

TOWNSHIP OF SOUTH ALGONQUIN
ROADS COMMITTEE MEETING – MINUTES

On Tuesday, August 21, 2018 the Roads Committee held a meeting.

Council Present: Mayor Jane Dumas
Councillor Sandra Collins
Councillor Joe Florent, Chair
Councillor Bill Rodnick
Councillor Richard Shalla

Township Staff Present: Holly Hayes, CAO/Clerk Treasurer
Dave Gatley, Works Superintendent
Tracy Cannon, Planning & Building Administrator, *Recording Secretary*

Regrets: Councillor John Brown
Councillor Dave Harper

Chair of the Roads Committee, Councillor Florent called the meeting to order at 7:00 p.m.

ADDITIONS/AMENDMENTS TO THE AGENDA:

Unfinished Business: Update on Aylen/Spectacle Lake Road Project

New Business: Tree cutting on unopened road allowance off Highway 523

ADOPTION OF THE AGENDA:

Moved by: **R. Shalla**

Seconded by: **B. Rodnick**

To adopt the agenda as circulated and amended for the Roads Committee meeting of Tuesday, August 21, 2018.

DISCLOSURE OF PECUNIARY INTEREST: None

DELEGATIONS/PRESENTATION:

- Brought back for discussion from the regular council meeting of August 2, 2018, Evelyn Lesage joined the Committee's discussion regarding the ditch and culvert located at 74 Maple Drive. D. Gatley, Works Superintendent presented a front yard grade profile and an aerial view of low and high levels within the property. Consensus was to remove the rocks from around the culvert and smooth the ditch to assist water flow.

UNFINISHED BUSINESS:

- Staff will review and repair problem areas on Maple Drive and Algonquin Street where erosion and rutting has occurred.
- Staff will be replacing a collapsed culvert on Paplinskie Road tomorrow. The culvert on North McKenzie Lake Road, locally known as Gunter's Mill is a priority for replacement this fall. It was requested for staff to look at the culvert at the intersection of McKenzie Lake Road and Proven Line to see if an extension can be installed.
- Aylen/Spectacle Lake Road project is on target and going well. Last culvert was completed yesterday. Scarifying completed today and application of gravel on Aylen Lake has begun. D. Gatley, Works Superintendent and Chris Bent, Jewell Engineer met on site and it was determined that guiderails can be decreased. If there is contingency allowance remaining,

the Aylen Lake Bridge will be resurfaced. Verbal permission has been granted from the Ministry of Natural Resources and Forestry engineer.

Next steps: Paving and guide rail installation is proposed to begin by mid-September.

NEW BUSINESS:

- Holly Hayes, CAO Clerk Treasurer briefed the committee on the results from the SA2018-06 Well Drilling Tender. One formal submission received at a rate that was much higher than anticipated. Consensus was to retender project.
- There has been an ongoing issue with campers camping on municipal property and boat launches all over the township. Emails were received from property owners on Lyell Lake regarding inappropriate use of the Lyell Lake Boat Launch (campers, swimmers, overnight mooring and users not allowing room for boats to be launched etc.). There is already signs erected indicating the proper use of docks, however consensus was for staff to research the installation of a sign to promote and direct swimmers and picnickers to the Tom & Mick Murray Park. Councillor Collins will visit Madawaska Lodge and confirm they are aware of the Park and are directing their guests there.
- There was a report yesterday of surveying and tree cutting taking place on an unopened road allowance between Concession 6 and 7 in Lyell township. Staff spoke to the person that arranged for the work to be done and that person provided a resolution from 2004 that council approved public use of unopened road allowance, however there was no indication in the resolution that surveying, tree removal, construction of roads or trails were permitted. Staff has requested the work to stop. Staff will investigate “Stop Work Orders”.
- Major Lake Road Bridge decking has held up well this summer. Staff will continue to monitor.
- There are some roads where the asphalt is cracking. D. Gatley, Works Superintendent will contract the crack repairs.
- No further information has been attained regarding the ownership of roads that route through non-operational parks within the township.
- Staff will ditch and repair the erosion on Lakeshore Drive below the volleyball courts.
- Street signs for McKenzie Lake Road and North McKenzie Lake Road are missing. Staff to order new signs.
- A Committee will be formed to come up with a plan for the Downtown Revitalization Grant.

RECREATION:

- Holly Hayes, CAO Clerk Treasurer briefed the committee on the results from the SA2018-07 Centennial Park Trail Tender. Consensus was to approve staff recommendation and accept the submission of \$25, 200.00. A resolution will be presented at the Council Meeting of September 6, 2018.

Moved by: B. Rodnick

Seconded by: S. Collins

To adjourn the Roads Committee meeting of August 21, 2018 at 8:49 p.m.

Councillor Joe Florent/Chairperson

Tracy Cannon, Planning & Building Administrator
Recording Secretary