

EMPLOYMENT OPPORTUNITY

PHYSICIAN RECRUITER (Part-time)

In partnership with the Townships of Brudenell, Lyndoch & Raglan, Killaloe, Hagarty & Richards, Madawaska Valley, North Algona Wilberforce and South Algonquin, the Joint Municipal Physician Recruitment and Retention Committee (JMPRRRC) is currently seeking a Part-Time Physician Recruiter to administer and coordinate physician recruitment efforts to further enhance the health care team serving the needs of residents in the St. Francis Memorial Hospital catchment area.

Main Responsibilities and Accountabilities:

- Liaising with all stakeholders, researching and implementing best practices in physician recruitment, and maintaining a databank of physician contacts.
- Together with the JMPRRRC Team, the successful candidate will be responsible for working within the approved budget, and acting as the single point of contact for all physician recruitment-related activities.
- Attend workshops, conferences and trade shows as required.

Requirements:

- The individual must act as an ambassador for the surrounding municipalities, and have a sound appreciation of physician and community interests.
- Post-secondary degree/diploma in marketing, human resources, public relations and/or health sciences desirable, with excellent written/verbal, organizational and presentation skills.
- Ability to work independently, and in a home-based office with Internet access, and with flexible working hours.
- Self-motivated to exceed goals, results oriented.
- Access to personal transportation and possess a valid driver's license.
- Preference given to a resident within a participating Township.

Salary commensurate with experience.

Resumes can be submitted to:

Township of Madawaska Valley

85 Bay St., PO Box 1000

Barry's Bay, ON K0J 1B0

Attention: Sue Klatt, CAO/Clerk

Reference: Physician Recruiter

Or by Email (Word or PDF format only) to: cao@madawaskavalley.ca

DEADLINE: Wednesday, March 13, 2019 – 3:00 p.m.

The Committee wishes to thank all interested applicants; however, only those candidates selected for an interview will be contacted.