

TOWNSHIP OF SOUTH ALGONQUIN
ASSET MANAGEMENT COMMITTEE MEETING – MINUTES

On Tuesday, October 22, 2019 the Asset Management Committee held a meeting.

Council Present:

Mayor Dumas
Councillor Joe Florent, Chair
Councillor Bongo Mike Kalimin
Councillor Richard Shalla
Councillor Joey Vermaire

Regrets:

Councillor Sandra Collins
Councillor Dave Harper

Township Staff Present:

Holly Hayes, CAO/Clerk Treasurer
Dave Gatley, Works Superintendent
Tracy Cannon, Planning & Building Administrator, *Recording Secretary*

Chair of the Asset Management Committee, Councillor Florent called the meeting to order at 9:00 a.m.

ADDITIONS/AMENDMENTS TO THE AGENDA:

Unfinished Business

- Private Roads Grant Update
- Name Change Request – Hayward Road to Bennett Road

ADOPTION OF THE AGENDA

Moved by: R. Shalla

Seconded by: J. Dumas

To adopt the agenda as prepared for the Asset Management Committee meeting of Tuesday October 22, 2019 as circulated and amended.

DISCLOSURE OF PECUNIARY INTEREST: None

DELEGATION and/or PRESENTATION

Aidan Cunniffe, President of the Hay Lake Dock Association and John Stoppenbrink request the township to provide winter parking at the public boat launch for water access property owners. There are approximately ten residents that would utilize winter parking with approximately three or four vehicles at one time. Due to the terrain and the water current in the narrows the parking area at the private marina is not safe. The public boat launch is level, open and accessible for residents.

D. Gatley estimated approximately 45 minutes will be added to the winter maintenance route for the small truck to plow this area. This will be a fulltime undertaking for the small truck if taken on and will add extra work to a schedule that is already maxed with the trucks and manpower that the township currently has.

Another option discussed was the township granting associations permission to plow parking areas through agreements.

D. Gatley will research further and provide council with added costs associated. A resolution will be presented at the next council meeting.

UNFINISHED BUSINESS:

Improvements to Galeairy Lake Beach

- Discussed the written recommendations received from a resident regarding the Galeairy Lake Beach. The Committee understands the need for improvements, however prospects of completing the accessibility and the barrier wall by 2020 may not be reached. With the purchase of the excavator, improvements to the area can be accomplished. Staff will also watch for opportunities for accessibility grants. During swimming lessons daily washroom cleaning/monitoring will be considered.
- Staff will add more sand to the volleyball court in Whitney for next season. Recreation Committees are responsible for taking down the volleyball nets.

Request for two entrances; one property

- Discussion pertaining to the request for the construction of two entrances on one property; Galeairy Lake Road and Maple Drive. The applicant would also like to place a gate for the second entrance (Maple Drive). Consensus was to allow two entrances. Staff will tag a civic address number for the entrance on Galeairy Lake Road.
- D. Gatley circulated a sample copy of an Entrance Policy and suggested that one should be considered for South Algonquin, this would provide staff with a clear, concise understanding.

Private Roads Grant

- Update on the Private Roads Grant Study; staff has obtained some information, more information to follow.

NEW BUSINESS:

Roads Needs Study

- Road assets were looked at during the audit and some errors were found. These roads were restated and asset valuation were corrected. Roads Needs Study are to be done about every five years and the last one was done in 2005. The study will provide details on condition and priority based on public use and condition. The study will also provide staff and council with information on capital planning. Two proposals have been received to date and staff is anticipating a third proposal.

Road Name Change

- Discussion of the request to change Hayward Road to Bennett Road. Currently the township does not have a Road Name Change Policy and decisions are made on a case by case basis. It was suggested that consideration to adopt a policy should be considered. A resolution will be brought to the next council meeting.

DNSSAB Request

- District of Nipissing Social Services Administration Board has requested the township approve the request for Ambulance attendants to live at the EMS building. H. Hayes has a teleconference call with DNSSAB tomorrow and will provide Council with an update at the next council meeting.

Moved by: J. Vermaire

Seconded by: M. Kalimin

To adjourn the Asset Management Committee meeting of October 22, 2019 at 10:12 p.m.

-Carried-

Councillor Joe Florent/Chairperson

Tracy Cannon, Planning & Building Administrator
Recording Secretary