

**Township of South Algonquin Public Library**  
**Minutes of the Meeting Held**  
**February 25<sup>th</sup> 2019, 6:30pm at the Whitney Branch**

**Present:** Christine Luckasavitch, Elaine Hare, Andrea Ruzzo, Rose Jessup, Councillor Dave Harper

**Staff:** Charlene Alexander and Cynthia Haskin **Regrets:** Mayor Jane Dumas and Carol Peterson

**1. Land Acknowledgement**

**2. Call to Order:** 6:32pm

**3. Motion # 2019-10**

Moved by – Rose Jessup Seconded by - Elaine Hare

That the agenda be approved.

Carried

**4. Motion # 2019-11**

Moved by – Rose Jessup Seconded by - Andrea Ruzzo

To approve the minutes from **January 14<sup>th</sup> 2019.**

Carried

**5. Report of the Chairperson:** Distributed a report highlighting the libraries accomplishments over the last few years and also summarizing a 2019 to do list.

**6. Business Arising from the Minutes**

6.1. Strategic Plan: Reviewed a working copy of the strategic plan. Charlene Alexander will arrange a strategic planning session with OLSN.

6.2. Performance Management System: Employee evaluations will happen, when schedules allow and when a new procedure is in place.

6.3. Budget: Discussed budget items.

**7. New Business**

7.1 OLSN visit from Jeff Laitinen, March 7<sup>th</sup>.

7.2 OLSN Board Orientation. Charlene Alexander will reach out to Marjatta Asu regarding an orientation session.

**8. Motion # 2019-12**

Moved by – Andrea Ruzzo Seconded by – Elaine Hare

To approve outstanding accounts.

Carried

**Motion # 2019-13**

Moved by – Andrea Ruzzo Seconded by – Elaine Hare

To accept the Librarian's reports.

Carried

**Council:** Fishing derby is this weekend. Township is planning a coordinated spring clean up.

**9. Programming**

9.1 Canada Reads: short listed books have been purchased and promoted as a passive program.

9.1 World Water Day – March 22<sup>nd</sup>. Will host a screening of the documentary Water Warriors.

9.2 School of Rock & Magic the Gathering club – Andrea Ruzzo

**Motion # 2019-14**

Moved by – Elaine Hare Seconded by – Andrea Ruzzo

To adjourn meeting

Carried

Next meeting March 25<sup>th</sup> 2019 6:30pm at the Madawaska Branch.

Chairperson

Secretary/CEO