

## TOWNSHIP OF SOUTH ALGONQUIN

### EMERGENCY MANAGEMENT COMMITTEE MEETING MINUTES

Wednesday September 14, 2016

Municipal Office @ 6:30 p.m.

#### Members Present:

Mayor Jane Dumas, Councillors Richard Shalla, Dave Harper, Joe Florent, Bill Rodnick, John Brown, CEMC Tracy Cannon, Deputy Clerk Carla Gatley, Operations Foreman Brian Ackney, Fire Chief Aurel Thom, Works Superintendent Dave Gatley, James Sedgewick-Canadian Red Cross, Suzy Shalla Bancroft MNRF, Luke Hillyer Bancroft MNRF, Ben Lauwers, Algonquin Park MNRF, Jennifer Baragar Finance Clerk, Adam Wannamaker St. Martin Catholic School, Jim Etmanski Family Health Team, Philippe Geoffrion Emergency Management Ontario, Corwin Quade Madawaska Valley Township.

#### Members absent with regrets:

Acting Sgt Mike Holbrook-O.P.P., Emily Etmanski- DNSSAB, Linda Thom- Councillor, John Stubbs -WFD, Greg McLeod/ Mary-Ellen Harris- St. Francis Memorial Hospital.

1830 HRS: Mayor Dumas calls the meeting to order. Welcome & Introductions.

18:35 HRS: CEMC Report: Brian Ackney.

Recognized Suzanne Klatt and Joan Kuiack for their years of service on the EM Program Committee. CEMC Ackney also welcomed new members to the MCG including Jennifer Baragar, Municipal Finance Clerk, James Sedgewick of Canadian Red Cross Society, Greg McLeod and Mary-Ellen Harris of St. Francis Memorial Hospital and Adam Wannamaker from St. Martin Catholic School.

18:40 HRS: EMO Report-Field Officer Philippe Geoffrion:

Mr Geoffrion updated the Committee on recent changes and increased staffing at EMO. All Communities are required to complete program requirements and must verify compliance with Provincial standards by December 31, 2016... as in previous years. The next Capital Sector meeting will take place in Ottawa on October 11, 2016. EMO has engaged several new training initiatives this year to train new CEMC's.

EMO will continue to work co-operatively with all communities to ensure program compliance by year's end.

1850 HRS: TABLETOP EXERCISE: "OPERATION OVERLOAD".

Cemc Brian Ackney conducted the annual emergency management tabletop exercise, as required by the Emergency Management Act. This exercise featured a severe weather event (Hurricane Ida) which impacted our municipality. The Municipal Control Group responded to the mock emergency based on the scenario provided.

2045 HRS: Following the conclusion of the Exercise, a brief refreshment break was held.

2100 hrs: CEMC Ackney, and EMO Field Officer Philippe Geoffrion, conducted an Exercise "de-briefing".

2130 hrs: New Business:

South Algonquin will submit proper documentation to EMO for program verification before December 31, 2016.

Next meeting of South Algonquin Emergency Management Program Committee will be in the Spring of 2017. Date and location to be determined.

2131 hrs: Closing comments. Mayor Jane Dumas and CEMC Brian Ackney thanked everyone for their dedication and participation in the emergency management process.

2132 hrs: Adjournment.

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Mayor Jane A.E. Dumas

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CEMC Brian Ackney

Date: \_\_\_\_\_.