister of Canada  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON  
K1A 0A2

Dear Prime Minister Trudeau:

**Re: Motion to Include the PSA Test for Men into the Medical Care**

This will serve to advise you that Council, at its regular meeting held Tuesday, June 22<sup>nd</sup>, 2021, passed the following resolution:

**“Resolution No. 182-2021**

**Moved By: Robert Hutchinson**

**Seconded By: Daniel Belisle**

**WHEREAS** the male population has been made to pay for prostate blood test and whereas 11 Canadian men will die of prostate cancer every day and

**WHEREAS** 1.5 million Canadian men are not seeking the early detection PSA testing and

**WHEREAS** prostate cancer is the most common cancer in men and

**WHEREAS** when detected early the survival rate is close to 100% and detected late 3 of 4 men will be lost and

**WHEREAS** men who wish to have this test done have to pay \$33.00 for the test

1/2



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**THEREFORE** I Robert Hutchinson move that both the Federal and Provincial Governments move to have this test included in the national health care system and that it be made available for all Canadian men at no charge and further that the Government make every effort to have this become a reality sooner than later as stated above every day that goes by another 11 men will die of this avoidable disease and

**FURTHERMORE** that this motion be distributed to Right Honourable Justin Trudeau Prime Minister of Canada, Honourable Doug Ford Premier of Ontario, Minister of Health (Canada) Honourable Patty Hajdu, Deputy Premier and Minister of Health (Ontario) Honourable Christine Elliott, all municipalities, and all First Nation Communities .

**Carried”**

Your attention to this matter is greatly appreciated!

Yours Truly,

**THE CORPORATION OF THE TOWN OF COCHRANE**



Alice Mercier  
Clerk

/am

c.c.: Hon. Doug Ford Premier of Ontario,  
Hon. Patty Hajdu, Minister of Health (Canada)  
Hon. Christine Elliott, Deputy Premier and Minister of Health (Ontario)  
All Municipalities  
All First Nation Communities

# **COUNCIL MEETING**

**August 4, 2021**

## **BY-LAWS:**

21-653 Being a By-Law to amend Comprehensive Zoning By-Law 2017-527(Gruntz Zoning)

21-654 Being a By-Law to amend Comprehensive Zoning By-Law 2017-527 (Brophy Zoning)

21-655 Being a By-Law to appoint members of the Committee of Adjustment

21-656 Being a By-Law to acquire land for the purposes of a municipal highway (Paplinskie Road)

21-657 Being a By-Law to acquire land for the purposes of a municipal highway (McRae-Hay Lake Road)

21-658 Being a By-Law to Confirm Proceedings of Council By-Law

**CORPORATION OF THE TOWNSHIP  
OF SOUTH ALGONQUIN**

**BY-LAW NO. 2021-653**

**Being a By-law to amend Comprehensive  
Zoning By-law No. 2017-527**

**WHEREAS** the Corporation of the Township of South Algonquin has received an application to amend Zoning By-law No. 2017-527;

**AND WHEREAS** authority is provided pursuant to Section 34 of the Planning Act, R.S.O 1990, c.P.13 to pass this By-law;

**AND WHEREAS** a Public Meeting was held on August 4, 2021, pursuant to the provisions of Section 34 (12) of the Planning Act, R.S.O., 1990;

**AND WHEREAS** the matters hereinafter set forth are consistent with provincial policy and conforms to applicable plans currently in force and effect;

**NOW THEREFORE** the Corporation of the Township of South Algonquin enacts that By-law No. 2017-527 shall and is hereby amended as follows:

1. That Schedule A - Map 24 of 44 to By-law No. 2017-527 is hereby amended by rezoning the property located 25397 Highway 60 from the Settlement Area Shoreline Residential (R1) Zone to the Settlement Area Residential Exception One (R1-1) Zone, in accordance with Schedule "A" attached to this By-law.
2. That Section 5.5, Table 5.3, be amended to include the following:

<b>Exception Number</b>	<b>Exception Description</b>
R1-1	In addition to the permitted uses of the R1 Zone, a mobile home shall be permitted, and is permitted to be used for human habitation.

3. That this By-law shall come into force and effect in accordance with the provisions of the Planning Act, R.S.O 1990, c.P.13.

This By-law shall take effect and come into force from the date of its passage by Council.

**READ A FIRST AND SECOND TIME on August 4<sup>th</sup>, 2021**

\_\_\_\_\_  
**MAYOR, Jane A.E. Dumas**

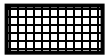
\_\_\_\_\_  
**CAO/CLERK-TREASURER, Bryan Martin**

**READ A THIRD TIME, PASSED AND ENACTED on August 4<sup>th</sup>, 2021**

\_\_\_\_\_  
**MAYOR, Jane A.E. Dumas**

\_\_\_\_\_  
**CAO/CLERK-TREASURER, Bryan Martin**

**SCHEDULE A**  
**TO ZONING BY-LAW NO. 2021-653**  
25397 Highway 60  
Township of South Algonquin



Lands to be rezoned from the Settlement Area Residential (R1) Zone to the Settlement Area Residential Exception Two (R1-2) Zone

**This is Schedule A to Zoning By-law No. 2021 - 653**  
**Passed this 4th day of August, 2021**

\_\_\_\_\_  
**MAYOR, Jane A.E. Dumas**

\_\_\_\_\_  
**CAO/CLERK-TREASURER, Bryan Martin**

**CORPORATION OF THE TOWNSHIP  
OF SOUTH ALGONQUIN**

**BY-LAW NO. 2021-654**  
**Being a By-law to amend Comprehensive**  
**Zoning By-law No. 2017-527**

**WHEREAS** the Corporation of the Township of South Algonquin has received an application to amend Zoning By-law No. 2017-527;

**AND WHEREAS** authority is provided pursuant to Section 34 of the Planning Act, R.S.O 1990, c.P.13 to pass this By-law;

**AND WHEREAS** a Public Meeting was held on August 4, 2021, pursuant to the provisions of Section 34 (12) of the Planning Act, R.S.O., 1990;

**AND WHEREAS** the matters hereinafter set forth are consistent with provincial policy and conforms to applicable plans currently in force and effect;

**NOW THEREFORE** the Corporation of the Township of South Algonquin enacts that By-law No. 2017-527 shall and is hereby amended as follows:

1. Schedule A - Map 6 of 44 to By-law No. 2017-527 is hereby amended by rezoning the property located 26797A Highway 60 from the Rural (RU) Zone to the Rural Exception Five (RU-5) Zone in accordance with Schedule "A" attached to this By-law.
2. That Section 8.4, Table 8.3, be amended to include the following:

<b>Exception Number</b>	<b>Exception Description</b>
RU-5	In addition to the permitted uses of the RU Zone, a mobile home shall be permitted, and is permitted to be used for human habitation.

3. This By-law shall come into force and effect in accordance with the provisions of the Planning Act, R.S.O 1990, c.P.13.

This By-law shall take effect and come into force from the date of its passage by Council.

**READ A FIRST AND SECOND TIME on August 4<sup>th</sup>, 2021**

\_\_\_\_\_  
**MAYOR, Jane A.E. Dumas**

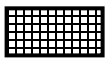
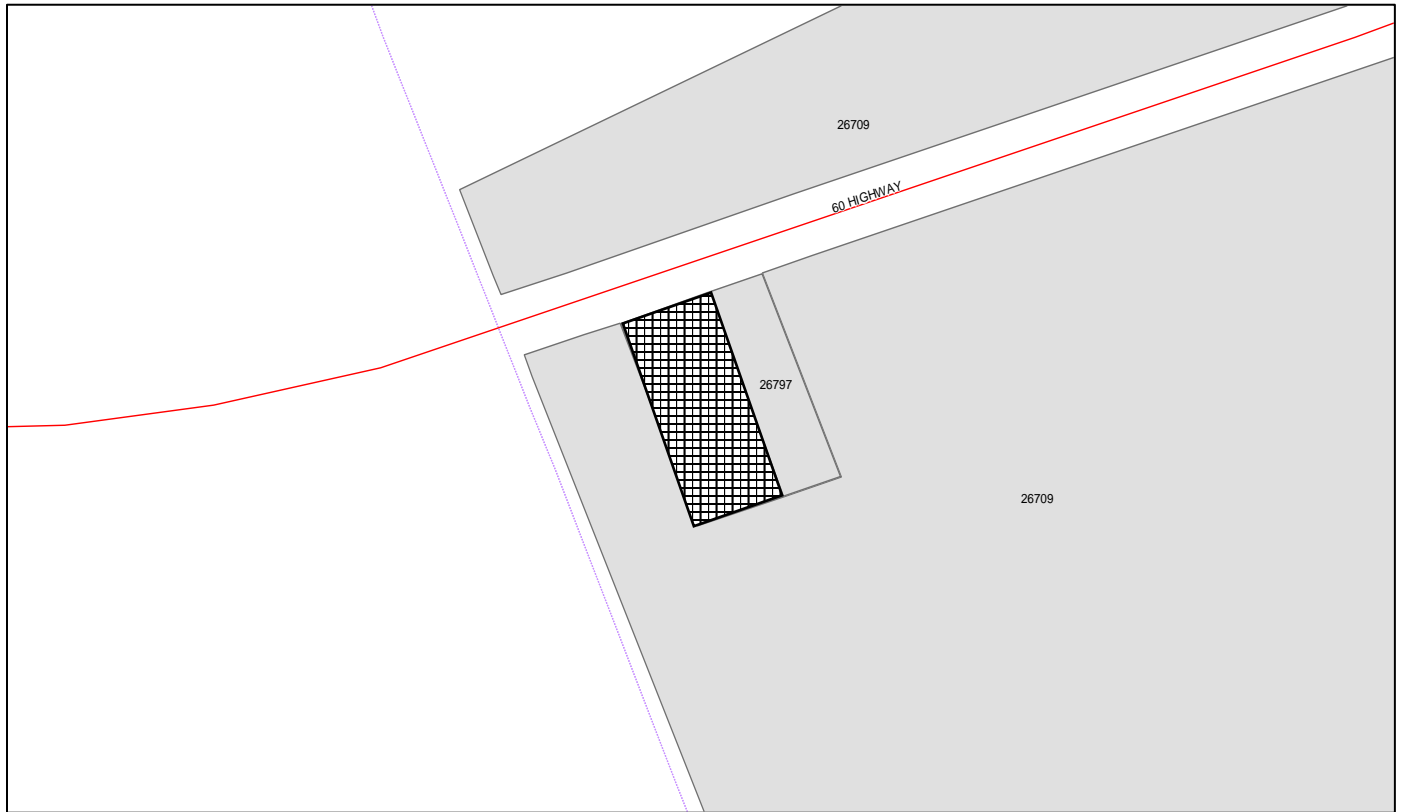
\_\_\_\_\_  
**CAO/CLERK-TREASURER, Bryan Martin**

**READ A THIRD TIME, PASSED AND ENACTED on August 4<sup>th</sup>, 2021**

\_\_\_\_\_  
**MAYOR, Jane A.E. Dumas**

\_\_\_\_\_  
**CAO/CLERK-TREASURER, Bryan Martin**

**SCHEDULE A**  
**TO ZONING BY-LAW NO. 2021-654**  
26797A Highway 60  
Township of South Algonquin



Lands to be rezoned from the Rural (RU) Zone to the Rural Exception Five (RU-5) Zone

**This is Schedule A to Zoning By-law No. 2021 - 654**  
**Passed this 4th day of August, 2021**

\_\_\_\_\_  
**MAYOR, Jane A.E. Dumas**

\_\_\_\_\_  
**CAO/CLERK-TREASURER, Bryan Martin**

**THE CORPORATION OF  
THE TOWNSHIP OF SOUTH ALGONQUIN  
BY-LAW 21-655**

**BEING A BY-LAW TO CONSTITUTE AND APPOINT A COMMITTEE OF  
ADJUSTMENT FOR THE CORPORATION OF THE TOWNSHIP OF SOUTH  
ALGONQUIN**

**WHEREAS** Section 44 (1) of the Planning Act, R.S.O. 1990, Chapter P.13, as amended, authorizes a municipality to constitute and appoint a Committee of Adjustment;

**AND WHEREAS** Section 44 (3) of the Planning Act, R.S.O. 1990, Chapter P.13, as amended, sets out the term of office and states that the members of the committee who are members of Council shall be appointed annually;

**AND WHEREAS** the Council of the Corporation of South Algonquin deems it advisable and expedient to establish a Committee of Adjustment;

**AND WHEREAS** Section 54 (5) of the Planning Act, R.S.O. 1990, Chapter P. 13, authorizes Council to delegate the authority of the Council under Section 53 or any part of that authority to a Committee of Adjustment;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN ENACTS AS FOLLOWS:**

1. That Council for the Corporation of the Township of South Algonquin constitutes and appoints a Committee of Adjustment.
2. That the following Council members are hereby appointed to sit on the Committee of Adjustment on behalf of Council for the year:
  - Councillor Bongo
  - Councillor Sandra Collins
  - Councillor Dave Harper
  - Councillor Joe Florent
  - Councillor Richard Shalla (Chair of the Committee)
3. That Council for the Corporation of the Township of South Algonquin appoints Tracy Cannon, Planning & Building Administrator as the Secretary-Treasurer of the Committee of Adjustment.
4. That Council for the Corporation of the Township of South Algonquin hereby delegates the authority of Council under Section 53 of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended, or any part of that authority pertaining to consents to the Committee of Adjustment.
5. That this By-law shall come into force and effect on the day it was passed by Council.

**READ A FIRST AND SECOND TIME on August 4<sup>th</sup>, 2021**

\_\_\_\_\_  
**Jane A. E. Dumas – Mayor**

\_\_\_\_\_  
**Bryan Martin, CAO/Clerk-Treasurer**

**READ A THIRD TIME, PASSED AND ENACTED on August 4<sup>th</sup>, 2021**

\_\_\_\_\_  
**Jane A. E. Dumas – Mayor**

\_\_\_\_\_  
**Bryan Martin, CAO/Clerk-Treasurer**

**THE CORPORATION OF THE TOWNSHIP  
OF SOUTH ALGONQUIN**

**BY-LAW NO. 21-656**

WHEREAS:

1. By virtue of Section 6 of the Municipal Act, S.O. 2001, c.5 as amended (the "Act"), a municipal corporation has authority to acquire land for the purposes of the municipality; and
2. By virtue of Section 27(1) of the Act, a municipality may by by-law establish a highway; and
3. Part of a public highway known as "Paplinskie Road" as it passes through Lots 28 and 29, Concession 1, in the Geographic Township of Murchison within the municipality has not been transferred to or assumed by by-law of the municipality; and
4. The said part of Paplinskie Road not previously deeded or assumed by by-law has been laid out as Part 2 on a Reference Plan of Survey deposited as Plan 36R-14565; and
5. It is the Township's interest to secure title to the said part of Paplinskie Road and to accept a Transfer thereof from the title holder,

NOW THEREFORE the Council of The Corporation of the Township of South Algonquin enacts as follows:

1. That in consideration of payment of the nominal sum of \$2.00, the Township do accept from Stonehouse Farms Northumberland Inc. a Transfer of those part of Lots 28 and 29, Concession 1, in the Geographic Township of Murchison, being part of Paplinskie Road as travelled, laid out as Part 2 on Reference Plan 36R-14565, being part of PIN 49226-0148 (LT), and authorize the registration of the said Transfer in the Land Registry Office for the Land Titles Division of Nipissing (No. 36).
2. That the said part of Lots 28 and 29, Concession 1, in the geographic Township of Murchison laid out as Part 2 on Plan 36R-14565 be and is hereby declared to be and dedicated as a public highway to which all by-laws relating to roads and highways shall apply.

3. That the said Stonehouse Farms Northumberland Inc. do assume and pay all of the expenses in connection with the preparation and registration of a certified copy of this By-law and the Transfer hereinbefore authorized.
4. That the Mayor and the CAO/Clerk-Treasurer be and they are hereby authorized to sign and to authorize the registration of the By-law and Transfer and such other documents as may be required in order to carry out the foregoing provisions of this By-law.
5. That this By-law shall take effect upon registration of a certified copy hereof in the Land Registry Office for the Land Titles Division of Nipissing (No. 36).

READ a first and second time this 4th day of August, 2021.

READ a third time and passed and enacted this 4th day of August, 2021.

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Jane A. E. Dumas, Mayor

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Bryan Martin, CAO/Clerk-Treasurer

**ACKNOWLEDGEMENT AND DIRECTION**

**TO:** Bradley Law Professional Corporation, Lawyers  
**AND TO:** Robert B. Howe  
**RE:** Application to register By-law re:Assumption of part of <sup>Paplinskie</sup> Paplinski Road  
**FILE NO.** 21-01355

**This will confirm that:**

- I/we have reviewed the information set out in this Acknowledgement and Direction and in the document described below (the "Document"), and the information is accurate;
- You, your associate, agent or employee are authorized and directed to sign, deliver and/or register electronically on my behalf the Document in the form attached;
- Any Registered User of the Teraview software at the law firm of Bradley Law Professional Corporation is further authorized and directed to insert, complete or amend any omitted or incorrect particulars in the Document which may be required or advisable for the proper registration or other recording of the Document;
- The effect of the Document has been fully explained to the undersigned and I understand that I am a party to and bound by the terms and provisions of the Document as though I had signed the Document itself; and
- I am in fact one of the parties named in the Document and have not misrepresented my identity.

**DESCRIPTION OF ELECTRONIC DOCUMENTS:**

The Document described in this Acknowledgement and Direction is the document selected below which is attached hereto and is:

- ( ) A Transfer of the land described above.
- ( ) A Charge of the land described above.
- ( X ) Other: Application to register By-law

DATED this        day of July, 2021 .

Witness: (as to all signatures, if applicable) THE CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN

\_\_\_\_\_

\_\_\_\_\_  
Jane A. E. Dumas, Mayor

\_\_\_\_\_  
Bryan Martin, CAO/Clerk-Treasurer

**Properties**

PIN 49226 - 0148 LT  Affects Part of Prop

Description PT LTS 28 AND 29 CON 1 MURCHISON; PART 2, PLAN 36R14565; TOWNSHIP  
OF SOUTH ALGONQUIN ; DISTRICT OF NIPISSING

Address *Papilinski*  
PAPILINSKI ROAD  
MADAWASKA

**Applicant(s)**

This Order/By-law affects the selected PINs.

Name THE CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN  
Acting as a company

Address for Service 7 Third Avenue,  
P.O. Box 217,  
Whitney, ON  
K0J 2M0

This document is being authorized by a municipal corporation Jane A. E Dumas, Mayor, and Bryan Martin, CAO/Clerk-Treasurer.

This document is not authorized under Power of Attorney by this party.

**Statements**

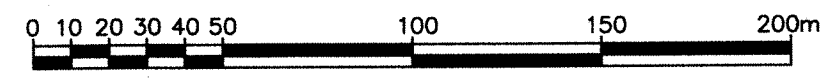
This application is based on the Municipality By-law .

**File Number**

Applicant Client File Number : 21-01355

PLAN OF SURVEY OF  
PART OF LOTS 28 AND 29  
CONCESSION 1  
GEOGRAPHIC TOWNSHIP OF MURCHISON  
TOWNSHIP OF SOUTH ALGONQUIN  
DISTRICT OF NIPISSING

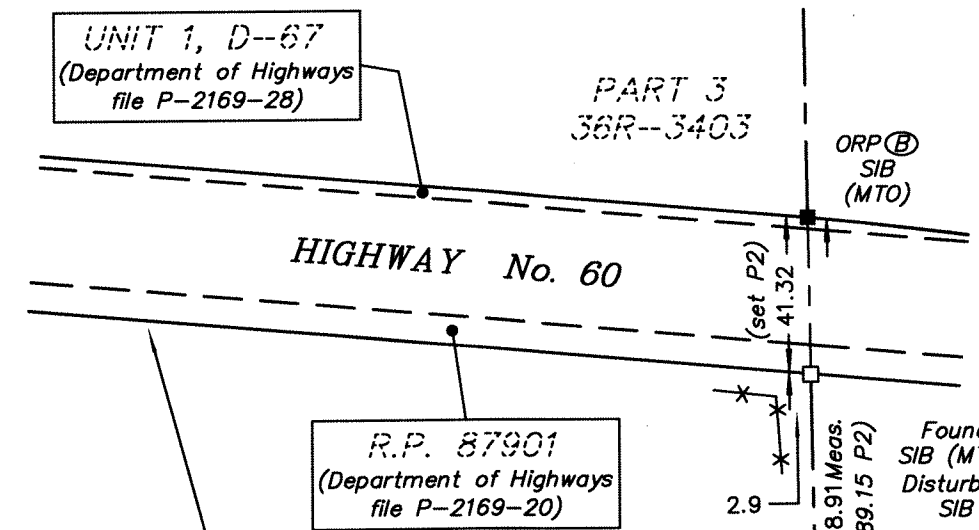
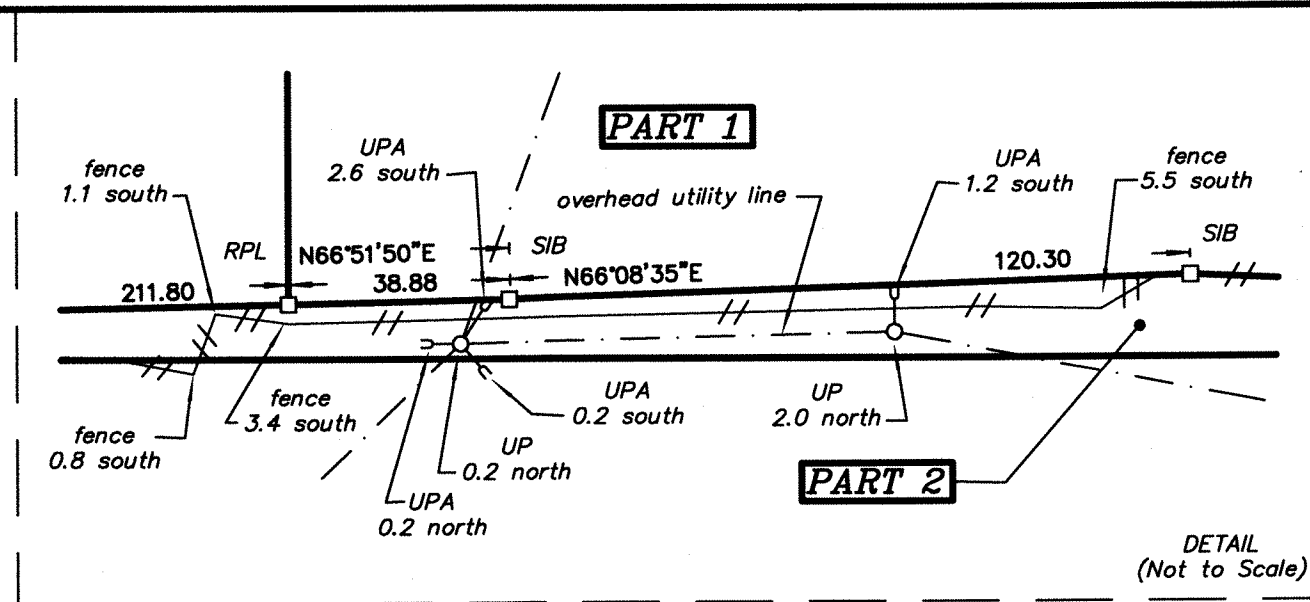
SCALE 1 : 2000  
PAUL A. MILLER, O. L. S.



OBSERVED REFERENCE POINTS (ORPs) DERIVED FROM STATIC GPS OBSERVATIONS, BASELINE POST PROCESSED FROM LEICA REFERENCE STATION-HALIBURTON, UTM ZONE 17, NAD83 (CSRS) v7.1 epoch 2010. COORDINATES TO RURAL ACCURACY PER SEC. 14 (2) OF O.REG. 216/10.

POINT ID	NORTHING	EASTING
ORP A	5040010.94	730167.20
ORP B	5040737.57	729859.60
ORP C	5039698.22	729425.66

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.



I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

PLAN 36R-

RECEIVED AND DEPOSITED

DATE : MAY 18, 2021

DATE : \_\_\_\_\_

PAUL A. MILLER, O. L. S.

REPRESENTATIVE FOR LAND REGISTRAR FOR THE LAND TITLES DIVISION OF NIPISSING (36).

SCHEDULE

PART	LOT	CONCESSION	PIN	AREA
1				4.15 Hectares
2	Pt. 28 & 29	1	PART OF PIN 49226-0148 (LT)	1.24 Hectares
3	Pt. 28			7.59 Hectares

NOTES

BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE POINTS A AND B, BY STATIC G.P.S. OBSERVATIONS, SHOWN HEREON. BEARING OF N22°56'40"E, REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 17 (81° WEST LONGITUDE) NAD 83 (CSRS) v7.1 epoch 2010. G.P.S. BASELINE POST PROCESSED FROM LEICA REFERENCE STATION - HALIBURTON. FOR BEARING COMPARISONS, A ROTATION OF 213°40' COUNTER-CLOCKWISE WAS APPLIED TO BEARINGS ON PLANS 36R-3403 & P1. DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 1.00018577. PROPERTY LINES ARE UNFENCED, UNLESS OTHERWISE NOTED. FENCES ARE LOCATED ON PROPERTY LINES, UNLESS OTHERWISE NOTED. SSIB'S PLANTED DUE TO INSUFFICIENT OVERBURDEN

LEGEND

SYMBOL	DENOTES
□	SURVEY MONUMENT PLANTED
■	SURVEY MONUMENT FOUND
SSIB	SHORT STANDARD IRON BAR 25mm x 25mm x 60cm
SIB	STANDARD IRON BAR 25mm x 25mm X 120cm
IB	IRON BAR 15mm x 15mm x 60cm
RPL	ROCK PLUG
Meas..	MEASURED
X	POST & WIRE FENCE
— — —	RAIL FENCE
ORP	OBSERVED REFERENCE POINT
Rot.	ROTATED
FNE	FOUND NO EVIDENCE
UP	UTILITY POLE
UPA	UTILITY POLE ANCHOR
nvi	NO VISIBLE IDENTIFICATION
R.P.	REGISTERED PLAN
P1	PLAN 87901 (DEPARTMENT OF HIGHWAYS FILE P-2169-20)
P2	PLAN 36R-3403

SURVEYOR'S CERTIFICATE

I CERTIFY THAT :  
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY'S ACT, THE SURVEYORS ACT, AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.  
2. THIS SURVEY WAS COMPLETED ON THE 3rd DAY OF MAY, 2021.

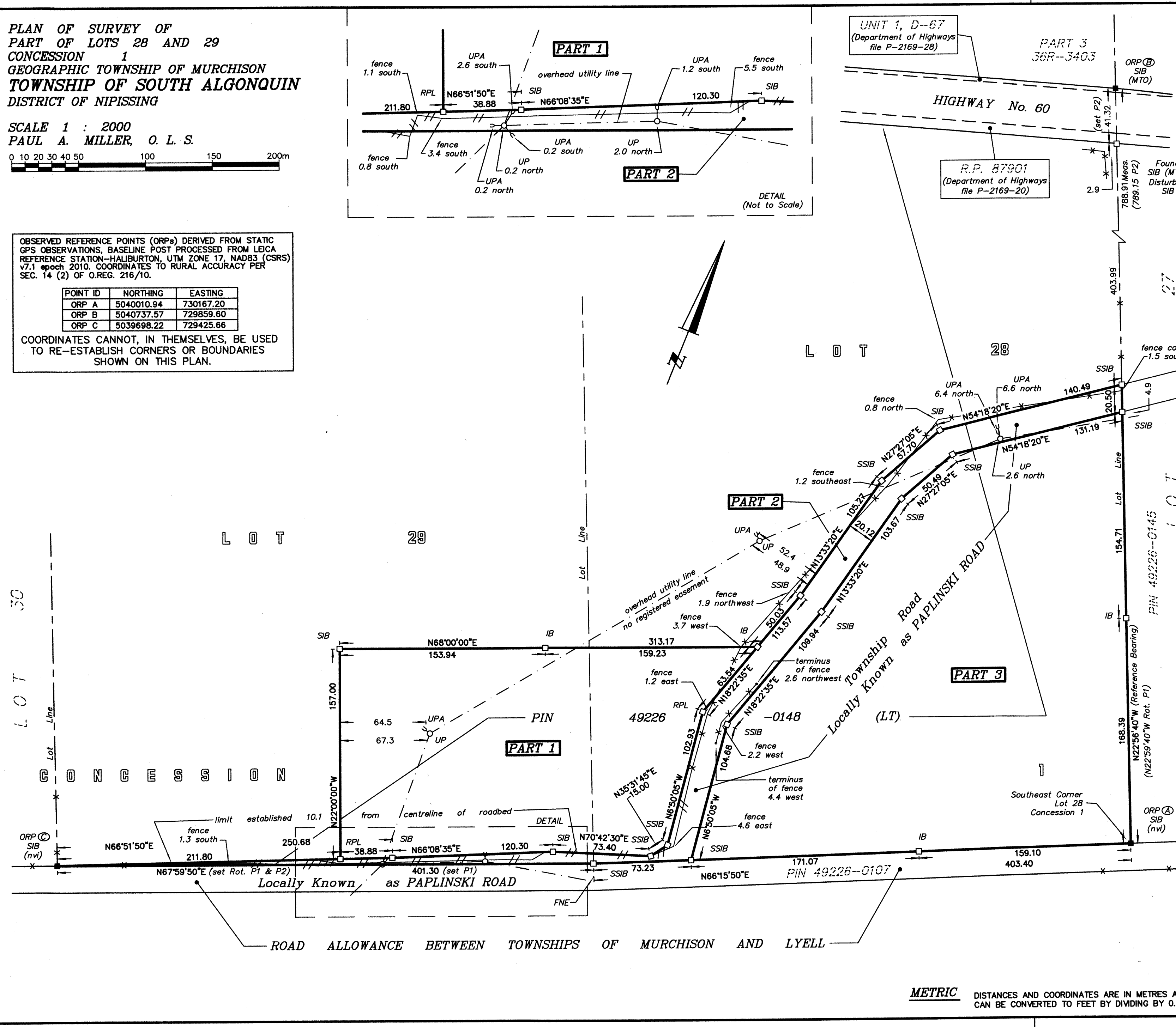
DATE : MAY 18, 2021

PAUL A. MILLER  
ONTARIO LAND SURVEYOR

P. A. MILLER SURVEYING LTD.  
ONTARIO LAND SURVEYOR

P. O. BOX 620  
STIRLING  
(613) 395-3070

METRIC DISTANCES AND COORDINATES ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.



**THE CORPORATION OF THE TOWNSHIP  
OF SOUTH ALGONQUIN**

**BY-LAW NO. 21-657**

WHEREAS:

1. By virtue of Section 6 of the Municipal Act, S.O. 2001, c.5 as amended (the "Act"), a municipal corporation has authority to acquire land for the purposes of the municipality; and
2. By virtue of Section 27(1) of the Act, a municipality may by by-law establish a highway; and
3. Part of a public highway known as "McRae Hay Lake Road" as it passes through Lot 3A on Plan 36M-292, in the Geographic Township of Sabine within the municipality has not been transferred to or assumed by by-law of the municipality; and
4. The said part of McRae Hay Lake Road not previously deeded or assumed by by-law has been laid out as Part 4 on a Reference Plan of Survey deposited as Plan 36R-14580; and
5. It is the Township's interest to secure title to the said part of McRae Hay Lake Road and to accept a Transfer thereof from the title holders,

NOW THEREFORE the Council of The Corporation of the Township of South Algonquin enacts as follows:

1. That in consideration of payment of the nominal sum of \$2.00, the Township do accept from Philip C. Morlock and Erin S. Morlock a Transfer of those part of Lot 3A, on Plan 36M-292, in the Geographic Township of Sabine, being part of McRae Hay Lake Road as travelled, laid out as Part 4 on Reference Plan 36R-14580, being part of PIN 49228-0125 (LT), and authorize the registration of the said Transfer in the Land Registry Office for the Land Titles Division of Nipissing (No. 36).
2. That the said part of Lot 3A, Plan 36R-292, in the geographic Township of Sabine laid out as Part 4 on Plan 36R-14565 be and is hereby declared to be and dedicated as a public highway to which all by-laws relating to roads and highways shall apply.

3. That the said Phillip C. Morlock and Erin S. Morlock do assume and pay all of the expenses in connection with the preparation and registration of a certified copy of this By-law and the Transfer hereinbefore authorized.
4. That the Mayor and the CAO/Clerk-Treasurer be and they are hereby authorized to sign and to authorize the registration of the By-law and Transfer and such other documents as may be required in order to carry out the foregoing provisions of this By-law.
5. That this By-law shall take effect upon registration of a certified copy hereof in the Land Registry Office for the Land Titles Division of Nipissing (No. 36).

READ a first and second time this 4<sup>th</sup> day of August, 2021.

READ a third time and passed and enacted this 4<sup>th</sup> day of August, 2021.

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Jane A. E. Dumas, Mayor

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Bryan Martin, CAO/Clerk-Treasurer

**ACKNOWLEDGEMENT AND DIRECTION**

**TO:** Bradley Law Professional Corporation, Lawyers

**AND TO:** Robert B. Howe

**RE:** Application to register By-Law assuming part of Lot 3A, Plan M292 laid out as Part 4 on Plan 36R-14580 as part of McRae-Hay Lake Road

**FILE NO.** 25367

---

**This will confirm that:**

- I/we have reviewed the information set out in this Acknowledgement and Direction and in the document described below (the "Document"), and the information is accurate;
- You, your associate, agent or employee are authorized and directed to sign, deliver and/or register electronically on my behalf the Document in the form attached;
- Any Registered User of the Teraview software at the law firm of Bradley law Professional Corporation is further authorized and directed to insert, complete or amend any omitted or incorrect particulars in the Document which may be required or advisable for the proper registration or other recording of the Document;
- The effect of the Document has been fully explained to the undersigned and I understand that I am a party to and bound by the terms and provisions of the Document as though I had signed the Document itself; and
- I am in fact one of the parties named in the Document and have not misrepresented my identity.

**DESCRIPTION OF ELECTRONIC DOCUMENTS:**

The Document described in this Acknowledgement and Direction is the document selected below which is attached hereto and is:

- ( ) A Transfer of the land described above.
- ( ) A Charge of the land described above.
- ( X ) Other: Application to register By-Law

DATED this        day of    August, 2021

Witness: (as to all signatures, if applicable)

THE CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN

\_\_\_\_\_

\_\_\_\_\_  
Jane A.E. Dumas, Mayor

\_\_\_\_\_  
Bryan Martin, CAO/Clerk-Treasurer

**Properties**

*PIN* 49228 - 0125 LT  Affects Part of Prop  
*Description* PT SUMMER RESORT LOT 3A PL M292 SABINE;PART 4, PLAN 36R14580; SOUTH ALGONQUIN ; DISTRICT OF NIPISSING  
*Address* MCRAE HAY LAKE ROAD  
WHITNEY

**Applicant(s)**

This Order/By-law affects the selected PINs.

*Name* THE CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN  
Acting as a company  
*Address for Service* 7 Third Avenue,  
P.O. Box 217,  
Whitney, ON  
K0J 2M0

This document is being authorized by a municipal corporation Jane A.E. Dumas, Mayor, and Bryan Martin, CAO/Clerk-Treasurer.  
This document is not authorized under Power of Attorney by this party.

**Statements**

This application is based on the Municipality By-law .

**File Number**

*Applicant Client File Number :* 25367

**CORPORATION OF THE  
TOWNSHIP OF SOUTH ALGONQUIN**

**BY-LAW NO. 21-658**

**BEING A BY-LAW TO CONFIRM  
THE PROCEEDINGS OF COUNCIL**

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**WHEREAS** Section 5(1) of the Municipal Act 2001, Chapter 25 and amendments thereto provides that the powers of a municipal corporation are to be exercised by its council;

**AND WHEREAS** Section 5(3) of the Municipal Act 2001 Chapter 25 and amendments thereto provides that the powers of every council shall be exercised by By-Law;

**AND WHEREAS** it is deemed necessary and expedient that the proceedings and actions of the Council of the Corporation of the Township of South Algonquin be confirmed and adopted by By-Law, for the regular meeting held on:

**August 4<sup>th</sup>, 2021**

**THEREFORE**, the Council of the Corporation of the Township of South Algonquin enacts as follows:

1. THAT the action of the Council of the Corporation of the Township of South Algonquin in respect to each recommendation contained in the reports of the Committees and in respect to each motion, resolution and other action passed and taken by the Council at its said meeting, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. The Mayor or in her absence, the Presiding Officer of the Council and the proper officials of the Municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required.
3. The Mayor or in his/her absence the Presiding Officer and the Clerk or in his/her absence the other designated signing officer, are hereby directed to execute all documents required by Statute to be executed by them, as may be necessary in that behalf and to affix the Corporate Seal of the Municipality to all such documents.
4. THAT in the event any provision or provisions of this By-Law be deemed illegal or not enforceable, it or they shall be considered separate and severable from the By-Law, and its remaining provisions shall remain in force and be binding as though the said provision or provisions had never been included.

READ A FIRST & SECOND TIME THIS 4<sup>TH</sup> DAY AUGUST 2021

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Jane A E Dumas, Mayor

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Bryan Martin, CAO Clerk /Treasurer

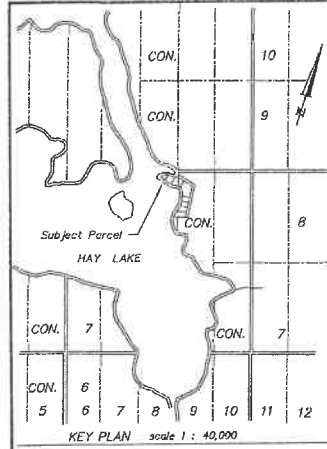
READ A THIRD TIME AND PASSED THIS 4<sup>TH</sup> DAY AUGUST 2021

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Jane A E Dumas, Mayor

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Bryan Martin, CAO Clerk /Treasurer



POINT No.	NORTHING	EASTING
38	5030026.9	721111.8
39	5030021.4	721112.3
40	5030026.5	721107.1
41	5030026.3	721105.1
42	5030028.9	721127.5
43	5030091.8	721105.4
48	5030085.2	721030.9
51	5030083.9	720952.0
52	5030085.7	720950.5
53	5030085.0	720948.7
56	5030083.9	720946.7
57	5030085.9	720955.7
58	5030087.9	720952.4
59	5030080.8	720945.7
60	5030085.2	720926.8
61	5030054.2	720894.7
62	5030053.6	720895.3
63	5030051.7	720891.4
67	5030012.4	720849.6
71	5030010.9	720854.1
81	5030031.8	720947.3
82	5030028.3	720947.2
121	5030015.6	721031.6
122	5030012.3	721031.6

POINT No.	NORTHING	EASTING	POINT No.	NORTHING	EASTING
146	5030095.1	720967.0	218	5029963.2	721000.3
148	5029981.2	720948.4	219	5029983.4	721031.6
151	5030091.4	721000.5	240	5029969.2	721002.0
152	5030072.3	720921.4	276	5029925.2	721105.5
154	5030078.1	720935.8	277	5029936.5	721092.8
157	5030029.3	720945.3	278	5029942.6	721060.2
158	5030024.5	720958.3	280	5029942.5	721026.1
164	5030032.2	720895.2	281	5029945.4	720991.4
167	5030046.8	720894.2	283	5029952.9	720953.0
170	5030065.2	720909.8	285	5029965.4	720887.8
176	5029992.6	720915.2	287	5029973.6	720823.8
180	5029994.9	720898.6	309	5029973.4	721092.9
181	5030014.3	720884.2	318	5029980.0	721087.6
183	5030018.4	720878.2	311	5029972.3	721104.1
184	5030005.1	720875.8	313	5030077.2	721026.2
186	5029961.7	721111.8	314	5030070.6	721010.6
188	5029958.7	721097.2	315	5030072.9	720979.1
189	5029965.8	721083.2	316	5030072.6	720963.3
190	5029952.9	721092.3	317	5030084.0	720941.1
192	5029955.7	721076.4	318	5030043.2	720915.2
194	5029982.4	721059.1	319	5030027.4	720915.6
196	5029994.8	721045.3	320	5030017.3	720909.6
198	5029979.6	721082.1	321	5030014.3	720809.3
204	5029956.7	720996.3	322	5029991.5	720996.1
208	5029972.6	720987.2	323	5029984.1	721029.3
210	5029874.8	720972.0	324	5029992.2	721082.6
213	5029952.3	721077.0	325	5030005.7	721028.7
215	5029984.7	720993.4	326	5029989.2	721107.9
216	5029956.7	720991.0	327	5029973.3	721128.2

SCHEDULE				
PART	LOT	CON/PLAN	AREA (ha.)	PIN/PARCEL/INST./CROWN
1	Lot 1 & Pt. Lot 2		0.71± Ha.	
2	Pt. Lots 2, 3 & 3A		89±m <sup>2</sup>	
3	Pt. Lots 2, 3 & 3A	PLAN M-292	0.43± Ha.	PIN
4	Pt. Lot 3A		0.018 Ha.	49228-0125 (LT)
5			0.083 Ha.	
6	Pt. Lots 2, 3 & 3A		0.17± Ha.	
7	Pt. Lot 8	CON. 8	90±m <sup>2</sup>	
8	Shown as Road Allowance on	PLAN M-292	0.60± Ha.	PIN
9	Pt. Lots 8 & 9	CON. 8	0.31± Ha.	49228-0127 (LT)
	Shown as Road Allowance on	PLAN M-292		
10	Pt. Lot 8		0.008 Ha.	ALL OF PIN 49228-0128 (LT)
11	Pt. Lots 8 & 9		0.062	ALL OF PIN 49228-0129 (LT)
12			5m <sup>2</sup>	PIN
13	Pt. Lot 4	PLAN M-292	51m <sup>2</sup>	49228-0126 (LT)
14			0.10± Ha.	
15	Pt. Road Allowance in front of Lot 8	CON. 8	54±m <sup>2</sup>	NO PIN
16			100±m <sup>2</sup>	

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

DATE: JUNE 8, 2021

DATE: July 15, 2021

KEVIN R.D. SMITH, O. L. S.

REPRESENTATIVE FOR LAND REGISTRAR FOR THE LAND TITLES DIVISION OF NIPISSING (36).

**PLAN 36R-14580**  
RECEIVED AND DEPOSITED

PARTS 10 & 11 OF THIS PLAN OF SURVEY HAS BEEN PREPARED FOR THE PURPOSE OF SUPPORTING CORRECTED LETTERS PATENT TO CORRECT THE DESCRIPTIONS CONTAINED IN LETTERS PATENT DATED SEPTEMBER 22, 1999, RECORDED IN THE CROWN LAND REGISTRY AS GR 157464 AND REGISTERED AS INSTRUMENT LT390785. PERMISSION TO DEPOSIT THIS PLAN OF SURVEY WAS GIVEN BY THE SURVEYOR GENERAL OF ONTARIO ON THE 9th DAY OF MARCH, 2021.

**PART OF SURVEY OF PART OF LOTS 8 & 9, CONCESSION 8, LOTS 1, 2, 3, 3A & PART OF LOT 4 PLAN M-292 AND PART OF LOTS 8 & 9, CONCESSION 8 SHOWN AS ROAD ALLOWANCE ON PLAN M-292 (CLOSED BY BY-LAW AS IN LT390401) AND PART OF THE SHORE ROAD ALLOWANCE IN FRONT OF LOT 8, CONCESSION 8, GEOGRAPHIC TOWNSHIP OF SABINE TOWNSHIP OF SOUTH ALGONQUIN DISTRICT OF NIPISSING**

SCALE 1:500

KEVIN R.D. SMITH, O. L. S.



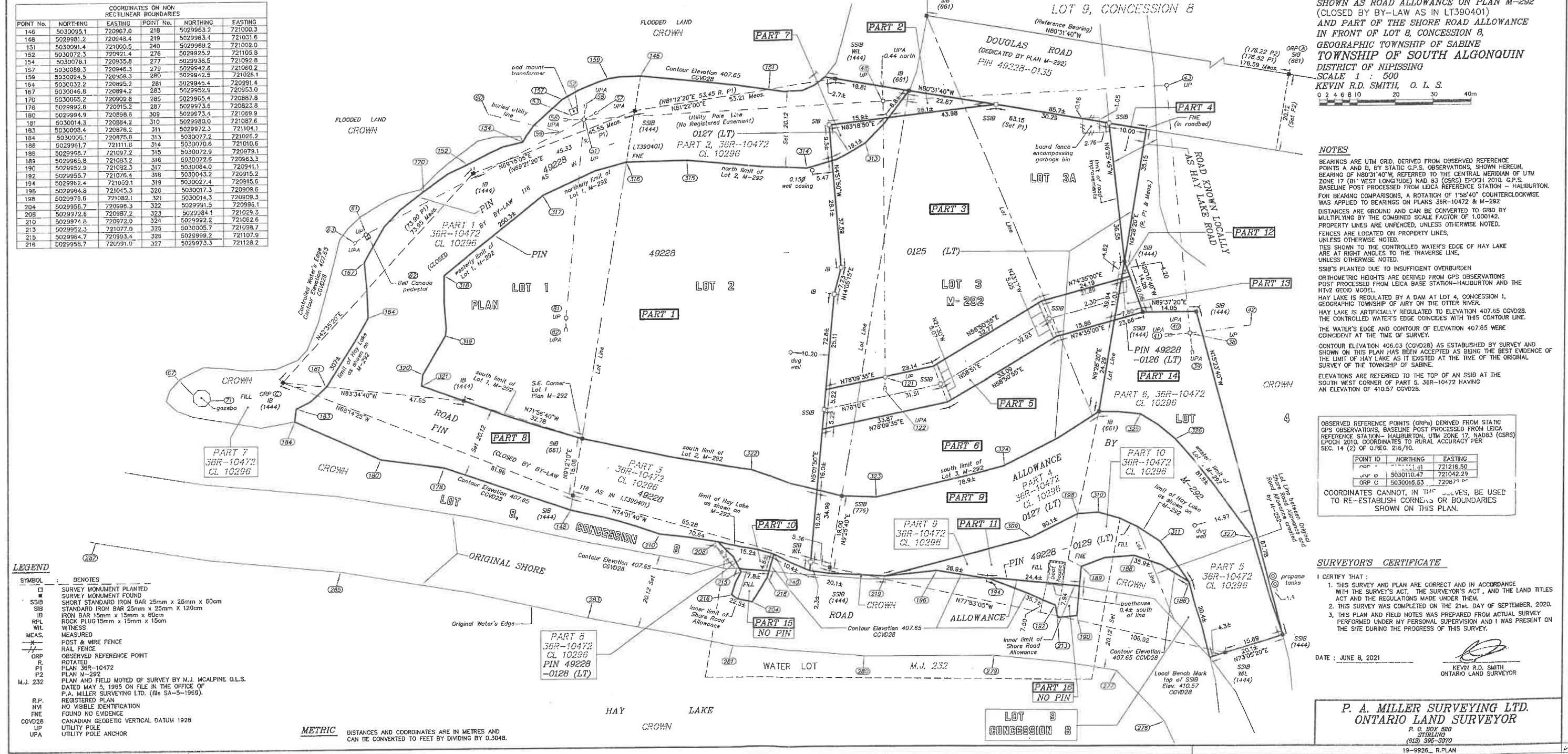
**NOTES**

BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE POINTS A AND B, BY STATIC G.P.S. OBSERVATIONS, SHOWING HIGHER BEARING OF N80°31'40"W REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 17 (81° WEST LONGITUDE) NAD 83 (CSRS) EPOCH 2010. G.P.S. BASELINE POST PROCESSED FROM LEICA REFERENCE STATION - HALBURTON. FOR BEARING COMPARISONS, A NOTATION OF 1°58'40" COUNTERCLOCKWISE WAS APPLIED TO BEARINGS ON PLANS 36R-10472 & M-292. DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 1.000142. PROPERTY LINES ARE UNFENCED, UNLESS OTHERWISE NOTED. FENCES ARE LOCATED ON PROPERTY LINES, UNLESS OTHERWISE NOTED. TIES SHOWN TO THE CONTROLLED WATER'S EDGE OF HAY LAKE ARE AT RIGHT ANGLES TO THE TRAVERSE LINE, UNLESS OTHERWISE NOTED. SSIB'S PLANTED DUE TO INSUFFICIENT OVERBURDEN ORTHOMETRIC HEIGHTS ARE DERIVED FROM GPS OBSERVATIONS POST PROCESSED FROM LEICA BASE STATION-HALBURTON AND THE HTV2 GEOID MODEL. HAY LAKE IS REGULATED BY A DAM AT LOT 4, CONCESSION 1, GEOGRAPHIC TOWNSHIP OF AIRY ON THE OTHER RIVER. HAY LAKE IS ARTIFICIALLY REGULATED TO ELEVATION 407.65 CGVD28. THE CONTROLLED WATER'S EDGE COINCIDES WITH THIS CONTOUR LINE. THE WATER'S EDGE AND CONTOUR OF ELEVATION 407.65 WERE COINCIDENT AT THE TIME OF SURVEY. CONTOUR ELEVATION 406.03 (CGVD28) AS ESTABLISHED BY SURVEY AND SHOWN ON THIS PLAN HAS BEEN ACCEPTED AS BEING THE BEST EVIDENCE OF THE LIMIT OF HAY LAKE AS IT EXISTED AT THE TIME OF THE ORIGINAL SURVEY OF THE TOWNSHIP OF SABINE. ELEVATIONS ARE REFERRED TO THE TOP OF AN SSIB AT THE SOUTH WEST CORNER OF PART 5, 36R-10472 HAVING AN ELEVATION OF 410.57 CGVD28.

OBSERVED REFERENCE POINTS (ORP) DERIVED FROM STATIC GPS OBSERVATIONS, BASELINE POST PROCESSED FROM LEICA REFERENCE STATION - HALBURTON, UTM ZONE 17, NAD83 (CSRS) EPOCH 2010. COORDINATES TO RURAL ACCURACY PER SEC. 14 (2) OF O. REG. 216/10.

POINT ID	NORTHING	EASTING
ORP A	503010.47	721216.50
ORP B	503010.47	721042.29
ORP C	5030015.53	720677.99

COORDINATES CANNOT, IN THE EVENT OF DISCREPANCIES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.



**LEGEND**

SYMBOL DENOTES

- SURVEY MONUMENT PLANTED
- SURVEY MONUMENT FOUND
- SSIB SHORT STANDARD IRON BAR 25mm x 25mm x 60cm
- SIB STANDARD IRON BAR 25mm x 25mm x 120cm
- IB IRON BAR 15mm x 15mm x 60cm
- RPL ROCK PLUG 15mm x 15mm x 15cm
- WIL WITNESS
- MEAS. MEASURED
- POST & WIRE FENCE
- RAIL FENCE
- ORP OBSERVED REFERENCE POINT
- R ROTATED
- P1 PLAN 36R-10472
- P2 PLAN M-292
- M.J. 232 PLAN AND FIELD NOTES OF SURVEY BY M.J. MCALPINE O.L.S. DATED MAY 5, 1965 ON FILE IN THE OFFICE OF P.A. MILLER SURVEYING LTD. (REG SA-3-1969).
- R.P. REGISTERED PLAN
- NVI NO VISIBLE IDENTIFICATION
- FNE FOUND NO EVIDENCE
- CGVD28 CANADIAN GEODETIC VERTICAL DATUM 1928
- UP UTILITY POLE
- UPA UTILITY POLE ANCHOR

**SURVEYOR'S CERTIFICATE**

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT, THE SURVEYOR'S ACT, AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THIS SURVEY WAS COMPLETED ON THE 21st DAY OF SEPTEMBER, 2020.
- THIS PLAN AND FIELD NOTES WAS PREPARED FROM ACTUAL SURVEY PERFORMED UNDER MY PERSONAL SUPERVISION AND I WAS PRESENT ON THE SITE DURING THE PROGRESS OF THIS SURVEY.

DATE: JUNE 8, 2021

KEVIN R.D. SMITH  
ONTARIO LAND SURVEYOR

**P. A. MILLER SURVEYING LTD.**  
ONTARIO LAND SURVEYOR

P. O. BOX 680  
STIRLING  
(613) 596-3070

19-9926 - R.PLAN

**METRIC** DISTANCES AND COORDINATES ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.