

TOWNSHIP OF SOUTH ALGONQUIN

EMERGENCY MANAGEMENT COMMITTEE MEETING – MINUTES

On Wednesday, June 8, 2016 the Emergency Management Committee held a meeting.

Present: Councillor Joe Florent
Councillor Bill Rodnick
Councillor Linda Thom
Dave Gatley, Works Superintendent
Suzanne Klatt, CAO/Clerk Treasurer
Carla Gatley, Deputy Clerk
Brian Ackney, Operations Foreman, CEMC
Tracy Cannon, Municipal Operations Clerk/CEMC Alternate – Recording Secretary
John Stubb, Fire Chief - Whitney Fire Department
Aurel Thom, Fire Chief – Madawaska Fire Department
Andy Aleck, Deputy Chief – Madawaska Fire Department
Luke Hillyer, Technical Specialist Bancroft MNRF
Georgina Bresnahan, Madawaska & Whitney Public Schools
Ben Lauwers, Operations Supervisor, Algonquin Park
Mike Holbrook, O.P.P. Whitney/Killaloe Detachment
Joan Kuiack, Director of Patient Care - St. Francis Memorial Hospital

Regrets: Mayor Jane Dumas
Councillor John Brown
Councillor Dave Harper
Councillor Richard Shalla

CEMC, Brian Ackney called the meeting to order at 7:04 p.m.

Round table introductions

OFMEM & CEMC Reports

Brian Ackney updated the committee as to the current procedures and plans of the Emergency Management which included:

- Philippe Geoffrion, Field Officer/OFMEM sends his regards, but was unable to attend tonight's meeting. Philippe is anticipating on attending the fall table top exercise.
- OFMEM has developed a new organizational chart and is in the process of hiring three new field staff. The structure will be altered to reflect an OFM side and an EMO side with a common supply line for both divisions.
- OFMEM has disbanded the EMO Sectors and reassigned Field Officers to other duties resulting in Municipalities not being assigned their Field Officers in the event of an emergency. This procedure causes great concerns to Municipalities that have worked hard to develop a relationship with their dedicated Field Officers.
- Each Municipality is still required to verify their program, annual table-top exercise, training of the committee, provide OFMEM with current Emergency Response Plans, public awareness campaign. The program must still be forwarded to OFMEM by December 31st of each year. CEMC and Alternates are required to have BEM, CEMC, IMS 100, IMS 200 and the Note Taking courses. It is unknown at this time if CEMC's are still required to meet with their Field Officer twice a year.

Brian Ackney shared the updated Municipal Emergency Shelters Agreements between the Municipality and St. Martin of Tours Catholic Church and St. Martin of Tours Catholic School.

Some revisions were recommended to be included in the agreements such as:

- Generic titles, so when there is staff changes the agreement would be still valid.
- Revise agreement to include maximum fees.
- Sue Klatt and Brian Ackney to review agreements.

Briefly discussed the Notification of Environmental Registry Posting of proposed Wildland Fire Risk Assessment and Mitigation: A Guidebook in support of Provincial Policy Statement, 2014 Fire Risk Assessment and Mitigation that was received today.

Stakeholders/Agency Reports

John Stubbs, Fire Chief

- Department focusing on reorganizing and training.
- Purchased reconditioned fire truck.
- MNRF Fire Suppression to Algonquin Park. In an event of a fire Algonquin Park staff has been directed to call direct fire department emergency line, not 9-1-1.
- WFD will continue to do auto extrication to Cache Lake.
- Looking for new recruitments.

Luke Hillyer, Technical Specialist, MNRF

- Galeairy Lake and Aylen Lake Dams are at stable summer time levels.
- Met with Municipalities for 2016 Spring Freshet Meetings.
- Details for reconstruction of Galeairy Lake Dam being finalized.
- Working on District Response Plan.

Ben Lauwers, Operations Supervisors, Algonquin Park

- Primary contact for Emergency Management. One month into new position.
- Staff training and gearing up for season.
- Will be focusing on First Response Training and Public Safety and the Emergency Plan for the Fall Color Season.

Mike Holbrooke, O.P.P. Whitney/Killaloe Detachment

- More O.P.P. coverage for the summer.
- Full-time Marine Officer instead of past part-time position.
- There will be more officer presence for Fall Colors.

B. Ackney thanked Georgina Bresnahan for her years of service on the Committee, along with Sergeant Dwayne Sears and the late Fred Caloren.

Georgina Bresnahan, Madawaska & Whitney Public Schools

- Madawaska Public School will be closing as of the end of this school year.
- Whitney Public School staying open for at least the next school year. There has been talks of restructuring with St. Martin of Tours Catholic School.

Joan Kuiack, Director of Patient Care- St. Francis Memorial Hospital

- Long term care plans. By 2020 entire hospital has to be equipped with sprinkler systems.

Hoping some funding comes available for project.

- Fire Plan updated in 2015.
- Recently had a successful evacuation scenario.
- Small earthquake last summer, procedure was well documented.
- It has been recommended that a decontamination unit be developed outside.
- Joan looking forward to her retirement later this summer.

Aurel Thom, Fire Chief – Madawaska Fire Department

- Currently not a lot of activity.
- Committee had a brief discussion regarding Chinese lanterns and the concern of them being a fire hazard.

10 minute break

Brian Ackney presented the 2016 Municipal Response Plan and the statistical changes, staff changes, and explained how the annexes are used. Stake holders will receive an updated contact list.

Tabletop Exercise is tentatively scheduled for Wednesday September 14th or the 21st. S. Klatt will confirm a date with the rest of Council.

If anyone is interested in suggesting a topic for the fall table top exercise, contact Brian Ackney.

Meeting Adjourned 9:30 p.m.

Brian Ackney, CEMC

Suzanne Klatt, CAO/Clerk
Treasurer

Municipal Operations Clerk, Tracy Cannon
Recording Secretary