April 7, 2021
COUNCIL MEETING – MINUTES
On Wednesday, April 7, 2021 the Council for the Corporation of the Township of South Algonquin held a Regular Council Meeting via Zoom Meeting which was streamed to YouTube.

Present- Mayor Dumas
Councillor Sandra Collins
Councillor Joe Florent
Councillor Dave Harper
Councillor Bongo Bongo
Councillor Richard Shalla
Councillor Joey Vermaire

Staff- Holly Hayes, CAO/Clerk-Treasurer
Carla Gatley, Deputy Clerk-Recording Secretary
Dave Gatley, Works Superintendent
Tracy Cannon, Planning & Building Administrator
Jennifer Baragar, Deputy Treasurer
Don Kruger, Fire Chief

1. OPEN MEETING/CALL MEETING TO ORDER:
Councillor Florent called the meeting to order at 9:28 a.m. due to technical difficulties; Mayor Dumas joined at 9:31 a.m. and chaired the meeting.

2. ADDITIONS/AMENDMENTS TO THE AGENDA:
-Add a complete resolution for agenda item #18 as the resolution was incomplete on the agenda.

3. ADOPTION OF THE AGENDA
Moved by: S. Collins **Seconded by: B. Bongo** **Res. # 21-042**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin adopts the Agenda as circulated for the Regular Council Meeting of April 7, 2021."
-Carried-

4. DISCLOSURE OF PECUNIARY INTEREST: None

5. PETITIONS, DELEGATIONS and/or PRESENTATIONS:
-*Campfires Matter* Petition Received and Accepted

6. MINUTES OF PREVIOUS MEETING
Moved by: D. Harper **Seconded by: J. Vermaire** **Res. # 21-043**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin adopts the minutes of the Emergency Services Committee Meeting of February 24, 2021 as circulated."
-Carried-

Moved by: J. Florent **Seconded by: R. Shalla** **Res. # 21-044**
"**BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Regular Council Meeting of March 3, 2021 as circulated."
-Carried-

Moved by: J. Vermaire **Seconded by: S. Collins** **Res. # 21-045**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin adopts the minutes of the Economic Development Committee Meeting of March 17, 2021 as circulated."
-Carried-

Moved by: B. Bongo **Seconded by: D. Harper** **Res. # 21-046**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin adopts the minutes of the Emergency Services Committee Meeting of March 25, 2021 as circulated."
-Carried-

Moved by: R. Shalla **Seconded by: S. Collins** **Res. # 21-047**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin adopts the minutes of the Human Resources, Administration & Public Relations Committee Meeting of March 25, 2021 as circulated."
-Carried-

7. COMMITTEE REPORTS, STAFF AND/OR COUNCILLOR REPORTS:

Councillor Florent
-Acknowledged the passing of Josephine Lentz on March 26th. Josephine was a long time, extremely dedicated volunteer whose commitments to the township were very much appreciated and will not be forgotten.

Fire
Written reports were provided in the council package by Fire Chief D. Kruger. Reviewed Section 3.2 (Campfires) of the Burning By-Law

Planning and Building
Written reports were provided in the council package by Planning & Building Administrator T. Cannon.
-Shore Road Allowance - 3806 Aylen Lake
-Site Plan Agreement – SP2020-02 - Morlock

Administration
A written report was provided in the council package by CAO/Clerk-Treasurer H. Hayes.

Budget Presentation
- H. Hayes provided a presentation of changes to the proposed 2021 Budget since it was presented at the last council meeting.

Public Works/Operations
A written report was provided in the council package by Works Superintendent D. Gatley
Verbally reported:
-Sweeping operations will start soon.
-Extended Spring hours at landfill sites started last Saturday. Summer hours of 2:30 p.m.- 6:30 p.m. started today.

Mayor Dumas
-Acknowledged the Recreation Departments for organizing visits by the Easter Bunny.

8. BUSINESS ARISING FROM THE MINUTES:
-Mayor Dumas thanked residents for their diligence in regards to getting the Covid vaccine.

9. UNFINISHED BUSINESS: None

10. CORRESPONDENCE-Action Items:
- Proclamation for EP Week, *Resolution*
- Ministry of Community Safety and Correctional Services, RE: Fire Safety Grant Program, *Resolution*

11. CORRESPONDENCE -Information Items

12. NEW BUSINESS: None

13. MOTIONS OF COUNCIL:
Moved by: B. Bongo **Seconded by: R. Shalla** **Res. # 21-048**
"BE IT RESOLVED THAT Council for the Corporation of the Township of South Algonquin authorize staff to start the process of changing to an Electronic Fire Permit System, utilizing Burnpermits.com."
-Carried-
Moved by: D. Harper **Seconded by: J. Vermaire** **Res. # 21-049**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin accepts the recommendation of the Fire Chief as presented in the Staff Report for the March 25, 2021 Emergency Services Meeting and approves that all firefighters will be paid a flat rate, set at $18.00/hr. for all calls, training, and truck/equipment checks;
AND THAT all captain's monthly honorarium will be $50 (including two that were previously deputy chiefs);
AND THAT District Chiefs monthly honorarium will be $325;
AND THAT Firefighters are paid a $300 bonus at year end if they have attended a minimum 75% of all training sessions (monthly and extra sessions)."
-Carried-

Moved by: J. Florent **Seconded by: S. Collins** **Res. # 21-050**
"BE IT RESOLVED THAT Council for the Township of South Algonquin accepts the recommendation of the Fire Chief and approves application received from Josh Drew to become a member of the South Algonquin Fire Department."
-Carried-
Moved by: R. Shalla **Seconded by: D. Harper** **Res. # 21-051**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin authorizes staff to sign the agreement with the Ministry of Community Safety and Correctional Services for the Fire Safety Grant Program."
-Carried-
Moved by: B. Bongo **Seconded by: J. Florent** **Res. # 21-052**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin Endorses Mayor Dumas to sign the Proclamation declaring May 2nd to May 8th, 2021 Emergency Preparedness Week in South Algonquin."
-Carried-
Moved by: J. Florent **Seconded by: B. Bongo** **Res. # 21-053**
"**BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin authorizes staff to proceed with the application received for the purchase of the unopened shore road allowance in front of DICKENS CON 9 PT LOT 2 PCL;16892 NIP in the geographic Township of Dickens, locally known as 3806 Aylen Lake as circulated in the council package."
-Carried-
Moved by: S. Collins **Seconded by: R. Shalla** **Res. # 21-054**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin amend the Smoke-Free Workplace Policy HR-009-00 to include: "This also includes private property that staff may attend when on official township business."
-Carried-
Moved by: J. Florent **Seconded by: B. Bongo** **Res. # 21-055**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin amend Schedule "A" of the Complaint Process Policy to change "If a complaint is made against the CAO/Clerk Treasurer, the Mayor shall consult with Council and may designate the municipal solicitor, or other qualified individual at arms-length from the Township, to investigate." to "If a complaint is made against the CAO/Clerk Treasurer, the Chair of the Human Resources Committee shall accept and acknowledge the complaint and consult with Council. Council may designate the municipal solicitor, or other qualified individual at arms-length from the Township, to investigate."
-Carried-
Moved by: D. Harper **Seconded by: S. Collins** **Res. # 21-056**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin put the Eco Museum project on hold until EcDev staff are hired to coordinate, plan, and move the project forward effectively."
-Carried-
Moved by: B. Bongo **Seconded by: D. Harper** **Res. # 21-057**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin adopt the Economic Terms of Reference as presented at the March 17, 2021, Economic Development meeting."
Councillor Bongo requested a recorded vote:

Councillor Bongo	*For*	*Councillor Florent*	*Against*
Councillor Shalla	*Against*	*Councillor Harper*	*Against*
Councillor Vermaire	*Against*	*Mayor Dumas*	*Against*
Councillor Collins	*Against*		

-Defeated-

<u>14. NOTICE OF MOTIONS</u>: None

<u>15. BY-LAWS</u>:
FIRST AND SECOND READING
Moved by: J. Vermaire **Seconded by: J. Florent** **Res. # 21-058**
"**BEING A BY-LAW** to adopt the Expenditure and Revenue Estimates for the year 2021; also the amount required to be raised through Taxation to cover the operating and capital costs of the municipality;
AND THAT it be read a first and second time and be referred to a committee of the whole council."
-Carried-

THIRD READING
Moved by: R. Shalla **Seconded by: S. Collins** **Res. # 21-059**
"**BEING A BY-LAW** to adopt the Expenditure and Revenue Estimates for the year 2021; also the amount required to be raised through Taxation to cover the operating and capital costs of the municipality; as referred by the committee of the whole council;
AND THAT it be read a third time and passed and numbered **21-633** and that the said by-law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation and be entered in the By-Law Book."
-Carried-

FIRST AND SECOND READING
Moved by: D. Harper **Seconded by: B. Bongo** **Res. # 21-060**
"**BEING A BY-LAW** to ADOPT TAX RATES FOR THE YEAR 2021;
AND THAT it be read a first and second time and be referred to a committee of the whole council."
-Carried-
THIRD READING
Moved by: J. Florent **Seconded by: R. Shalla** **Res. # 21-061**
"**BEING A BY-LAW** to ADOPT TAX RATES FOR THE YEAR 2021; as referred by the committee of the whole council;
AND THAT it be read a third time and passed and numbered **21-634** and that the said by-law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation and be entered in the By-Law Book."
-Carried-

FIRST AND SECOND READING
Moved by: S. Collins **Seconded by: J. Vermaire** **Res. # 21-062**
"**BEING A BY-LAW** to ADOPT TAX RATIOS FOR THE YEAR 2021;
AND THAT it be read a first and second time and be referred to a committee of the whole council."
-Carried-
THIRD READING
Moved by: B. Bongo **Seconded by: R. Shalla** **Res. # 21-063**
"**BEING A BY-LAW** to ADOPT TAX RATIOS FOR THE YEAR 2021; as referred by the committee of the whole council;
AND THAT it be read a third time and passed and numbered **21-635** and that the said by-law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation and be entered in the By-Law Book."
-Carried-

FIRST AND SECOND READING
Moved by: R. Shalla **Seconded by: D. Harper** **Res. # 21-064**
"**BEING A BY-LAW** to authorize the Mayor and CAO/Clerk Treasurer to sign a Site Plan Agreement with Erin Morlock and Philip Morlock;
AND THAT it be read a first and second time and be referred to a committee of the whole council."
-Carried-
THIRD READING
Moved by: J. Florent **Seconded by: B. Bongo** **Res. # 21-065**
"**BEING A BY-LAW** to authorize the Mayor and the CAO/Clerk Treasurer to sign a Site Plan Agreement with Erin Morlock and Philip Morlock; as referred by the committee of the whole council;
AND THAT it be read a third time and passed and numbered **21-636** and signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation, and be entered in the By-Law Book."
-Carried-

Short Break at 11:04 a.m.
Carla Gatley, Deputy Clerk, Dave Gatley, Works Superintendent,
Tracy Cannon, Planning & Building Administrator, Jennifer Baragar, Deputy Treasurer,
Don Kruger, Fire Chief left the meeting

16. CLOSED SESSION:
Moved by: J. Vermaire **Seconded by: S. Collins** **Res. # 21-066**

"THAT Council for the Corporation of the Township of South Algonquin move into a closed session of Council at 11:12 a.m. to consider subject matter regarding;
Ontario Municipal Act, Part VI, S.239 (2)
(e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, Cassellholme."
-Carried-

Moved by: J. Florent **Seconded by: B. Bongo** **Res. # 21-067**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin adjourns the closed session of the regular meeting of April 7, 2021, at 11:59 a.m."
-Carried-

17. PAYMENT OF ACCOUNTS:
Moved by: J. Vermaire **Seconded by: S. Collins** **Res. # 21-068**
"BE IT RESOLVED THAT Council for the Corporation of the Township of South Algonquin authorizes the payment of all bills as recorded for the meeting April 7, 2021: Batch 2021-00010 for $153,577.59, Batch 2021-00012 for $70,585.60, Batch 2021-00014 for $215,107.51, Batch 2021-00016 for $16,012.31."
-Carried-

18. ADJOURNMENT:
Moved by: S. Collins **Seconded by: J. Florent** **Res. # 21-069**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin adjourns the regular meeting of April 7, 2021, at 12:00 p.m."
-Carried-

The next council meeting is scheduled for Wednesday, May 5, 2021 at 9:00 a.m.

Mayor Jane Dumas	CAO/Clerk-Treasurer Holly Hayes	Deputy Clerk Carla Gatley Recording Secretary