

**June 16, 2016**  
**COUNCIL MEETING – MINUTES**

On Thursday, June 16, 2016 the Council for the Corporation of the Township of South Algonquin held a Regular Council Meeting.

Present- Mayor Dumas	Staff- Carla Gatley, Deputy Clerk
Councillor John Brown	Dave Gatley, Works Superintendent
Councillor Joe Florent	Tracy Cannon, Municipal Operations Clerk-Recording Secretary
Councillor Dave Harper	
Councillor Bill Rodnick	
Councillor Richard Shalla	
Councillor Linda Thom	

Regrets: Suzanne Klatt, CAO/ Clerk –Treasurer

**1. OPEN MEETING/CALL MEETING TO ORDER:**

Mayor Dumas called the meeting to order at 7:00 p.m.

**2. ADDITIONS/AMENDMENTS TO THE AGENDA:**

Item #12, New Business- Asset Management  
- Sun Shelter, J.R. Booth Park

**3. ADOPTION OF THE AGENDA**

**Moved by: J. Brown**                                 **Seconded by: J. Florent**                                 **Res. # 16-156**

“That Council for the Corporation of the Township of South Algonquin adopts the Agenda as circulated and amended for the regular Council meeting of June 16, 2016.”

**-Carried-**

**4. DISCLOSURE OF PECUNIARY INTEREST: None**

**5. PETITIONS, DELEGATIONS and/or PRESENTATIONS: None**

**6. MINUTES OF PREVIOUS MEETING**

**Moved by: D. Harper**                                 **Seconded by: L. Thom**                                 **Res. # 16-157**

“Be it resolved that the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Regular Council Meeting of June 2, 2016 as circulated and amended.”

**-Carried-**

**Moved by: J. Brown**                                 **Seconded by: R. Shalla**                                 **Res. # 16-158**

“Be it resolved that the Council for the Corporation of the Township of South Algonquin adopts the Roads Committee Meeting Minutes of May 26, 2016 as circulated and amended.”

**-Carried-**

**Moved by: J. Florent**                                 **Seconded by: D. Harper**                                 **Res. # 16-159**

“Be it resolved that the Council for the Corporation of the Township of South Algonquin adopts the Waste Management Committee Meeting Minutes of May 26, 2016 as circulated.”

**-Carried-**

**7. BUSINESS ARISING FROM THE MINUTES:**

- Location of the waste stations at the Lyell Landfill site will remain status quo until K. Mooder, Jp2g Consultant Inc. advises that the proposed layout is compliant. D. Gatley will contact K. Mooder.
- After the shredder has completed the plan is to move the waste stations at the Airy Landfill site to the locations as discussed at the Landfill Site Tour Meeting of May 2, 2016.

**8. UNFINISHED BUSINESS:**

- Councillor Shalla met with Russell Creek Cabinetry in regards to the reconstruction of the front entrance at the Lester Smith Building. Councillor Shalla will keep D. Gatley updated.

## **9. COMMITTEE REPORTS, STAFF AND/OR COUNCILLOR REPORTS:**

### **Madawaska Fire Department & Whitney Fire Department.**

Monthly report for Madawaska Fire Department was provided in the council package by Fire Chief, Aurel Thom. Monthly report was presented at the meeting by Fire Chief, John Stubbs. Verbally discussed:

- SCBA equipment upgrades are in the process. Three companies will be presenting their products and providing a quote to Chief Thom and Chief Stubbs. A presentation of SCBA equipment will be arranged for Council at a later date.
- Fire Fighter, Gordon Nugent will be enrolled in the Train the Trainer course for October.
- The current township cellphones that Chief Thom and Chief Stubbs use are not reliable and are hard to hear when they ring. There is two years left on the contract and in order to get out of the contract fees will apply. Due to the severity of having good working phones, staff has been directed to order two new cell phones.
- \$900.00 of proceeds from the Whitney Fire Department's Mother's Day Brunch was sent to the Red Cross for the Fort McMurray fires.
- Fire Chief Stubbs has started a Twitter account for the Whitney Fire Department.
- Renfrew County Mutual Aid has disbanded. A training committee is established through the Fire Chiefs Association.
- Hose testing has been done on truck #501. The new truck has been equipped with new hoses. The rest of the hoses on other trucks will be tested soon.

### **South Algonquin Public Library**

Monthly report was provided in the council package.

### **Madawaska Health and Safety Report**

Health and Safety Inspector, Andy Aleck provided an inspection report in the council package for Madawaska Fire Hall and the Mervin Dupuis Building.

### **Building Department**

Michael Anderson, CBO provided a report for the council package.

### **Administration**

A written report was provided in the council package by CAO/ Clerk-Treasurer S. Klatt. Carla Gatley, Deputy Clerk verbally discussed:

- Discussion pertaining to the circulated emails and maps for the Proposed Centennial Park Community Accessible Trail Project. Funding may be available through the Enabling Accessibility Fund's Workplace Accessibility Stream and the Community Accessibility Stream Grant. A lot of planning will have to be done before the July 26<sup>th</sup> deadline. A committee will be enacted. Staff directed to contact Chris Drost to arrange a meeting. Staff to research property lines.

### **Roads**

Works Superintendent D. Gatley verbally discussed:

- Second summer student informed the township that he will not be available this summer. Staff will continue to look for another student.
- It was expressed by Councillor Shalla that the Works Department is doing an excellent job at grass cutting.
- National Grinding's quote came in within budget.
- Forms for the concrete landing dock at the Aylen Lake Boat Launch will be poured on Monday or Tuesday.
- The last load of calcium chloride will be applied tomorrow morning.

### **Mayor Dumas**

- It has been reported that the Renfrew County District School Board and the Algonquin Lakeshore Catholic School Board are in the planning stages to merge Whitney Public School and St. Martin of Tours Catholic School into one school.
- Tentative meeting for Casselholme is scheduled for June 28, 2016. Mayor Dumas will be in attendance.

### **Councillor Shalla**

Verbally discussed:

- No members from Whitney Recreation will be attending the ROAR Conference.

### **Councillor Thom**

Verbally discussed:

- No members from Madawaska Recreation will be attending the ROAR Conference.
- Madawaska Recreation has requested staff to repair the broken picnic table at the Tom & Mick Murray Park, remove the trees in the fence and fill the holes in at the ball field.

### **Councillor Florent**

Verbally discussed:

- MP Cheryl Gallant has replied that she may be able to attend the Grand Opening/Canada Day Celebration at J.R. Booth Park.
- Staff directed to rake the J.R. Booth Park on June 30<sup>th</sup>.

### **10. CORRESPONDENCE**-Action Items

- Jessica Poff/Whitney Public School, RE: Young Idealist Award. *Staff to send letter*
- OPP, RE: 2016 Initiatives. *Reviewed and filed*
- AMO, RE: Media Relations Training. *Resolution*
- OPP, RE: Calls for Service Billing Summer Report. *Reviewed and filed*
- Community Resource Centre, RE: August 11<sup>th</sup> Beach Party. *Resolution*
- Jamie Allen/Town of Latchford, RE: Moose Fencing. *Reviewed and filed*
- Sue Klatt, RE: Request to Close ODRAP Flooding Claim File. *Reviewed and filed*
- Tracy Cannon, RE: Sample “No Overnight Mooring” By-Laws. *Staff to prepare.*

### **11. CORRESPONDENCE** -Information Items

- David King/Municipal Advisory Services, RE: Consulting Work
- AMO, RE: Federal Gas Tax Fund
- The Corporation of the Town of Laurentian Hills, RE: Support of Wolf and Coyote Harvesting Ban Resolution
- Municipality of Hastings Highlands, RE: Support of Wolf and Coyote Harvesting Ban Resolution
- The Corporation of the Township of Hornepayne, RE: Support of Niagara Region’s Resolution on Lyme Disease
- CARST, RE: Radon Gas
- The Corporation of the Separate Town of Gananoque, RE: Support of Niagara Region’s Resolution on Lyme Disease
- Accessibility Directorate of Ontario, RE: Changes to Accessible Customer Service Standard
- Sue Klatt, RE: MFIPPA Request
- Accounts Payable Report

### **12. NEW BUSINESS:**

- D. Gatley updated Council on the upcoming requirements for Asset Management Plans. The requirements will drive how Municipalities receives grants, including the gas tax funding. Staff will monitor and update Council as information is received.
- Discussion regarding the newly constructed sun shelter at J.R. Booth Park. Concern is that there is not enough shelter from the sun. D. Gatley will create a drawing to allow for an extension on both sides of the roof.
- Briefly discussed implementing a procedure designating a Deputy-Mayor in the event of an emergency.

### **13. MOTIONS OF COUNCIL:**

**Moved by: D. Harper**

**Seconded by: R. Shalla**

**Res. # 16-160**

“Be it resolved that the Council for the Corporation of the Township of South Algonquin donates, free of charge, tent rental of the large yellow tent to the MNR for use in Algonquin Park on July 9, 2016 for the Family Fishing Day Event.”

**-Carried-**

**Moved by: R. Shalla**                              **Seconded by: D. Harper**                              **Res. # 16-161**  
 “Be it resolved that the Council for the Corporation of the Township of South Algonquin approves the request received from Community Resource Centre to use the Whitney Public Beach for a Toy Bus Beach Party on August 11, 2016 from 10:00a.m. to 1:00p.m.”  
**-Carried-**

**14. NOTICE OF MOTIONS: None**

**15. BY-LAWS:**

**FIRST and SECOND READING**

**Moved by: J. Florent**                              **Seconded by: B. Rodnick**                              **Res. # 16-162**  
 “Being a by-law to adopt the Municipal Emergency Response Plan and that it be read a first and second time and be referred to a committee of the whole council.”  
**-Carried-**

**THIRD and FINAL READING**

**Moved by: B. Rodnick**                              **Seconded by: R. Shalla**                              **Res. # 16-163**  
 “Being a by-law to adopt the Municipal Emergency Response Plan and that it be read a third time and passed and numbered 16-510 and that the said by-law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation, and be entered in the By-Law Book.”  
**-Carried-**

**Moved by: B. Rodnick**                              **Seconded by: R. Shalla**                              **Res. #16-164**  
 “THAT Council for the Corporation of the Township of South Algonquin authorizes the payment of all bills as recorded for the meeting of June 16, 2016 and included in their council package Batch 2016-0056 for \$109,618.78 and Batch 2016-0058 for \$ 10,290.69 and Batch 2016-0060 for \$ 138,890.95 (as presented at the table)”  
**-Carried-**

**Moved by: B. Rodnick**                              **Seconded by: R. Shalla**                              **Res. # 16-165**  
 “That Council for the Corporation of the Township of South Algonquin adjourns the regular meeting of June 16, 2016 at: 8:56 p.m.”  
**-Carried-**

Planning Meeting is scheduled for June 28, 2016 at 6:30 p.m.  
 The next council meeting is scheduled for July 7, 2016 at 7:00 p.m.

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 Mayor Jane Dumas

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 Carla Gatley, Deputy Clerk

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 Municipal Operations Clerk, Tracy Cannon  
 Recording Secretary