

**SOUTH ALGONQUIN PUBLIC LIBRARY (SAPL)
REGULAR MEETING OF THE BOARD
February 1st 2016 6:30 pm
AGENDA**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes:
November 30th 2015
4. Report of the Chairperson
5. Business Arising from the Minutes
 - 5.1. Ontario Library Capacity Fund - update report attached
 - 5.2. Whitney Entrance- I will be meeting with Sue Klatt and Dave Gatley early in the spring to discuss this.
 - 5.3. Madawaska shelving: 6 new shelves have been built and installed by the Township. Once budget is approved I will be ordering the next 8 shelves.
6. New Business
 - 6.1. Report to council: Sue Klatt met with me and requested that I make a report monthly directly to council. At this meeting Sue discussed our cleaning budget requests. She plans to put to council to have both Libraries cleaned for 1 hour, once a week by outside people. She said it is more cost effective to pay someone else as opposed to paying me, my wage to do the cleaning. I've attached my report from January.
 - 6.2. Community Care North Hastings: I have received a letter and met with Heather Inwood-Montrose regarding using the Library as a recording location for their "South Algonquin Community Conversations" project. I have offered both branches of the library to be drop off locations for their surveys. Also I have agreed to volunteer approx. 14 hours over two days to open the Library for this program. Cynthia has offered to volunteer 3 hours on one day. The dates have not been confirmed. Attached letter and update.
7. Reports
 - 7.1. Finance: Approval of Outstanding Accounts/ Banking
 - 7.2. Librarians Reports
 - 7.3. Council Report
 - 7.4. Policy:
8. Correspondence
9. Any Other Business
10. In Camera / Out of Camera
11. Next meeting: March 28th 2016 6:30 pm

Adjournment