



Township of South Algonquin  
 Application for Site Plan Control  
 Under Section 41 of the Planning Act

Date: \_\_\_\_\_

**1 GENERAL INFORMATION**

<b>Registered Owner</b>	Telephone No.	Email Address
Address	Postal Code	

<b>Applicant/Agent</b>	Telephone No.	Email Address
Address	Postal Code	

<b>Agent or Solicitor</b>	Telephone No.	Email Address
Address	Postal Code	

All correspondence should be sent to:     Owner     Applicant     Agent/Solicitor

If known, date property was purchased by current owner: \_\_\_\_\_

**2 LOCATION OF PROPERTY**

Lot (s)	Concession
Reference Plan No.	Roll No.
36R -	4801
Municipal Address	Geographic Ward
	<input type="checkbox"/> Airy <input type="checkbox"/> Dickens <input type="checkbox"/> Lyell <input type="checkbox"/> Murchison <input type="checkbox"/> Sabine

**3 PARTICULARS OF PROPERTY (METRES)**

Frontage	Depth	Area

**4 EASEMENTS OF RESTRICTIVE COVENANTS**

Are there any easements or restrictive covenants affecting the subject lands? If yes, describe the easement or covenant and its effect:

---



---



---

**5 EXISTING LAND USES & ZONING**

**Township of South Algonquin Official Plan Designation**

Existing

Proposed (if applicable)

---

**Township of South Algonquin Zoning By-law Zone**

Existing

Proposed (if applicable)

---

**Existing Use of Property**

- Permanent Residential  Seasonal Cottage  Industrial  Commercial   
 Farmland  Vacant  Other

**Existing Buildings or Structures on Property (metric)**

Types of Building or Structure	Year Constructed	Dimensions	Ground Floor Area	Height	Yard Setbacks			
					Front	Rear	Side	Side
1								
2								
3								
4								

**Proposed Use of Property**

- Permanent Residential  Seasonal Cottage  Industrial  Commercial   
 Farmland  Vacant  Other

**Proposed Buildings or Structures on Property (metric)**

Types of Building or Structure	Year Constructed	Dimensions	Ground Floor Area	Height	Yard Setbacks			
					Front	Rear	Side	Side
1								
2								
3								
4								

**6 SERVICING INFORMATION**

a. Water Supply                     Private Well                     Other (specify) \_\_\_\_\_

b. Sewage Disposal                 Private septic                     Other (specify) \_\_\_\_\_

c. Storm Drainage System         Ditches & Swales                 Pipes/Culvert

d. Road Access or Frontage         Local Public Road  
 Provincial Highway  
 Private Road or Right-of-Way  
 Other (specify) \_\_\_\_\_

Name of Road: \_\_\_\_\_

e. Watercourse or Water Body Frontage                     Water Access Only

Name of Water Body: \_\_\_\_\_

f. If water access only, is there a parking/docking facility available?                     Yes                     No

g. If yes, is the parking/docking facility on a public road?                     Yes                     No

Please provide the name of the public road to which the parking/docking facility is located:

\_\_\_\_\_

h. What is the approximate distance to the subject land from the docking/parking facility?

\_\_\_\_\_

**7 REQUIRED SKETCH/DRAWING**

Please attach a sketch of the subject and adjacent lands indicating the location of:

- Existing buildings/structures
- Proposed building/structures
- Natural features (water courses, rivers or streams, wetlands, wooded areas, other)
- Structural features (railways, roads, other)
- Servicing information (wells, septic, drainage, other)
- Landscaping features (trees, shrubs, gardens, other)
- Parking areas (driveway, parking lot, other)

Included on the sketch, please ensure the following are clearly labelled/demarcated:

- Property boundaries (existing and proposed, if applicable)
- Dimensions (metric) of the property and all buildings/structures
- Location, size and type of all buildings/structures
- Labels (roads, rivers or streams, building/structures)
- Scale
- Legend
- Date

The information displayed on this sketch should align with the information provided in Section 5 of this application.

**8 OTHER APPLICATIONS**

Does the application require an Official Plan Amendment, Zoning By-law Amendment, Consent, Minor Variance, or Plan of Subdivision/Condominium?

Yes                      No

If yes, please specify: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**9 AFFIDAVIT OR SWORN DECLARATION**

I, \_\_\_\_\_ of the town of \_\_\_\_\_ in the

\_\_\_\_\_ make oath and say (or solemnly declare) that the information  
(name of District, Region, County or Province)

Contained in the documents that accompany this application is true, and I make this solemn declaration conscientiously believing to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.

Declared before me at the \_\_\_\_\_ in the \_\_\_\_\_  
(Municipality) (District)

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Commissioner of Oaths

## **Applicant's Consent (Freedom of Information), Authorization For Access & Signage Agreement:**

In accordance with the provision of the Planning Act, it is the policy of the Municipality to provide public access to all development applications and supporting documentation. Additionally, notice signs, provided by the Municipality for your convenience, must be posted on the subject lands such that they are visible and legible from a public highway, providing notification to passers-by and assisting staff and the Committee in locating the property during site visits in advance of the public meeting. In submitting this development application and supporting documentation,

I/We \_\_\_\_\_ and \_\_\_\_\_  
*Name of Owner(s)* *Name of Owner(s)*

of the Township of South Algonquin in the District of Nipissing hereby acknowledge the above-noted and provide my (our) consent, in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors, as well as commenting letters of reports issued by the municipality and other review agencies will be part of the public record and will also be available to the general public. **AND;**

Hereby confirm that the required notice signs will be posted on the lands as instructed and further indemnify the Municipality from any damages resulting from the improper postings of this sign. **AND;**

Hereby permit Municipal Staff and its representatives to enter upon the premises for the purpose of performing inspections of the subject property.

\_\_\_\_\_  
*Signature of Owner(s)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Owner(s)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Witness*

\_\_\_\_\_  
*Date*

**OWNER(S) AUTHORIZATION OF AGENT**

**(Only required if the applicant or agent is not the registered owner):**

I/We \_\_\_\_\_ and \_\_\_\_\_  
*Name of Owner(s)* *Name of Owner(s)*

Of the Township of South Algonquin in the District of Nipissing.

Registered owner of \_\_\_\_\_  
*Property Description*

Do hereby authorize \_\_\_\_\_  
*Name(s) of Authorized Agent(s)*

To act as my (our) agent for the purposes of this application.

\_\_\_\_\_  
*Signature of Owner(s)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Owner(s)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Witness*

\_\_\_\_\_  
*Date*

## UNDERTAKING AND AGREEMENT- COSTS OF APPLICATION

I/We \_\_\_\_\_ and \_\_\_\_\_  
*Name of Owner(s)* *Name of Owner(s)*

Of the Township of South Algonquin in the District of Nipissing hereby acknowledge receiving and reviewing the Township of South Algonquin's Schedule of Fees By-Law related to planning matters. I further understand and agree to be bound by the fees and specifically agree that I shall pay full cost recovery for any planning matters listed in the fee schedule.

In consideration of the Township accepting and processing this application, I understand and agree that the Fee and any associated Deposit submitted with this application covers only the anticipated processing cost (i.e. review by Township Staff, Public Meeting etc.). It is further understood and agreed that any additional costs or requirements, incurred and charged by the Municipality (i.e. Township Planner, Legal or Engineering Fees, O.M.B. hearing costs, Agreements, Special Studies, other Approvals or Applications and any other related matters), will be my/our responsibility to pay and/or reimburse the Municipality for same. Failure to pay all associated costs shall result in refusal of this application and if not paid forthwith after being invoiced, I agree that fees may be added to my municipal tax bill and collected by the Municipality in the same manner such as municipal taxes, or by any other means legally available to the Municipality.

\_\_\_\_\_  
*Owner Name (Print)*

\_\_\_\_\_  
*Signature of Owner(s)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Owner Name (Print)*

\_\_\_\_\_  
*Signature of Owner(s)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Witness Name (Print)*

\_\_\_\_\_  
*Signature of Witness*

\_\_\_\_\_  
*Date*