

**Township of South Algonquin Public Library
Minutes of the Meeting Held
May 3rd 2021, 7:00pm Virtual Zoom Meeting**

Present: Elaine Hare, Councillor Dave Harper, Jeff Bowman, Carol Peterson, Rose Jessup **Staff:** Charlene Alexander
Regrets: Cynthia Haskin

1. Land Acknowledgement

2. Call to Order: 7:07pm

3. Motion # 2021-15

Moved by – Rose Jessup Seconded by – Carol Peterson

To approve the agenda.

Carried

4. Motion # 2021-16

Moved by – Elaine Hare Seconded by – Rose Jessup

To approve the minutes from April 6th 2021.

Carried

5. Report of the Chairperson: It my understanding that there is an interim CAO until a permanent one is hired. Dave Harper added that Bryan Martin will have a temporary contract as CAO. Jeff Bowman and Charlene Alexander will make a welcome package with a library overview for the interim & new CAO.

6. Business Arising from the Minutes

6.1 Website: Charlene Alexander and Jeff Bowman attended a training session with Kelly Klink on editing & maintaining the website on April 28th via zoom.

6.2 Strategic Planning/Strategic Doing:

Make edits the Mission, Vision and Values statement. (We show respect by treating everyone with courtesy and fairness. & We strive to provide accessibility for all)

6.3 Board Recruitment: No responses

6.4 TackleShare: Due to covid, there warehouses are shut down so they will not be sending any new or refill supplies this year.

8.1 Outstanding Accounts

Motion # 2021-17

Moved by – Elaine Hare Seconded by – Carol Peterson

To approve the outstanding accounts. (**\$1,046.17**)

Carried

Budget has been approved. \$11000 was added to Capital Expenditures for shingles for the Whitney branch. \$7000 for laptops & desktops computers. No extra open hours for this year but we are invited to add it to next years budget.

8.3 Council report: Township staff are working from home and rotating on site. The 2020 audit has been completed and we did very well, congratulations to staff for hard work and keeping the books straight.

8.5 Board Assembly: Carol Peterson attended the inaugural assembly meeting, will provide a report.

Next Meeting: June 7th 2021 @ 7:00 PM

Motion # 2021-18

Moved by – Elaine Hare Seconded by – Rose Jessup

To adjourn 8:31pm

Carried

_____Chairperson

_____Secretary/CEO